



City Council Agenda Item

City Council Meeting Date: May 5, 2020

TO: Jim Throop, City Manager

FROM: Richard Fernbaugh, Aviation/Transportation Administrator
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Dirk Ishiwata, Fleet Superintendent
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SUBJECT: Purchase of Semi-Tractor and Trailer Using Transportation Development Act Funding; Adoption of Resolution No. 6326(20) Approving Related Budget Appropriations Adjustments

Recommendation:

Staff recommends the City Council:

- 1) Authorize the purchase of a Semi-tractor and trailer in an amount not to exceed \$210,000; and
- 2) Adopt Resolution No. 6326(20) approving the budget appropriation adjustments for the purchase (Attachment 1); or
- 3) Provide alternate instruction.

Background:

The City secured funding from its Fiscal Year (FY) 2019-20 Transportation Development Act (TDA) claim for the Transit Division to purchase a semi-tractor and trailer in the amount of \$210,000 (see Attachment 2). Although the City Council adopted the TDA claim, that item was not recorded in the adopted Biennial Budget FYs 2019-21. In order to have the authorization to start the purchase of the equipment, an adjustment in the authorized appropriation needs to be completed.

Discussion:

The semi-tractor and trailer will be used for transport of buses and other equipment for repairs. The Fleet Division currently does not have a unit that can perform that function.

Fiscal Impact:

Total estimated expenditures for the two capital outlay items are \$210,000 as follows:

<u>Sources</u>	Amount
Transit Fund's TDA restricted net position	\$210,000
Total estimated sources (revenues)	\$210,000

<u>Uses</u>	Amount
Transit – Trailer	\$ 100,000
Transit – Semi-Tractor	\$ 110,000
Total estimated capital outlay uses (expenditures)	\$ 210,000

The City's FY 2019-20 TDA claim has provided the funding for the capital outlay and it is being held in a restricted cash account. With the above budget adjustment, those appropriations will be available by the adoption of Resolution No. 6326(20) that will modify the Biennial Budget FYs 2019-21 to fund the expenditures.

Conclusion:

Staff recommends the City Council approve the adoption of the resolution in order to purchase the equipment noted.

Respectfully submitted,

Richard Fernbaugh, Aviation/Transportation Administrator

Dirk Ishiwata, Fleet Superintendent

APPROVED FOR SUBMITTAL TO THE CITY MANAGER:

Michael Luther, Public Works Director

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Jim Throop, City Manager

- Attachments: 1) Resolution No. 6326(20)
2) TDA claim for the Capital Outlay Purchase