

**Lompoc Library Commission
Lompoc Public Library Grossman Gallery
501 E. North Ave., Lompoc, CA 93436
Tuesday, July 12, 2016, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

Chairperson Ruhge called the meeting of the Lompoc Library Commission to order at 10:00 AM.

Commissioners Present: Molly Gerald, Luella Knowles, Barry Marks, Chairperson Ann Ruhge

Commissioners Absent: None

Staff Present: Library Director Sarah Bleyl, Library Administrative Aide Lee Edie

Others Present: County Library Advisory Committee (LAC) representatives Judith Dale and Barbara Raggio, Friends of the Library President Cathy Rudolph

2. Adoption of Agenda

ACTION: Motion/Second: Gerald/Knowles. By a 4-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

ACTION: Motion/Second: Knowles/Gerald. By a 4-0 vote, Commission approved the minutes of the June 14, 2016 regular meeting.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

President Cathy Rudolph reported their quarterly book sale will be held July 21-23, 2016 and their next fundraiser will be to sell Friends of the Library book bags that were recently ordered.

B. Library District Libraries Foundation

No report was provided.

7. Correspondence

None.

8. Business

A. Charlotte's Web Mobile Children's Library update

The Library Director reported on locations where the bookmobile makes its stops. New part-time staff member, Erin Gubser, will start on Wednesday, July 13, 2016 and will be the primary driver as well as assist the librarian. Librarian Courtney Rogness is providing great outreach and connections through social media.

Commissioner Marks asked if staff were bilingual and if any controversial comments are received from patrons regarding the history of the original donation. Ms. Bleyl answered that when bilingual skills are needed, arrangements are made with the other youth librarian, Xochitl Rocha, to accompany as needed.

Regarding questions back from citizens, Ms. Rogness has a special display on the bookmobile that addresses the history and, when speaking to groups that are on board for the first time, she conveys the history including how the original dream is encompassed with mobile outreach to those who are not able to avail themselves to a library otherwise.

Commissioner Gerald, knowing that the vehicle is run primarily on ecological resources, asked if it was doing as well as intended. Ms. Bleyl answered in the affirmative adding that it is the cleanest vehicle the city owns.

Chairperson Ruhge asked if there were plans to continue discussion regarding the 211 South I Street property and staff advised that the City Manager still plans to talk with Benton Trustee Barbara Holt.

B. Unattended Children in the Library

Library Director Sarah Bleyl updated information on some problematic situations and their outcome with unattended youth in the children and teen areas of the Lompoc Library. Frequently there are 400 people in the library at any one time and a few incidents still happen however staff continues to enforce the rules and everything is kept under control; support from the Commission is appreciated.

C. Strategic Planning

Ms. Bleyl reported that one of the classes she attended at the American Library Association conference in Florida was specifically about strategic planning. She is interested in pursuing the direction of SOAR (**S**trengths, **O**pportunities, **A**spirations and **R**esults) which focuses on the positives and is looking forward to working with Commissioner Gerald. She will continue to update commission.

Chairperson Ruhge offered to help out as needed.

9. Library Director's June report and updates

The Summer Reading Program at both libraries is doing very well. Currently there is a 75% participation increase over last year, circulation of materials is up 30% over last year, and various other programs report a 20% attendance increase. Plans for fall include incorporating information gleaned from a recent workshop on Tween programming techniques and strategies, an adult Pinterest club, STEAM (**S**cience, **T**echnology, **E**ngineering, **A**rts, **M**athematics) programming, and reviewing ideas for bookmobile classes.

Chairperson Ruhge inquired if it is possible to expand the homework club. Staff advised that there is difficulty in finding adults willing to volunteer tutor; teens have been doing the tutoring. It was suggested to contact Allan Hancock College for student volunteers.

Commissioner Marks asked about the one-time funding from the County of Santa Barbara. Ms. Bleyl advised that the Lompoc System's portion of approximately \$.45 per capita or \$40,000 will be split \$36,000 to the Lompoc Library and \$4,000 to the Village Library. Funds will be used to increase the collections for both libraries.

Ms. Bleyl shared other budget information in that she has been working with city administration regarding the 15 year capital improvement projects which will be addressed in future budgets. A copy of the final document will be distributed when available. The State of California will be providing funds for the consortium interlibrary delivery services, and that the Turducken Dinner Group donated \$10,000 to use as needed plus a Spirit of Giving Award of \$5,500 in memory of Al Walker to be used to enhance the Lompoc Library's north patio.

County Library Advisory Committee representative Judith Dale concurred with information provided last month to the Commission that the County will not have any library measures on the November ballot. Plans are to meet with LAFCO regarding procedures for county wide district and sub-district formation.

10. Roundtable

Commissioner Marks commended and thanked Barbara Raggio and Judith Dale for their work and reporting on county library advisory meetings; suggested booking another meeting venue when programs follow the Library Commission meeting so Commissioners would not have a time constraint; commended staff for their willingness to work with kids in teaching appropriate behaviors when at the library; and voiced that he understood staff's decision regarding smoking on library grounds but has a personal issue when it affects modeling for kids and budget costs for city.

Commissioner Knowles thanked the Friends of the Library for their recent fundraiser of the play *Nunsense*.

Chairperson Ruhge asked if the Library Foundation would be holding their summer concert series and staff reported that at a past meeting it was being organized. She also said that it was brought up that the city has impact fees that might be available to help fund the motorsports park. Staff will investigate the accuracy of this information.

11. Adjournment

The meeting was adjourned by Chairperson Ruhge at 10:35 AM. The next Regular meeting will be held on Tuesday, August 9, 2016 at 10:00 AM at the Lompoc Public Library, 501 E. North Ave., Lompoc.

Secretary by
Lee Edie, Library Administrative Aide