

City of
LOMPOC
MINUTES

Regular Meeting of the Lompoc City Council
Tuesday, February 16, 2021
City Hall, 100 Civic Center Plaza, Council Chamber

THE COUNTY OF SANTA BARBARA HAS DETERMINED THAT IN-PERSON PUBLIC ATTENDANCE AT A CITY COUNCIL MEETING IS A PROHIBITED GATHERING IN VIOLATION OF COUNTY HEALTH ORDER 2021-12.1, EFFECTIVE JANUARY 26, 2021. THEREFORE:

THE CITY COUNCIL CHAMBER WILL BE CLOSED TO THE PUBLIC

Pursuant to the Governor's Executive Order N-29-20 dated March 17, 2020, the City Council is authorized to close the City Council chamber to the public and to make meetings accessible telephonically or electronically to all members of the public seeking to observe and to address the City Council. All Brown Act provisions that require the physical presence of the public for City Council meetings are waived.

The City Council meeting will be broadcast live on Comcast Channel 23 and the radio at KPEG 100.9 FM, and livestreamed on the internet at www.cityoflom poc.com (Click the "City Council" button, and then "View City Council Meeting Videos").

If you wish to make a comment during oral communications or on a specific agenda item, you may call (805) 875-8201 before the close of public comment on the agenda item. You will be provided 3 minutes for your comment.

Alternatively, you may submit comments via email to s_haddon@ci.lompoc.ca.us not later than 4:00pm on Tuesday, February 16, 2021

CLOSED SESSION

OPEN SESSION – 5:35 P.M. – Council Chamber

Council Members Present: Victor Vega, Dirk Starbuck, Gilda Cordova, Jeremy Ball, and Mayor Jenelle Osborne.

Staff Present: City Manager Jim Throop, City Clerk Stacey Haddon, and City Attorney Jeff Malawy.

ORAL COMMUNICATIONS: None

CLOSED SESSION – City Council Conference Room

BUSINESS ITEM:

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: 428 North I Street, Lompoc, CA 93436 Agency negotiator: Jim Throop, City Manager; Christie Alarcon, Community Development Director; Jeff Malawy, City Attorney. Negotiating parties: NBCC, A California Public Benefit Nonprofit Corporation (a.k.a. New Beginnings Counseling Center). Under negotiation: Price and Terms of Payment
2. **CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): Two Cases.

OPEN SESSION - 6:30 P.M. – Council Chamber

Council Members Present: Victor Vega, Dirk Starbuck, Gilda Cordova, Jeremy Ball, and Mayor Jenelle Osborne.

Staff Present: City Manager Jim Throop, City Clerk Stacey Haddon, and City Attorney Jeff Malawy.

REPORT ON ACTION TAKEN DURING CLOSED SESSION:

City Attorney Jeff Malawy announced no reportable action was taken during the Closed Session and reported City Council Member Dirk Starbuck recused himself from Closed Session Item No. 1, due to a conflict of interest. Mr. Starbuck owns real property within 500 feet of the property located at 428 North I Street, Lompoc, CA.

Mayor Jenelle Osborne led the **Pledge of Allegiance**.

CITY MANAGER REPORT: (Information only)

- **List of City expenditures**
 - January 11 – 15, 2021 - \$1,813,919.35
 - January 18 – 22, 2021 - \$775,302.83
 - Payroll January 15, 2021 - \$1,516,272.05

City Manager Jim Throop asked Council if wants to schedule a Special City Council Meeting for March 17, 2021 to receive a presentation on pension obligation bonds from NHA Advisors; and with a general consensus the Council approved to set a Special Meeting for March 17, 2021 at 6:30 P.M. Mr. Throop announced the Lompoc Fire Department has received a Federal Emergency Management Agency (FEMA) grant for personal protective equipment (PPE); a subsidence occurred on the southbound right turn lane into the City on Purisima Road and CalTrans is working on the repair; and stated the Planning Commission has approved two new coffee shops on North H Street, the Human Bean and Dutch Bros; and encouraged the community to participate in the upcoming March 4, 2021 Santa Barbara Local Agency Formation Commission (LAFCO) Zoom meeting that will have a discussion regarding the Bailey Avenue Corridor.

