



City Council Agenda Item

City Council Meeting Date: March 16, 2021

TO: Jim Throop, City Manager

FROM: Mario Guerrero Jr., Recreation Manager
m_guerrero@ci.lompoc.ca.us

SUBJECT: Authorization of City Manager to Execute Memorandum of Understanding with Lompoc Unified School District for Community Recreation Facilities at Lompoc High School

Recommendation:

Staff recommends that the City Council authorize the City Manager to sign a Memorandum of Understanding (MOU) with Lompoc Unified School District (LUSD) to provide Community Recreation Facilities at Lompoc High School utilizing Huyck Stadium.

Background:

LUSD partnered with Lompoc Valley Community Healthcare Organization (LVCHO) to upgrade and improve Huyck Stadium in order to respond to the growing health concerns in the Lompoc community resulting from inactivity. The upgrades and improvements were intended by LVCHO and LUSD not only to benefit Lompoc High School students, but to be available for the benefit of the Lompoc Community as a whole.

Discussion:

The facilities at Huyck Stadium, which will be open to the public at no charge during certain non-school hours, will consist of an all-weather running/walking track, and fitness amenities, including a community exercise zone. The synthetic sports field will be a rentable area for practice or games of appropriate sports use. LUSD does not have adequate personnel to oversee the public use of the facilities and has therefore requested the City enter into the attached MOU.

Under the MOU, the Recreation Division will provide one staff person in the morning and two in the evenings and on weekends to ensure all rules and regulations are being enforced. The field will be divided into two sections for practice that will allow each section to be rented by the hour. All rentals will be accepted by the Recreation Division and the rental fees collected will be used to offset the City's staffing expense. The City and LUSD intend an initial trial period term ending August 1, 2021, to allow both parties to better understand the financial aspects of making the facilities open to the public, the community

March 16, 2021

Proposal of Memorandum of Understanding for Community Recreation Facilities at
Lompoc High School

Page 2 of 3

demand for the use of the facilities, and other practical issues that may arise in the course of making the facilities available to the public.

Schedule for Public Use of the Facilities (Track, Fitness Equipment and Sports Field)

Monday	6:00 am – 8:30 am 6:00 pm – 9:00 pm
Tuesday	6:00 pm – 9:00 pm
Wednesday	6:00 am – 8:30 am 6:00 pm – 9:00 pm
Thursday	6:00 pm – 9:00 pm
Friday	6:00 am – 8:30 am 5:00 pm – 9:00 pm
Saturday	9:00 am – noon
Sunday	Closed

The Facilities may be closed, as needed, to accommodate Lompoc High School events. If the Facilities will be closed during Public Hours, LUSD will give City as much prior notice as possible in order to ensure scheduling conflicts do not arise with regard to use of the Sports Field.

Fiscal Impact:

The projected revenue and expense is based on two sections of turf area, \$35 per hour per section charge for each rental, and an 18-week trial period.

Estimated Expenses		Estimated Revenues	
City Staff (part-time) Morning – 1 Staff	\$2,025	2 Sections \$35 per hour/per section	
City Staff (part-time) Evening – 2 Staff	\$8,640	50% occupancy -	\$11,340
City Staff (part-time) Saturday – 2 Staff	\$1,620	Estimated Surplus	(\$3,945)
Marketing	\$2,000		
Supplies	\$1,000	70% occupancy -	\$15,876
Total Expenses	\$15,285	Estimated Surplus	\$591

March 16, 2021

Proposal of Memorandum of Understanding for Community Recreation Facilities at

Lompoc High School

Page 3 of 3

While staff do not have a request for appropriation of funds at this time, following the trial period of the operations, we will determine if there is a need to budget for the operations of this facility.

Conclusion:

The proposed MOU will create a community benefit to help people become or continue to be healthy through safe lighted facilities at no cost. It will also allow access for games and practice for the youth and adult sports community that has limited availability to lighted sports fields. The MOU is a trial until August 1, 2021, and can be extended through a written amendment.

Respectfully submitted,

Mario Guerrero Jr., Recreation Manager

Christie Alarcon, Community Development Director

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Jim Throop, City Manager

Attachment: MOU Community Recreation Facilities at Lompoc High School