

Lompoc Library Commission
Lompoc Public Library Grossman Gallery
501 E. North Ave., Lompoc, CA 93436
Tuesday, June 14, 2016, 10:00 AM
Regular Meeting Minutes

1. Call to Order

Chairperson Ruhge called the meeting of the Lompoc Library Commission to order at 10:00 AM.

Commissioners Present: Molly Gerald, Luella Knowles, Barry Marks, Chairperson Ann Ruhge

Commissioners Absent: None

Staff Present: Library Director Sarah Bleyl, Library Administrative Aide Lee Edie

Others Present: City Council Member DeWayne Holmdahl, County Library Advisory Committee (LAC) representative Barbara Raggio, Friends of the Library President Cathy Rudolph

2. Adoption of Agenda

ACTION: Motion/Second: Knowles/Gerald. By a 3-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

ACTION: Motion/Second: Knowles/Gerald. By a 3-0 vote, Commission approved the minutes of the May 10, 2016 regular meeting.

Commissioner Marks arrived at 10:05 AM and asked for a correction to the minutes.

ACTION: Motion/Second: Knowles/Gerald. By a 4-0 vote, Commission moved to rescind the previous action and approved the minutes of the May 10, 2016 regular meeting with the following amendment:

Item 10, first sentence of first paragraph to read: Commissioner Marks was interested in receiving handouts provided to staff from any event that might be of interest or benefit to Commissioners.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

President Cathy Rudolph shared that tickets sales are progressing well for the upcoming June 19, 2016 Lompoc Civic Theater benefit performance of *Nunsense*. Their next Board meeting will be held on June 28, 2016.

B. Library District Libraries Foundation

No report was provided.

7. Correspondence

None.

8. Business

A. Charlotte's Web Mobile Children's Library update

The Library Director reported over 800 visits to the bookmobile for the month of May from various stops. This summer, staff has partnered with Lompoc Parks and Recreation, YMCA, and Boys and Girls Club. The bookmobile schedule has the addition of a monthly stop at the Village Farmers market and a soon to be weekly (Friday) stop at the Old Town Market. In reference to a question from Commissioner Gerald regarding the MOU, the City Manager is reviewing the document and will be arranging a meeting with Trustee Barbara Holt.

B. Unattended Children in the Library

Library Director Sarah Bleyl reported information on some problematic situations and their outcome with unattended youth in the children and teen areas of the Lompoc Library. Staff are being proactive with regard to following the Unattended Children Policy. After some discussion and agreeing that use of the library is a privilege and parents should be more involved, Commissioners decided to table the item to the next regular meeting as it appears that staff is resolving the situation. Commissioner Gerald expressed that it's amazing to see the number of children that are using the library which is a great credit to staff.

C. Strategic Planning

Ms. Bleyl advised that she plans to begin a strategic planning process as a means to better guide staff decisions in terms of programming, spending, and library policies and procedures and asked for input and support from the Commission. Commissioner Gerald stated that she would be willing to assist. She imparted that the Black Gold Cooperative Library System did a strategic plan about five years ago, California Public Library Advocates (CPLA) may have helpful information, and there may be people within the county to help facilitate.

9. Library Director's March report and updates

Ms. Bleyl reported that registration for the Summer Reading Program is already very high, the Lompoc Library will again be a host site for the Lompoc Unified School District's *Lunch at the Library* and *afternoon snacks* program, and the Created Equal grant sponsored program was very successful. She updated the Commission with regard to the Central Coast Literacy program and, after attending the state literacy conference, feels more confident having Library staff administer the program after the conclusion of FY 2016/17 versus contracting the service. The City has hired a new public information officer who has already made changes to the City's website and is very pleased with Library social media activity.

10. Roundtable

Commissioner Marks commended staff's work with youth behavior issues. He asked about his inquiry last month regarding the use of cell phones in the library and Ms. Bleyl conveyed that if conversations are not kept in a normal speaking range, staff will ask the patron to step outside; otherwise instances are dealt with as needed. Commissioner Marks also shared that the City of Santa Maria is pursuing a policy to ban smoking in all park area and wondered how this would apply to their library grounds. Ms. Bleyl will see what she can find out. She conveyed that with Lompoc Library property, the City attorney has advised that she can determine under which sign to operate. Commissioner Marks was in favor of the ban for all Library property.

Commissioner Gerald asked for an update on the Williams Trust donation and Ms. Bleyl advised the final disbursement has been received for a grand total of approximately \$68,000. Staff is working on appropriate use of the funds for the children's area and patio. Commissioner Gerald had mentioned a

while back about an idea to boost library revenue and help with civic nonprofits event advertising. It would allow a couple of nonprofits per month to have a slide in the current library slide rotation on the TV screen located at library public service desks. Ms. Bleyl will survey staff for their input.

Library Advisory Committee member Barbara Raggio reported that the County has no plans to pursue a parcel tax. The LAC is considering forming a district for a graduated parcel tax; Goleta would not be part as all parcels need to be treated the same. In planning for a district, subzones would need to be formed so elections could be localized. Next step may be to set specific boundaries to clarify nebulous boundary distinction. Their next meeting is scheduled for June 15, 2016.

DeWayne Holmdahl advised that the Turducken Dinner Group will be making a presentation of \$15,000 to the Library at the July 5, 2016 City Council meeting. Chairperson Ruhge thanked Mr. Holmdahl and expressed that this is another opportunity to let the City Council and the public know how vital the Library is to the community and to counteract negative reports they otherwise hear about to the community.

DeAnne (last name not provided) suggested that Commission consider amending the order of agenda items to allow for the addition of other subjects. Chairperson Ruhge shared that the meeting agenda must meet Brown Act protocol.

11. Adjournment

The meeting was adjourned by Chairperson Ruhge at 11:23 AM. The next Regular meeting will be held on Tuesday, July 12, 2016 at 10:00 AM at the Lompoc Public Library, 501 E. North Ave., Lompoc.

Secretary by
Lee Edie, Library Administrative Aide