



**MINUTES**  
**LOMPOC BEAUTIFICATION & APPEARANCE COMMISSION**  
**Wednesday, August 11, 2021**

This meeting was called to order at 6:30 p.m., by Chairperson, Susan Gallacher.

**ROLL CALL:** Chairperson: Susan Gallacher  
Vice-Chairperson: Julianna Ibarra  
Commissioner: Warren Keller  
Commissioner: Vacant  
Commissioner: Vacant

**CITY STAFF:** Urban Forestry Supervisor/Commission Secretary: Sean O'Neil  
Urban Forestry OSA III: Sandra Cortez  
Fleet and Facilities OSA III: Kathleen Forbes

**PUBLIC COMMENTS:** There were no Public Comment at this meeting.

**WRITTEN COMMUNICATIONS:** There were no written communications received.

**COMMISSION AND STAFF COMMUNICATIONS:** Sean introduced Sandra Cortez as the new Urban Forestry Division OSA as Kathleen has moved to another division. Sandra Cortez introduced herself. Susan expressed concerns of the Beautification when running around town the weed abatement performed on Ocean and H St. looks great with the street sweeper that had gone out.

**CONSENT CALENDAR:**

Approval of minutes: Commissioner Warren Keller motioned to approve the minutes of prior special meetings and second motion by Chairperson Susan Gallacher unanimously vote for approval.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- 1. Date, time and location of Beatification & Appearance Commission meeting:** Sean stated in order to make adjustments on the day and time of regular Commission meetings, Commission would need to approve a day and time, then submit to council for approval. After brief discussion, Chairperson Susan Gallacher made a motion to change day and time of meeting to 2<sup>nd</sup> Tuesday of the month at 4:30 pm with Commissioner Juliana Ibarra giving a second on the motion and the Commission voted unanimously in favor of submitting change for council approval.
- 2. Recognition Grove Event:** Sean mentioned no plaques have been received and suggested the Commission continue with scheduling and holding the event and place plaques at a later

scheduled date. With Commission in agreement moving forward with holding event, a date and time was discussed for September 25, 2021 at 10:00 am. Discussion of food and drinks for attendees will come back for following meeting.

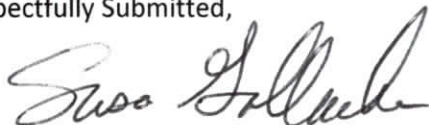
**3. Discussion of Beautification Project:** Numerous sites were discussed. Sean expressed concerns with maintenance of new vegetation being planted through projects. Commission Chairperson Susan Gallacher discussed replacing bird houses on Ocean Ave. within the Lompoc Farmers frontage. There was further discussion of project for spreading mulch piles behind water plant along D Street.

**STAFF ITEMS:** None

**COMMISSIONER REQUESTS:** Commissioner Warren asked about the Holiday Light and Decoration Awards for this year. Susan would like to continue this year and requested that it come back for future agenda and possible action.

**ADJOURNMENT:** Seeing no further business, Chairperson Susan Gallacher adjourned to the next meeting of the Beautification & Appearance Commission. The meeting was adjourned at 7:07 p.m.

Respectfully Submitted,



Susan Gallacher, Chairperson



Sean O'Neil, Secretary