Council Member Starbuck asked Mr. Throop if the deadline to apply to sell Safe & Sane Fireworks in 2021, could be moved to allow for more non-profits to apply for a sales booth. City Manager Jim Throop stated Staff could bring forward an emergency ordinance to make that change if Council so desires.

PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Max of 3 Minutes): None

CONSENT CALENDAR:

City Attorney Jeff Malawy announced Council Member Starbuck has recused himself from Consent Calendar Item No. 4, due to a conflict of interest. Mr. Starbuck owns real property within 500 feet of the property located at 428 North I Street, Lompoc, CA.

ACTION: Motion/Second: Ball/Starbuck. By a 5-0 vote, Council and with Council Member Starbuck recusing himself from Consent Calendar Item No. 4.

1. Approved the Minutes of the Lompoc City Council Regular Meeting of February 2, 2021
2. **Adoption of Resolution No. 6382 (21) Directing SCI Consulting Group to Prepare the Engineer’s Report for Fiscal Year 2021-22, for the Continuation of Levying the Annual Assessments for the Park Maintenance and City Pool Assessment District No. 2002-01**

Adopted Resolution No. 6382(21), directing SCI Consulting Group to prepare the Engineer’s Report for the Park Maintenance and City Pool Assessment District No. 2002-01 for Fiscal Year 2021-22, for the continuation of the assessments that provide important revenues to fund the Lompoc Aquatic Center, as well as other park and recreation improvements and services.

CONSENT CALENDAR: (cont'd)

3. **Ratification of Agreements with the County of Santa Barbara for a COVID-19 Vaccination Point of Dispensing at the Dick DeWees Community and Senior Center, and for COVID-19 Mobile Testing Site at Ryon Park.**

Ratified the terms of the agreements between the City of Lompoc and the County of Santa Barbara.

4. **Lease Agreement with New Beginnings Counseling Center for a Safe Parking Program Site on City-Owned Property at 428 North I Street.**

Approved and authorized the City Manager to execute a Lease Agreement with New Beginnings Counseling Center for property located at 428 North I Street.

5. **Revisions to Handbook for Commission, Committee, and Board Members Revising Certain Rules Applicable to the Human Services Committee and the Public Safety Committee; Adoption of Resolution No. 6385(21).**

Adopted Resolution No. 6385(21), revising the Handbook for Commission, Committee, and Board Members to correct certain inaccuracies that were inadvertently incorporated into the Handbook through a previous resolution.

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS: None

ORAL COMMUNICATIONS (3 Minutes Maximum): None

APPOINTMENTS:

6. **Council Appointment to the Planning Commission.**

ACTION: Motion/Second: Cordova/Vega. By a 5-0 vote, Council appointed Edwin Braxton to the Planning Commission with a term ending March 15, 2021.

PUBLIC HEARING:

7. **Consideration of Planning Commission Recommendations for Zoning Code Text Amendments (TA 20-02) to Title 17 (Zoning) of the Lompoc Municipal Code, and Revisions to the Architectural Review Guidelines, Relating to Permit Requirements for Certain Restaurant Alcohol Service, Regulations on Mobile and Sidewalk Vendors and Small Housing Development Projects, Outdoor Storage Height Regulations, Bicycle Parking for Certain Multi-Family Housing Developments, Street Side Yard Setback Fence Height, Temporary Sign Regulations, and Minor Changes to Code Terminology; Introduction of Ordinance No. 1679(21).**

Planning Manager Brian Halvorson presented the Staff report and recommendations.

Council thanked Staff for the presentation.

Council Member Cordova expressed concern regarding the City not recapturing Staff costs for a permit.

Public Comment: None

Mayor Osborne stated she agreed Council Member Cordova regarding the need for cost recovery for a banner/sign permit and asked Staff to provide clarity on the permit process for a banner. Planning Manager Brian Halvorson stated this permit will be processed over the counter with minimal Staff time.

