

*City of*  
**LOMPOC**  
**MINUTES**

Regular Meeting of the Lompoc City Council  
Tuesday, January 7, 2020  
City Hall, 100 Civic Center Plaza, Council Chamber

**CLOSED SESSION**

**OPEN SESSION – 6:00 P.M. – Council Chamber**

**Council Members Present:** Victor Vega, James Mosby, Dirk Starbuck, Gilda Cordova, and Mayor Jenelle Osborne.

**Staff Present:** City Manager Jim Throop, City Clerk Stacey Haddon, and City Attorney Jeff Malawy.

**ORAL COMMUNICATIONS:** None

**CLOSED SESSION – City Council Conference Room**

**BUSINESS ITEM:**

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** City Manager

**OPEN SESSION - 6:30 P.M. – Council Chamber**

**Council Members Present:** Victor Vega, James Mosby, Dirk Starbuck, Gilda Cordova, and Mayor Jenelle Osborne.

**Staff Present:** City Manager Jim Throop, City Clerk Stacey Haddon, City Attorney Jeff Malawy, Management Services Director Dean Albro, Police Captain Kevin Martin, and Interim Utility Director George Morrow.

**Others Present:** Michael Harris, Josh Lerner, John Linn, Nicholas Gonzales, Maria Aguiniga, Susan Gallacher, Deb Andrews, Ann McCarty, and Kim Coy.

**REPORT ON ACTION TAKEN DURING CLOSED SESSION:**

City Attorney Jeff Malawy stated no reportable action was taken during the Closed Session.

Chaplain Keith McLellan provided the invocation and Mayor Jenelle Osborne led the **Pledge of Allegiance**.

**CITY MANAGER REPORT:** (Information only)

- **List of City expenditures**
  - November 25 - 27, 2019 - \$1,293,203.52
  - December 2 - 6 2019 - \$1,104,241.80
  - December 9 – 13, 2019 - \$1,563,628324
  - Payroll November 29, 2019 - \$1,327,270.33
  - Payroll December 13, 2019 - \$1,542,035.40

City Manager Jim Throop announced the City does have a free Christmas tree pickup during regular trash pickup times for the week of January 6 – 10, 2020, or you can drop off your Christmas tree at the City of Lompoc landfill for free during this same week; and reported the City continues to install City-owned video cameras throughout the City.

**PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Max of 3 Minutes):**

1. John Linn expressed his concern about the draft minutes not printing completely from his home printer.

Mayor Osborne explained the minutes are typed in a legal size document and that might affect printing on letter size paper, but entire documents can be read in full without interruption of information on the City’s website.

**CONSENT CALENDAR:**

Council Member Cordova asked for Staff to provide a reason why minutes from 2018 were not provided to Council earlier for review and approval; and stated she was told some City Council Meeting videos were unavailable for public review and wondered if these minutes from 2018 were some of those meetings that did not have videos available. City Manager Jim Throop explained the minutes are currently prepared in a summary format, which can take quite a lot of time to prepare and suggested the Council may want to change the format to action minutes in the future, with digital copies of the City Council Meeting recordings used as the supporting record. City Clerk Stacey Haddon stated videos of the City Council Meetings referenced in the minutes provided on this Agenda, were available and had always been available to the public for review.

Council Member Cordova recused herself from voting on the draft minutes for August 21, 2018, September 4, 2018, September 18, 2018, and October 2, 2018.

1. **Approval of Minutes** of the Lompoc City Council Regular Meetings of August 21, 2018, September 4, 2018, September 18, 2018, October 2, 2018, November 5, 2019, November 19, 2019, and December 3, 2019.

**ACTION:** Motion/Second: Vega/Mayor Osborne. By a 4-0-1 (Council Member Cordova abstained) vote, Council approved the minutes of the Lompoc City Council Regular Meetings of August 21, 2018, September 4, 2018, September 18, 2018, and October 2, 2018.

