

RESOLUTION NO. 6357(20)

A Resolution of the Council of the City of Lompoc County of Santa Barbara, State of California Amending the City of Lompoc's Conflict of Interest Code

WHEREAS, the Political Reform Act (Government Code sections 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. That regulation and the Exhibit A, attached hereto, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the City of Lompoc (City), and

WHEREAS, individuals holding designated positions shall file their statements of economic interests with the City Clerk's Office, which will make the statements available for public inspection and reproduction (Government Code section 81008). All statements will be retained by the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Any prior Resolution adopting a Conflict of Interest Code for the City of Lompoc, including Resolution No. 6202(18), is hereby rescinded.

SECTION 2. The terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby adopted and incorporated by reference and, along with the attached Exhibit A in which public officials and employees are designated and disclosure categories are set forth, constitute the City of Lompoc Conflict of Interest Code.

SECTION 3. Persons holding designated positions shall file an annual statement no later than April 1st of each year with the City Clerk. The City Clerk will retain a copy and forward the original Statement to the Fair Political Practices Commission in Sacramento, California, for the Mayor, Council Members, Planning Commissioners, City Manager, City Attorney, and Management Services Director/Finance Director/City Treasurer. For all other persons holding designated positions, the City Clerk is the filing officer and shall retain all statements and will make them available for public inspection and reproduction during regular business hours.

SECTION 4. No provision of this Conflict of Interest Code shall affect or excuse any offense or act committed or omitted, nor any penalty or forfeiture incurred or accruing, under any other conflict of interest code or applicable law, nor any pending prosecution, suit, or proceeding, nor any judgment rendered in connection with any other conflict of interest code or applicable law.

SECTION 5. This Resolution is effective upon its adoption.

The foregoing Resolution was proposed by Council Member _____, seconded by Council Member _____, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on August 18, 2020, by the following vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

Jenelle Osborne, Mayor
City of Lompoc

ATTEST:

Stacey Haddon, City Clerk
City of Lompoc

Exhibit A: Designated City Officials and Positions; Disclosure Obligations

EXHIBIT A

Designated City Officials and Positions

1. The Mayor, City Council Members, Planning Commissioners, City Manager, City Attorney, City Treasurer, and any other City officials who manage public investments as defined by California Code of Regulations Title 2, Section 18701(b), must file disclosure statements pursuant to Government Code sections 87200 *et seq.*
2. The following designated positions must file disclosure statements pursuant to the City of Lompoc's Conflict of Interest Code:

Accounting and Revenue Manager
Accounting Supervisor
Administrative Aide
Administrative Analyst; Senior Administrative Analyst
Assistant City Attorney
Assistant Electrical Utilities Manager
Assistant Planner; Associate Planner
Assistant Public Works Director/City Engineer
Aviation/Transportation Administrator
Battalion Fire Chief; Battalion Fire Chief/Fire Marshal
Building & Safety Services Manager
Building/Zoning Inspector; Senior Building/Zoning Inspector
Buyer; Buyer/Purchasing Assistant; Buyer-Warehouser
Candidate for Mayor or Council Member at any election
Chief of Police
City Clerk
Civil Engineer
Civil Engineering Associate I, II, III
Community Development Program Manager
Community Relations Manager/Public Information Officer
Computer Operator/Programmer
Deputy City Attorney; Senior Deputy City Attorney
Deputy City Clerk
Deputy City Manager
Economic Development Director/Assistant City Manager
Electrical Utility Engineer; Senior Electrical Utility Engineer; Assistant
Electrical Utility Engineer
Electrical Utility Manager
Environmental Coordinator; Senior Environmental Coordinator
Facilities, Fleet, & Park Maintenance Manager
Financial Services Manager

Fire Chief
Fire Marshall
Human Resources Analyst; Human Resources Senior Analyst
Human Resources Manager
Human Resources Staff Assistant - Confidential
Human Resources Technician
Information Systems Manager
Librarian I, II
Library Director
Literacy Coordinator
Planning Manager
Planning Technician
Police Captain
Principal Human Resources Analyst
Principal Planner
Public Works Director
Purchasing and Materials Manager
Recreation Manager
Safety Officer
Senior Civil Engineer
Solid Waste Superintendent
Treasury/Utility Billing Staff Supervisor
Utility Director
Utility Accountant
Utility Accounting Supervisor
Wastewater Superintendent
Water Resources Engineer
Water Superintendent
Wireless Service Administrator

3. Members of the following Boards, Commissions, and Committees, and City staff supporting them, are required to file conflict of interest statements pursuant to the City of Lompoc's Conflict of Interest Code:

Airport Commission
Beautification and Appearance Commission
Compliance Committee (For Sub-Recipient Financial, Programmatic, and Monitoring Reporting Policy)
Economic Development Committee
Human Services Commission
Library Commission
Oversight Board to the Successor Agency of the Dissolved Lompoc Redevelopment Agency
Parks and Recreation Commission

Public Safety Commission
Successor Agency
Utilities Commission
Youth Commission (Members aged 18 and older)

Disclosure Obligations

All designated positions required to file conflict of interest statements pursuant to the City of Lompoc Conflict of Interest Code must disclose in the following categories as defined by the Fair Political Practices Commission:

1. Investments (stocks, bonds and other interests),
2. Investments, income and assets of business entities/trust,
3. Interests in real property,
4. Income, loans and business positions (income other than gifts and travel payments),
5. Income – gifts, and
6. Travel payments, advances and reimbursements.

Consultants filling designated positions shall disclose pursuant to the broadest disclosure category subject to the following limitation: The City Manager may determine, in writing, a particular consultant has been hired to perform a range of duties that is sufficiently limited in scope so as not to require full compliance with the disclosure requirements of the City of Lompoc's Conflict of Interest Code. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements, if any. The determination of the City Manager is a public record and shall be retained for public inspection.