



**Beautification & Appearance Commission  
Special Meeting Agenda  
Wednesday, March 11, 2020 at 4:30 PM  
City Hall Administrative Conference Room  
100 Civic Center Plaza, Lompoc, CA**

*Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any Item on the Agenda, before or during Commission consideration of that Item.*

*Any documents produced by staff and distributed to the Commission regarding any item on the Agenda will be made available for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 am and 5 pm Monday through Friday, and the Lompoc Library Information Desk at 501 E. North Avenue between 10 am and 7 pm Monday through Thursday and 1pm and 5pm Friday and Saturday.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Urban Forestry Division at (805) 875-8034 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.*

**ROLL CALL:** Chairperson: Susan Gallacher  
Vice-Chairperson: Rosemary Holmes  
Commissioner: Judith McKinnon  
Commissioner: Kristofer Clark  
Commissioner: Zuzu Aceves

City Staff/Urban Forestry Supervisor/Commission Secretary: Sean O’Neil  
City Staff/Office Staff Assistant II: Kathleen Forbes

**REQUEST TO SPEAK:** A member of the public may address the Beautification & Appearance Commission regarding any scheduled agenda item. Any person wishing to address the Commission should inform the Commission Secretary/Recorder at the beginning of the Meeting. The Commission, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond their jurisdiction.

**PUBLIC COMMENT:** At the beginning of the 4:30 p.m. session of each regular Beautification & Appearance Commission meeting, and at the beginning of each special Commission meeting, any member of the public may address the Commission on any item not on the agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than two minutes.

**REGULAR BEAUTIFICATION & APPEARANCE COMMISSION MEETING  
ORDER OF BUSINESS**

**4:30 P.M. - CALL TO ORDER**

**ROLL CALL:**

**PUBLIC COMMENT:** Any member of the public may address the Commission for up to two minutes on any subject within the jurisdiction of the Commission that is not scheduled for a public discussion before the Commission.

**WRITTEN COMMUNICATIONS:**

**COMMISSION AND STAFF COMMUNICATIONS:** Please exit through the door on the east side of the building as the front glass doors may be locked.

**CONSENT CALENDAR:**

1. Approval of Minutes – For Action.  
Recommendation: That the Commission waive the reading and approve the Minutes of the Special Meeting of January 08, 2020 and the Special Meeting – Annual Field Inspection of January 23, 2020.

**UNFINISHED BUSINESS:**

1. Continued discussion on ideas for an Arbor Day/Recognition Grove event.

**NEW BUSINESS:**

1. Welcome to new Commissioner Aceves.
2. Annual Report to the City Council.
3. Discussion of events and possible community projects for the calendar year 2020.
4. Thank you notes to the utility bill contributors.

**STAFF ITEMS:**

**COMMISSIONER REQUESTS:**

**ADJOURNMENT:** I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 5th day of March 2020.

*/Sean O'Neil/*

Sean O'Neil, Urban Forestry Supervisor