

**Lompoc Library Board of Trustees  
Lompoc Public Library Grossman Gallery  
501 E. North Ave., Lompoc, CA 93436  
Tuesday, March 10, 2015, 10:00 AM  
Regular Meeting Minutes**

**1. Call to Order**

President Ruhge called the meeting of the Lompoc Library Board of Trustees to order at 10:00 AM.

Trustees Present: Luella Knowles, Barry Marks, Ann Ruhge, and Linual White

Trustees Absent: None

Staff Present: Jessica Cadiente, Library Director; Lee Edie, Library Administrative Aide

**2. Adoption of Agenda**

MOTION: It was moved, seconded (Knowles/White), and unanimously carried to discuss the agenda items in order as presented.

**3. Consent Calendar**

MOTION: It was moved, seconded (White/Knowles), and unanimously carried to approve the Consent Calendar as presented.

**4. Presentations**

Marell Brooks, representing the Support the Village Library group, expressed that the hours would not have to be reduced if the allocation formula is terminated and the full unincorporated areas of Mission Hills, Mesa Oaks, Vandenberg Village and VAFB are directed to the Village Library. She would like to have more transparency by having the charge back as an expense in the budget. She is concerned with the Library becoming a city department that the reserves do not go away. They may regroup the committee to fundraise the 30% cut and would like the hours revisited.

Trustee White advised that an empirical way to make the decision was supported by data and not arbitrarily determined. The per capita allotment from the County ultimately is not enough to support the current hours. To pursue fixing the issue on a County level is needed. He is uncomfortable with a budget based on unknowns (donations) to support unfunded hours.

The Library Director advised that the new hours will be based on a public survey and actual costs to operate the library. The County needs to understand that \$6.80 per person is not adequate funding. She will report back at the next meeting

**5. Public Comment**

Marell Brooks expressed her disappointment with a breakdown in communication in October with staff and Library Trustees president. She added that she was unable to obtain the minutes from past meetings online via the City website. Staff reported that all minutes are currently available online and each meeting's packet is available at any branch library.

**6. Library Support Activities**

**A. Friends of the Lompoc Public Library System**

Cathy Rudolph, President of the Friends of the Library, reported that a \$10,000 donation was received from the Turducken group, the Friends are considering a scrabble fundraiser, Marell Brooks and Emilie

Galvin attended their last meeting and are considering forming a separate Friends group to support the Village Library, and the next book sale will be April 16-18.

Trustee Marks suggested that members of the Friends and Foundation consider speaking during public comment at City Council meetings to their support of the Library on a regular basis. This was met with positive consideration by those present.

#### **B. Library District Libraries Foundation**

Melinda Aguirre, President of the Lompoc District Libraries Foundation, was unable to attend. In her written correspondence she reported that they continue to work on August concerts and now have two bands booked and need one more - may consider a wine tasting during one of the concerts, and their next board meeting will be at 4:30 PM on March 12, at the Lompoc Library.

### **7. Correspondence**

Thank you from Gail Sherry, first grade teacher at Buena Vista Elementary School commending Library Assistant Michelle Davenport for her well prepared tour of the Village Library and presentation of the First Grade, First Card program.

### **8. Business**

#### **A. Approve Buellton Library Transfer to Zone 1**

At the request of Trustee Marks from the February 10, 2015 meeting, the Library Director provided current Santa Barbara County Library Zone information and how it impacts the Buellton Library. The goal of Library Directors is to provide the best service to library users. Combining both the Solvang and Buellton libraries into the same zone would provide for same policies and procedures and complementary programming. The transfer of Buellton into Zone 1 overwhelmingly supports this change.

Judith Dale, as Library Advisory Committee 3<sup>rd</sup> District Representative and citizen of Buellton agrees that the transfer of Buellton to Zone 1 would be in Buellton's best interest. She further stated that the current hours of operation are important as also indicated in the letter from the Buellton City Manager.

Trustees thanked staff for the details provided and expressed interest in the transfer of the Buellton Library to Zone 1 and would like to consider this issue further. This item was tabled to the next meeting.

#### **B. Approve Change of Date New Library Fee Schedule Take Effect**

The Library Director shared that because the Santa Barbara jurisdiction could not implement the new fee schedule to reduce DVD fines from \$1.00 per day to \$.25 per day until July 1, 2015, the Black Gold Administrative Council voted to amend the new fee schedule to begin July 1, 2015. Staff recommended revising the Lompoc Public Library System's Fee Schedule effective date from March 1, 2015 to July 1, 2015.

MOTION: It was moved, seconded (White/Knowles) and unanimously carried to approve the revised effective date for approved changes to the Library Fee Schedule to be July 1, 2015.

### **9. Library Director's December report and updates**

In addition to the written report, the following information was shared.

- New staff classifications and salary schedules will be presented at the April meeting.
- Ms. Cadiente attended the Public Library Director's forum
- Electrical improvement plan will start at the end of March

- County Board of Supervisors needs to hear that libraries are important and they fund at lowest level in the State
- A correction to the Reference and Program Statistics: Total Circulation count is 17,953; People counter is 22,241

#### **10. Roundtable**

Trustee Marks shared what literacy program has done for one person. His wife is a tutor and has a student that is finding the Pronunciator database very helpful. The student is also now tutoring someone that wants to learn Spanish.

Trustee Ruhge met with Central Coast Literacy Council admin staff and board president to review their program and budget. They currently have 27 tutors and 40 learners and received a few students from flyers distributed to the County Housing Authority and Boys & Girls Club.

#### **11. Adjournment**

The meeting was adjourned by Trustee Ruhge at 11:26 AM. The next meeting will be a special meeting held on Thursday, March 12, 2015 at the Lompoc Public Library, 501 E. North Ave., Lompoc at 11:00 AM. The next Regular meeting will be held on Tuesday, April 14, 2015 at 10:00 AM at the Lompoc Public Library.

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**Barry Marks, Secretary**

by Lee Edie, Library Administrative Aide