PUBLIC HEARING: (cont'd)

Item No. 7

ACTION: Motion/Second: Vega/Ball. By a 5-0 vote, Council received and considered approval of the Planning Commission recommendations by Introducing, for first reading by title only with further reading waived, Ordinance No. 1679(21) that will make the following text amendments to Title 17 of the Lompoc Municipal Code (LMC) and revisions to the City's Architectural Review Guidelines:

- i. Allow restaurant uses to serve alcohol in the Convenience Center (CC) zone without a Minor Use Permit;
- ii. Removal and revision of certain application requirements and regulations for sidewalk and mobile vendor permits;
- iii. Exempt residential developments of six or fewer units from the requirement for Architectural Design and Site Development Review when located in the R-2, R-3 or MU zones and not part of a subdivision map, and delete certain design guidelines related to massing and setbacks for multiple story infill development;
- iv. Increase the height limit for permanent outdoor storage in the Industrial (I) and Business Park (BP) zones when certain parameters are met;
- v. Bicycle parking exemptions for multi-family housing projects with four or fewer units,
- vi. Increase the limit on fence height in the street side yard setback;
- vii. Edits to outdated or incorrect terminology and code references;
- viii. Minor amendments to the City's Architectural Review Guidelines for consistency with proposed Zoning Code Text amendments related to architectural design/site development review; and
- ix. Various revisions to temporary sign regulations.

COUNCIL REQUESTS:

8. **Positions and Funding Allocation Changes in the Community Development Department; Amendment to the City's Compensation and Classification Plans to Include Reinstatement of the Community Relations Manager/Public Information Officer and Deletion of the Grant Writer Job Classifications and Compensation ("Salary"); Adoption of Resolution No. 6383(21)**

Human Resources Manager Gabriel Garcia presented the Staff report and recommendations.

Council thanked Staff for the information and discussed the matter.

Public Comment: (via phone)

1. Kathy Howard spoke encouraged Council to adopt the proposed resolution, stating the City needs a method of clear communication for it citizens.

Council continued to discuss the matter briefly.

ACTION: Motion/Second: Ball/Cordova. By a 5-0 vote, Council reinstated the Community Relations Manager/Public Information Officer job classification, position allocation, and salary; abolished the Grant Writer job classification, position allocation, and salary within the Community Development Department and adjust the departments' budgets accordingly; and adopt Resolution No. 6383(21), which will:

- a) Approve and adopt the Community Relations Manager/Public Information Officer job classification;
- b) Approve and adopt the proposed salary for the Community Relations Manager/Public Information Officer reallocation;
- c) Approve and abolish the Grant Writer job classification, position allocation, and salary;
- d) Amend the Classification Plan to include the reinstatement of the job description for Community Relations Manager/Public Information Officer;

COUNCIL REQUESTS: (cont'd)

Item No. 8

- e) Amend the Classification Plan to include the abolishment of the job description for Grant Writer;
- f) Amend the Compensation Plan to include the compensation (“salary”) for Community Relations Manager/Public Information Officer;
- g) Amend the Compensation Plan to include the abolishment of the compensation (“salary”) for Grant Writer; and
- h) Approve and adopt the proposed reallocation and adjustment of funding allocations for the Community Development department for the remaining Fiscal Year (FY) 2020-21 budget cycles;

NEW BUSINESS:

- 9. **Positions and Funding Allocation Changes in Community Development/Building Division; Amendment to the City’s Compensation and Classification Plans to Include the Adoption of the Permit Coordinator/Building Inspector, Plans Examiner/Building Inspector Positions and Deletion of the Building Inspector and Senior Building Inspector and Development Services Assistant I/II Positions, Including Job Classifications and Compensation (“Salary”); Adoption of Resolution No. 6384(21)**

Community Development Director Christie Alarcon presented the Staff report and recommendations.

Council thanked Staff for the presentation.

Public Comment: (via phone)

- 1. Leah Braitman encouraged Council to approve Staff recommendations.

ACTION: Motion/Second: Starbuck/Vega. By a 5-0 vote, Council reorganized the Building Division of the Community Development Department, and approved the reallocation of positions within the department’s budget; establishing the Permit Coordinator/Building Inspector and Plans Examiner/Building Inspector job classifications, position allocations, and salaries; deleting the Building Inspector, Senior Building Inspector, and Development Services Assistant I/II job classifications, positions allocations, and salaries within the Community Development Department, Building Division, and adjust the department’s budgets accordingly; and adopted Resolution No. 6384(21), which will:

