

REGISTRATION/ALLOCATION MEDIA REQUEST

Please complete Sections I, II, & III, and forward this form to the address at the bottom of this page.

Board Use Only

Juris. I.D. # _____.

Resolution verified: YES___ NO ___

Update_____

By_____

IMPORTANT Each jurisdiction must have a resolution on file with the Board of Equalization to examine allocation and/or registration data. A sample resolution is included in Publication 28 which is available on our Website www.boe.ca.gov/pdf/pub28.pdf or by calling the Board's Local Revenue Allocation Unit at (916) 324-3000.

SECTION I: MEDIA RECIPIENT CONTACT INFORMATION

(If the name/position below is not authorized by resolution or letter of designation, this form Must be signed by a position authorized by resolution to designate other officials or employees) County City District (add-on)

Your name: _____ Jurisdiction: _____

Title: _____ Tax Area Code: _____

Address: _____ Telephone: _____

City, State, Zip: _____ FAX: _____

E-Mail Address _____

SECTION II: REGISTRATION DATA REQUEST (List of name, address and BOE account number for each business)

A. Do you require a one-time registration listing (Start-up) showing all sales and use tax accounts in your jurisdiction, Indicate yes or no: Yes No

SECTION III: ALLOCATION DATA REQUEST (List of local tax dollars distributed to your jurisdiction by BOE account number)

A. Do you wish to receive monthly allocation and registration media Indicate yes or no: Yes No

B. If you require prior period local tax data*, indicate the periods below: (MMYY) From: _____ To: _____

*AVAILABLE HISTORY IS LIMITED TO PREVIOUS 36 MONTHS.

Signed by individual (or designee) authorized by resolution to receive confidential Board of Equalization information:

(Print Name)

(Signature)

(Title)

(Date)

RETURN THIS FORM TO:

STATE BOARD OF EQUALIZATION
LOCAL REVENUE ALLOCATION UNIT
450 N STREET MIC 27
PO BOX 942879
SACRAMENTO CA 94279-0027
FAX to (916) 324-3001

For assistance in completing this form, contact Harmeen Grewal at 916 323-0808.