

**Lompoc Library Commission  
Lompoc Public Library  
501 E. North Ave., Lompoc, CA 93436  
Tuesday, February 14, 2017, 10:00 AM  
Regular Meeting Minutes**

**1. Call to Order**

Chairperson Ruhge called the meeting of the Lompoc Library Commission to order at 10:03 AM.

Commissioners Present: Molly Gerald, Luella Knowles, Chairperson Ann Ruhge, Ron Stassi

Commissioners Absent: None

Staff Present: Library Director Sarah Bleyl, Library Administrative Aide Lee Edie

Others Present: Friends of the Library President Cathy Rudolph

**2. Adoption of Agenda**

ACTION: Motion/Second: Knowles/Stassi. By a 4-0 vote, Commission approved discussion of agenda items in order as presented.

**3. Approval of Minutes**

ACTION: Motion/Second: Knowles/Gerald. By a 3-0 vote; Ruhge abstained as she was not present at the meeting; Commission approved the minutes of the January 10, 2017 regular meeting.

**4. Presentations**

None.

**5. Public Comment**

None.

**6. Library Support Activities**

**A. Friends of the Lompoc Public Library System**

The following was reported by Friends President Cathy Rudolph:

- January book sale very successful: \$3,396 of which \$2,000 was books, and the balance dues, almond brittle, donations, and book bags.
- Next board meeting is Feb 22 at 2:00 PM, Lompoc Library where they will consider increasing the sale price of almond brittle as it's currently sold almost 50% below retail.

**B. Library District Libraries Foundation**

In her written report, Foundation President Melinda Aguirre reported:

- Donations to the Library and Black Gold System have been paid.
- "Authors Luncheon" will be held on March 25 from 12-2pm at the Lompoc Library. The cost is \$40 per person and lunch will be provided by Scratch Kitchen; wine will not be served. We will have 7 authors participating: Melissa Broughton, John McReynolds, Connie Amarel, Skip Boyland, Ann Hunter, Anna Chastain and Jill Schaeffer. Proceeds will be used for the book endowment.
- City Manager Patrick Wiemiller will be our guest at the next board meeting.
- Next board meeting is March 9, 2017, 4:30 PM, Lompoc Library.

**7. Correspondence**

None.

## **8. Business**

### **A. Election of Officers**

ACTION: Motion/Second: Knowles/Stassi. By a 4-0 vote; Commission approved Ann Ruhge as Chairperson.

ACTION: Motion/Second: Stassi/Ruhge. By a 4-0 vote; Commission approved Luella Knowles as Vice Chairperson.

Molly Gerald was selected as the California Public Library Advocates representative (CPLA) by acclamation

Regarding the current Commission vacancy, Commissioners are being proactive about making contacts in the community.

### **B. Strategic Planning**

The Library Director presented the staff report and asked for feedback.

Commissioner Knowles was very impressed with the draft document and felt the goals and objectives to be realistic. She commended staff for all the work invested in this document.

Regarding Objective 1.1, Commissioner Stassi said that networking with LLV (Leadership Lompoc Valley) and other City departments provides another means to accomplish the measures and goals, which is basically your contract with the citizens.

Regarding Objective 2.3, Chairperson Ruhge suggested replacing the library term “weeding” with another word and Commissioner Gerald suggested deselection.

### **C. FY17/19 Budget**

The Library Director reported that the Library’s FY17/19 budget has been submitted and she has two meetings set up – one with the Finance Department and one with the City Manager – for review of budget requests. Ms. Bleyl detailed a few of the line items of importance and will keep the Commission abreast of public workshops. Commission supported staff’s budget decisions.

Commissioner Stassi stressed the importance of internal departmental support and advocacy from outside agencies served during budget workshops.

Commissioner Gerald asked about County funding and staff advised that the County has indicated that it is likely to be less.

Regarding the reference to circulation of materials and increases in population statistics, Commissioner Ruhge suggested adding another column to the monthly statistics report with last year’s numbers for comparison information.

## **9. Library Director’s December report and updates**

The Library Director presented the staff report. She added that staff from Marin County will visit Lompoc to see the bookmobile as they are building one. Vanguard ID Systems from whom the library has ordered library cards, are using a picture of the Charlotte’s Web library card on their national advertising. News related to the bookmobile wrap, the vendor has acknowledged that it’s a failure and will rewrap the front, back, and entrance door under warranty.

**10. Roundtable**

Commissioner Gerald provided information on the California Public Library Advocates workshops in April and stated that she plans to attend the one in Mill Valley.

Commissioner Ruhge will be attending the State of the City Lunch on Thursday, February 16.

**11. Adjournment**

The meeting was adjourned by Chairperson Ruhge at 11:24 AM. The next Regular meeting will be held on Tuesday, March 14, 2017 at 10:00 AM at the Lompoc Public Library, 501 E. North Ave., Lompoc.

---

Secretary by  
Lee Edie, Library Administrative Aide