

**Lompoc Library Commission  
City Hall Admin Conference Room  
100 Civic Center Plaza, Lompoc, CA 93436  
Tuesday, March 8, 2016, 10:00 AM  
Regular Meeting Minutes**

**1. Call to Order**

President Ruhge called the meeting of the Lompoc Library Commission to order at 10:00 AM.

Commissioners Present: Molly Gerald, Luella Knowles, Barry Marks, Ann Ruhge

Commissioners Absent: None

Staff Present: Sarah Bleyl, Library Director; Lee Edie, Library Administrative Aide

Others Present: Judith Dale, County Library Advisory Committee (LAC) representative

**2. Adoption of Agenda**

MOTION: It was moved, seconded (Knowles/Marks), and unanimously carried to discuss the agenda items in order as presented.

**3. Approval of Minutes**

MOTION: It was moved, seconded (Marks/Knowles), and unanimously carried to approve the minutes as presented.

**4. Presentations**

None.

**5. Public Comment**

None.

**6. Library Support Activities**

**A. Friends of the Lompoc Public Library System**

No report was submitted.

**B. Library District Libraries Foundation**

No report was submitted.

**7. Correspondence**

None.

**8. Business**

**A. Election of Officers**

Commissioner Knowles moved to nominate Ann Ruhge for chairperson. There being no second the motion failed. Commissioner Marks moved to continue with the current slate of officers of Ann Ruhge, Chairperson; Luella Knowles, Vice Chairperson; Barry Marks, Secretary; and Commissioner Gerald as the CPLA (California Public Library Advocates) representative. The motion was seconded by Commissioner Knowles and unanimously carried.

**B. Charlotte's Web Mobile Children's Library update**

Library Director Sarah Bleyl reported that the grand opening and ribbon cutting ceremony for the Charlotte's Web Mobile Children's Library will be held on Friday, March 11, 2016 at 9:30 AM in the

parking lot at the Lompoc Public Library. Official roll-out is scheduled for the first week of April. Interviews for the bookmobile driver were held this past week and an offer will soon be made.

The meeting on February 10, 2016 regarding the 211 South I Street lot garnered input from individuals/groups that have been involved in this project since inception. Another meeting will be scheduled to continue discussion of the future of the property. The Library Director shared that statistics related to the property have changed over the past 20 years. Commissioners suggested that these statistics be provided at the next Commission meeting and to invite Benton Trustee Barbara Holt.

**C. Annual Report for upcoming joint meeting with City Council**

The Library Director met with ad hoc committee Commissioners Ruhge and Knowles on February 16, 2016 to develop and update the wording in the City's Handbook for Boards, Commissions, and Committees as it related to the Library Commission. Library Commissioners concurred on the following wording to be provided to the City Council.

**LIBRARY COMMISSION**

General Functions

The Library Commission is ~~charged with~~ responsible for providing input and recommendations on matters involving the operations of the Library Department of the City. The Commission supports the Library's Mission and Values by outreach and advocacy in the community, providing feedback to the Library from the general public, and making recommendations to the Library Director, City Manager, and City Council.

Membership

The Commission is composed of five members at large appointed by the Lompoc City Council. Commissioners serve three-year overlapping terms. Commissioners must live within Santa Barbara County Library Zone 2 (Lompoc and Vandenberg Village area), but one of the five may reside outside the City of Lompoc.

Meetings

The Library Commission meets the second Tuesday of each month at 10:00 AM in the Lompoc Public Library Grossman Gallery, 501 E. North Avenue, Lompoc, CA.

Time Involved

Averages three hours per month for meeting and preparation.

References

Lompoc Municipal Code Section 2.40.020.; Resolution No. 6006(15)

The Library Commission and City Council will hold a joint meeting on Tuesday, March 15, 2016 at 5:30 PM.

**D. Discussion regarding meeting cancellations**

Commissioner Marks voiced that he was in favor of the continuity of monthly meetings as a means to support and provide grassroots feedback as well as keeping commissioners and public current on library project and program development. Other commissioners concurred.

**9. Library Director's October report and updates**

Ms. Bleyl reported that the County Board of Supervisors will soon be making a decision regarding library funding options. Advocacy advice from the Lompoc City Attorney is "On your own time you can advocate all you want as an individual, and making it clear you are speaking as an individual. As to the

Commissioners, they can advocate when and where they want, including from the dais. They just can't cause public moneys to be spent as part of that advocacy. They also should not say they are speaking on behalf of the City while advocating, unless they are authorized to do so by the Council."

#### **10. Roundtable**

Commissioner Marks wanted to acknowledge the absence at the last few commission meetings of two of the three County Library Advocate Committee (LAC) members and adding that if they're in an advisory/advocacy position, from where they obtain their information.

Commissioner Marks shared that he is aware that the Central Coast Commission for Senior Citizens-Area Agency on Aging (AAA) has provided programs in libraries and Morro Bay is good example. Staff may want to contact the executive director of AAA, Joyce Ellen Lippman for information on their programs.

Commissioner Gerald inquired on the progress of the fifth commissioner vacancy. Staff advised that there is an interested individual that is currently under contract with the City for a few more months and has been advised to not submit the application until that contract has concluded.

Commissioner Gerald reported that one of the Literacy tutors was pleased to share that she now has three students and that her church pastor has been promoting literacy and the library.

Commissioner Ruhge asked if the Library Director would be a guest speaker at an upcoming Alpha Club meeting.

Past Library Trustee Judith Dale shared information about a partnership that the Buellton Library has with Meals on Wheels and provides a box of books that the meal delivery volunteers take with them from which meal recipients may keep, take or donate a book to enjoy. The Lompoc Library may want to consider a similar partnership. She also added that she is pleased to hear emphasis on adult programming as well as youth programming.

#### **11. Adjournment**

The meeting was adjourned by Trustee Ruhge at 11:21 AM to a joint meeting with the Lompoc City Council on Tuesday, March 15, 2016, 5:30 PM at Lompoc City Hall - Council Chambers. The next Regular meeting will be held on Tuesday, April 12, 2016 at 10:00 AM at the Lompoc Public Library, 501 E. North Ave., Lompoc.

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**Barry Marks, Secretary**  
by Lee Edie, Library Administrative Aide