



Planning Commission Consent Item

DATE: October 14, 2020

TO: Members of the Planning Commission

FROM: Brian Halvorson, Planning Manager
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SUBJECT: Planning Commission meeting calendar

Consent Item No. 1

Attached for review is the Planning Commission meeting calendar for 2021.



2021 PLANNING COMMISSION CALENDAR

FILING DEADLINE (see notes)	DEVELOPMENT REVIEW BOARD MEETING	NOTICE FOR PROJECTS REQUIRING ENVIRONMENTAL DOCUMENT	PUBLIC NOTICE	STAFF REPORTS AVAILABLE (a minimum of 72 hours prior to the meeting)	PLANNING COMMISSION MEETING
10-16-20	12-1-20	12-8-20	12-18-20	1-8-21	1-13-21
11-2-20	1-5-21	1-12-21	1-26-21	2-5-21	2-10-21
12-28-20	2-2-21	2-9-21	2-23-21	3-5-21	3-10-21
1-26-21	3-2-21	3-16-21	3-30-21	4-9-21	4-14-21
3-1-21	4-6-21	4-13-21	4-27-21	5-7-21	5-12-21
3-29-21	5-4-21	5-11-21	5-25-21	6-4-21	6-9-21
4-26-21	6-1-21	6-15-21	6-29-21	7-9-21	7-14-21
Tue 6-1-21	7-6-21	7-13-21	7-27-21	8-6-21	8-11-21
6-28-21	8-3-21	8-10-21	8-24-21	9-3-21	9-8-21
8-2-21	9-9-21	9-14-21	9-28-21	10-8-21	10-13-21
8-30-21	10-5-21	10-12-21	10-26-21	11-5-21	11-10-21
9-27-21	11-2-21	11-9-21	11-23-21	12-3-21	12-8-21
11-1-21	12-7-21	12-14-21	12-21-21	1-7-22	1-12-22

NOTES:

Applications must be deemed complete and fees paid by filing deadline. Projects will be processed commensurate with workload, availability of staff, project complexity, accuracy and adequacy of submitted plans, required environmental review, and length of review time needed by City departments. Therefore, **projects requiring environmental studies, such as traffic studies, may not be heard by the Planning Commission on the date associated with the filing deadline.** Plans will be returned if not acceptable for filing after initial Development Review Board (DRB) review. Applicants are encouraged to submit a pre-application for conceptual review of a project prior to formal submittal of plans to receive preliminary department comments from staff regarding the feasibility of a project.

The Planning Commission meets on the **2nd Wednesday** of each month at **6:30 p.m.** in the Council Chambers (City Hall) located at 100 Civic Center Plaza. Planning Commission meetings may be canceled for lack of a quorum or business (as determined by the Planning Commission). Planning Commission agendas are posted at City Hall a minimum of 72 hours prior to the public meeting. The Development Review Board (DRB) meets on Tuesday (or Thursday if needed) on an as-needed basis. Applicants and their representatives may attend DRB meetings. Be advised, the City Council meets on the 1st and 3rd Tuesday of each month at 6:30 p.m. at City Hall and considers a maximum of four General Plan Amendments per year.

Adopted by the Planning Commission on October 14, 2020

Brian Halvorson, Planning Commission Secretary