- a) Approve and adopt the Permit Coordinator/Building Inspector and Plans Examiner/Building Inspector job classifications;
- b) Approve and adopt the proposed salary for the Permit Coordinator/Building Inspector and Plans Examiner/Building Inspector reallocations;
- c) Delete the Building Inspector, Senior Building Inspector, and Development Services Assistant I/II job classifications, position allocations, and salaries;
- d) Amend the Classification Plan to include the addition of the job description for Permit Coordinator/Building Inspector and Plans Examiner/Building Inspector;
- e) Amend the Classification Plan to delete the job descriptions for Building Inspector, Senior Building Inspector and Development Services Assistant I/II;
- f) Amend the Compensation Plan to include the compensation for Permit Coordinator/Building Inspector and Plans Examiner/Building Inspector;
- g) Amend the Compensation Plan to delete the compensation for Building Inspector, Senior Building Inspector and Development Services Assistant I/II; and
- h) Approve and adopt the proposed reorganization, reallocation, and adjustment of funding allocations for the Community Development Department, Building Division for the remaining Fiscal Year (FY) 2020-21 budget cycles.

BREAK:

At 7:57 P.M. Mayor Osborne announced a break.
At 8:04 P.M., the meeting reconvened with all Council Members present.

NEW BUSINESS: (cont'd)

10. **Review, Discussion, and Possible Action on City Council Goals, Priorities, and Community Survey Input.**

City Manager Jim Throop provided a brief presentation on the Council's approved list of goals as well as the recently completed community survey.

Council thanked Staff for the presentation and discussed the matter at length.

Public Comment: None

The matter was further discussed by Council.

ACTION: Motion/Second: Cordova/Mayor Osborne. By a 5-0 vote, Council took the following actions:

Reaffirmed the current City Council Goals and placed them in a numbered rank as shown below:

1. Ensure a safe and supportive city through fully staffed and equipped Public Safety departments;
2. Determine a sustainable financial plan.
3. Implement a Community Development program that improves opportunities for growth of our residents and businesses;
4. Provide support and partnerships that empower community members and volunteers' ability to improve Lompoc; and

Directed Staff to return at a future meeting with a list of priorities for Council to review and discuss which is to include the following:

- A Budget Model that includes capital improvement projects and funding avenues for those projects.
- List of specific positions that need to be filled and succession plans for the public safety departments.
- Funding for streamlining building and planning programs.
- Webmaster position that will help on-line processes for building and planning programs.
- The use of water funds to renovate and repair the sewer problems at Fire Station 1.
- Feedback and ideas from Staff on how to address homelessness and how to increase revenue streams.
- Ideas from all Staff members to provide ideas on how to help with public safety issues.

WRITTEN COMMUNICATIONS: None

ORAL COMMUNICATIONS (2 Minutes Maximum): (via phone)

1. Chris Braxton stated he believes economic recovery should be the Council's number one goal.

COUNCIL COMMENTS AND MEETING REPORTS:

Council Member Ball reminded everyone the State of Vandenberg Address will be held on March 4, 2021 and will be a virtual gathering; and announced the County of Santa Barbara Rental & Utility Grants program available with a live website www.unitedwaysb.org/rent.

Council Member Starbuck requested Staff bring forward an emergency ordinance to address the deadline for a non-profit to apply for a Safe & Sane Fireworks sales booth. The request was seconded by Council Member Vega, but died for a lack of a carrying vote.

COUNCIL COMMENTS AND MEETING REPORTS: (cont'd)

Council Member Vega thanked everyone participating in this Council Meeting and commended all who have been responsible for the installation of the new playground equipment at Beattie Park.

Mayor Osborne reported she attended several meetings including the Northern California Power Agency (NCPA) 101 Conference, Santa Barbara County Association of Governments (SBCAG) Board Orientation, as the on-going County Legislative meetings and toured the Lompoc Animal Shelter; and announced the County and State have updated several COVID-19 regulations and those can be found at the Santa Barbara County Public Health Department website www.countyofsb.org/phd and this same site will also have information regarding COVID-19 vaccination shots that are now available for persons 65 years and older.

ADJOURNMENT: At 9:30 P.M. Mayor Osborne adjourned the Lompoc City Council to a Regular Meeting on March 2, 2021 at 6:30 P.M., in City of Lompoc Council Chamber.

Respectfully, submitted to Council for review on March 11, 2021 by: *Stacey Haddon*
Stacey Haddon, City Clerk