**ACTION:** Motion/Second: Vega/Mayor Osborne. By a 5-0 vote, Council approved the minutes of the Lompoc City Council Regular Meetings of November 5, 2019, November 19, 2019, and December 3, 2019.

**STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS:** None

**CITY BOARDS, COMMISSIONS, COMMITTEES ANNOUNCEMENTS, REQUESTS, AND OR PRESENTATIONS TO CITY COUNCIL:**

Council asked for the Public Safety Commission Chair to speak on this matter. The Chairperson was not in the audience.

Council Member Starbuck stated he is in favor of approving the Public Safety Commission recommendations.

Public Safety Commission Member Maria Aguiniga stepped up and spoke about the recommendations and requested Council approve the requests.

Council Member Cordova asked Council to confirm if this Commission would be removed from the Council’s ad-hoc committee meeting regarding changes to City Boards, Commissions, and Committees.

Council Member Vega asked City Attorney Jeff Malawy to confirm the Council can only discuss this Commission and these items and no other discussions regarding Boards, Commissions, or Committees will be able to be discussed this evening. City Attorney Jeff Malawy answered yes, this is the only matter to be discussed this evening concerning City Boards, Commissions, or Committees.

**CITY BOARDS, COMMISSIONS, COMMITTEES ANNOUNCEMENTS, REQUESTS, AND OR PRESENTATIONS TO CITY COUNCIL:** (cont'd)

- Public Safety Commission Recommendations:
  - Increase frequency of Meeting Dates from Quarterly to Monthly;
  - Investigate and adopt a surveillance camera registration program, that allows local businesses to register their surveillance cameras on a list kept by the Police Department; and
  - Investigate and adopt a program for assisting residents to form neighborhood watch programs.

Public Comment:

1. Michael Harris provided several suggestions to Council including a no-panhandling campaign, provide help to Immigration and Customs Enforcement (ICE) with local sweeps, and provide a gang task force to help combat gang activity in the City.
2. Josh Lerner complained about the City's reaction to the increased violence in the City.
3. John Linn, Nicholas Gonzales, Maria Aguiniga, and Susan Gallacher spoke in favor of the Public Safety Commission recommendations.

Council Member Starbuck asked if the surveillance camera registration program could be expanded to include residential cameras.

Council Member Mosby motioned to direct Staff to update the Handbook for Commission, Committee, and Board Members to reflect a change of the meeting dates for the Public Safety Commission from quarterly to monthly; and return at a future meeting with Staff reports on a surveillance camera registration program for businesses and residents, and an assistance program for residents who would like to form neighborhood watch programs.

Council Member Vega expressed concern about directing Staff to increase meeting dates for this Commission when several past meetings were cancelled due to a lack of a quorum and if there could be near future changes in the structures of any City Board, Commission, or Committee after the Council Ad-hoc Committee completes their assessment of all Boards, Commissions, and Committees.

Mayor Osborne asked Council Member Mosby if he would be willing to amend his motion to ask for Staff to provide a report to Council on the additional costs that will be incurred with increased meeting dates. Council Member Mosby stated he would like to have the increased meeting dates approved now as requested by the Commission.

Mayor Osborne stated she is in support of the Public Safety Commission's request for increased meeting dates, but is also in support of Council Member Vega's concern regarding increased costs for these added meeting dates.

**ACTION:** Motion/Second: Mosby/Starbuck. By a 5-0 vote, Council received and considered recommendations from Public Safety Commission, and directed Staff to update the Handbook for Commission, Committee, and Board Members to reflect a change of the meeting dates for the Public Safety Commission from quarterly to monthly; and return at a future meeting with Staff reports on a surveillance camera registration program for businesses and residents, an assistance program for residents who would like to form neighborhood watch programs, and directed the Public Safety Commission to provide the Council with cost saving strategies regarding Public Safety Commission meetings.

