

**Lompoc Library Commission  
Village Library  
3755 Constellation Rd., Lompoc, CA 93436  
Tuesday, November 8, 2016, 9:30 AM  
Regular Meeting Minutes**

**1. Call to Order**

Chairperson Ruhge called the meeting of the Lompoc Library Commission to order at 9:30 AM.

Commissioners Present: Molly Gerald, Luella Knowles, Chairperson Ann Ruhge, Ron Stassi (arrived 9:50 am)  
Commissioners Absent: None  
Staff Present: Library Director Sarah Bleyl, Library Administrative Aide Lee Edie, Village Library Branch Manager Dominic Keen  
Others Present: County Library Advisory Committee (LAC) representatives Judith Dale and Barbara Raggio

**2. Adoption of Agenda**

ACTION: Motion/Second: Knowles/Gerald. By a 3-0 vote, Commission approved discussion of agenda items in order as presented.

**3. Approval of Minutes**

ACTION: Motion/Second: Gerald/Knowles. By a 3-0 vote, Commission approved the minutes of the October 11, 2016 regular meeting.

**4. Presentations**

Village Library Branch Supervisor Dominic Keen reported on programming, the newly formed book club, centralizing public computers and copier, new racks to display magazines for sale (Friends fundraiser), increase in library card holders, greater use of reserved library materials, increased use of library by youth needing to complete their homework, and outreach. He reported that two volunteers had recently retired and another moved out of the area so they are recruiting for new volunteers. Commissioners thanked Mr. Keen for the information update on the Village Library.

**5. Public Comment**

None.

**6. Library Support Activities**

**A. Friends of the Lompoc Public Library System**

The following was reported by Friends President Cathy Rudolph:

- October book sale was less than normal - \$1,800;
- Election of officers was held at the General meeting in October; President Cathy Rudolph, Treasurer Bob Vossler, and the vice president office is still vacant;
- Decorated Christmas trees fundraiser will be held November 21-December 17, 2016

**B. Library District Libraries Foundation**

The following written report from President Melinda Aguirre was read into the record:

- Reminder of Chamber Mixer they will be hosting at the Lompoc Library on November 10, 2016 from 5:30-6:30 PM and will present their endowment disbursement check to the Library Director;
- Board has begun preliminary planning for a "Lunch with an Author" fundraiser in March 2017 in the Lompoc Library's Grossman Gallery; Sunday is the preferred day; more details as plans evolve;
- Next LDLF meeting is November 10, 2016.

## **7. Correspondence**

None.

## **8. Business**

### **A. Strategic Planning**

In the written report, the Library Director provided mission statements from other libraries as requested at the last commission meeting. She reported that she made helpful contacts while attending the CLA (California Library Association) conference and during a library director's session, provided input for the State Library's strategic plan. A completed mission statement will be provided at the December meeting.

Commissioner Stassi asked how the Charlotte's Web Mobile Children's Library fits into the plan. Ms. Bleyl felt that it may need a separate plan and probably different goals as a bookmobile.

### **B. Outreach and Advocacy**

In the written report, the Library Director provided a list of services and programs as talking points per commission request at the last meeting. Related to the Homebound program, staff plans to update the brochure and better publicize this service. Commissioner Gerald suggested contacting in-home care providers, senior nutrition program providers, etc. She also shared how helpful the Black Gold patron account is for tracking materials that patrons have read.

Ms. Bleyl will be speaking to members of the Alpha Literary and Improvement Club of Lompoc on Nov. 16 as arranged by Commissioner Ruhge. Commissioner Gerald has provided a list of suggested groups. Commissioner Stassi will share information with those that maintain the members' library at the Village Country Club.

Judith Dale suggested a program called Santa Barbara Reads which Lompoc may be eligible to join.

### **C. Projects and Plans**

Ms. Bleyl presented the staff report, reviewed the list of potential projects/facility upgrades and reasons for each need. As funding sources are found, changes can be incorporated. A few suggestions such as the Santa Barbara Foundation, Women's Fund of Santa Barbara County and Chumash were noted.

Commissioner Knowles feels that the size of the community has outgrown the size of the library. Ms. Bleyl shared that the State Library is also aware that many library buildings are in need of expansion.

## **9. Library Director's October report and updates**

The Library Director presented the staff report and added that with the recent resignation of Barry Marks from the Library Commission, the City Clerk will post a notice of vacancy and begin accepting applications. It was suggested to commissioners that if they know a community member who might be interested in the vacancy to encourage them to apply.

## **10. Roundtable**

Commissioner Stassi recommended that a short letter thanking the city manager for attending last month's meeting to review items of concern be sent. This was agreed upon by commission.

Commissioner Stassi noted that the property at 211 South I Street, as a small isolated development, may be determined too expensive to maintain. Developing something at the main library in a non-contiguous area

and as a long range project might fulfil the basic intent of the donation and a means to increase the size of the Lompoc Public Library. Having an architectural rendering may help to move any project forward.

Commissioner Gerald noted that the 2015 amended MOU has restrictions regarding the I Street property, including the commencement of site improvement within one year from September 2015. Relocation of the project was not an option considered by the Benton Trust, due to their commitment to the donor's intent. Commissioner Gerald urged the Library Director to press for a meeting between City/Benton Trustees and decision regarding the way forward to completion of the project. She noted that delays in addressing the development of the I Street property may cause the Benton Trustees to doubt the City's intent to complete the project as directed in the amended MOU. At the October Commission meeting, Ms. Gerald mentioned the recent removal of the toddler playground at Ryon Park, suggesting this structure as a possible component of improvement at the I Street property. However, she also acknowledged a lack of funding to provide restrooms and other needed improvements to this site. Commissioner Stassi suggested that the City might designate the Library Director and Commissioner Gerald to meet with Benton Trustees.

Commissioner Gerald shared that a long-time literacy volunteer, Dick Clark, said he plans to continue tutoring and is looking forward to the time that the literacy program is back under the library's management.

#### **11. Adjournment**

The meeting was adjourned by Chairperson Ruhge at 10:50 AM. The next Regular meeting will be held on Tuesday, December 13, 2016 at 10:00 AM at the Lompoc Public Library, 501 E. North Ave., Lompoc, CA.

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Secretary by  
Lee Edie, Library Administrative Aide