**ORAL COMMUNICATIONS (3 Minutes Maximum):**

1. Deb Andrews expressed her concern about mass surveillance in the City.
2. Ann McCarty, Executive Director of the North County Rape Crisis and Child Protection Service Center, announced January is Human Trafficking Awareness Month, and spoke about the events happening during the month in support of this issue.
3. (Name not Given) provided suggestions to Council on how to get things completed, suggested Police Department employees answer the phones with their name and badge numbers, and stated he does not believe the installation of new City-owned cameras equals mass surveillance.

**COUNCIL REQUESTS:**

2. **Review of Letters to be sent to Santa Barbara County Requesting Access to Estuary, and to the California Department of Fish & Wildlife for Modification to the Vandenberg Marine Preserve.** (Requested by Council Member Mosby)

City Manager James Throop presented the Staff report and recommendations.

Council thanked Mr. Throop for the letters and provided information.

**Public Comment:**

1. Deb Andrews, Kim Coy, John Linn, and (Name not Given), spoke in support of this matter and expressed excitement for the opening of Surf Beach to the public year round.
2. Nicholas Gonzales spoke in support of the proposed letters and suggested the Council erect directional signs on Ocean Avenue and H Street advertising the beach.

Council Member Mosby requested paragraph two in Attachment 1 and paragraph seven in Attachment 2 be deleted; he also requested Attachment 2 include a request to have the Santa Ynez River Estuary at Ocean Park to be considered a State Marine Preserve as a conservation for sand perch and sand crabs.

**ACTION:** Motion/Second: Mosby/Vega. By a 5-0 vote, Council reviewed and approved letters, with Council revisions, the removal of paragraph two in Attachment 1 and the removal of paragraph seven in Attachment 2, and the inclusion of the suggestion to have the Santa Ynez River Estuary at Ocean Park be considered a State Marine Preserve as a conservation effort for sand perch and sand crabs, written for City Manager's signature to the Santa Barbara County Parks Director for access to the Santa Ynez Estuary, and to the California Fish & Wildlife Department for modification to the Vandenberg Marine Preserve, to allow surf fishing at Surf Beach.

3. **Revision to Record Retention/Destruction Policy to Create Procedures for Indexing and Verification of Electronically-Stored City Records; and Adopt Resolution No. 6297(20)** – (Requested by Council Member Cordova)

City Attorney Jeff Malawy presented the Staff report and recommendations.

Council briefly spoke about the information presented.

**Public Comment:**

1. John Linn spoke in favor of retaining City Council Meeting Agendas and copies of City Council Meeting recordings permanently and suggested a CD of Council Meeting recordings be delivered to the City Clerk for permanent retention.

**COUNCIL REQUESTS:** (cont'd)

Item No. 3

Council continued to discuss this matter.

**ACTION:** Motion/Second: Mosby/Cordova. By a 5-0 vote, Council adopted Resolution No. 6297(20), establishing a policy for indexing and verification of electronically-stored City records; and directed Staff to return at a later date to revise the City's record retention/destruction policy that will include City Council Meeting video recordings and final City Council Meeting Agendas and Staff reports be held permanently.

4. **Amendment to the Lompoc Municipal Code to Standardize Appeal Procedures and Appeal Timelines; Introduction of Ordinance No. 1673(20)**

City Attorney Jeff Malawy presented the Staff report and recommendations.

Council discussed the information presented.

**Public Comment:**

1. John Linn complimented Staff for the report presented and suggested the Council approve increasing the wastewater ordinance appeal process to 20 days.

**ACTION:** Motion/Second: Mayor Osborne/Cordova. By a 5-0 vote, Council introduced for first reading, by title only, Ordinance No. 1673(20) to standardize the appeal procedures and appeal timelines under the Lompoc Municipal Code; and directed Staff to allow planning and zoning code appeals remain as currently written in the Lompoc Municipal Code; directed Staff to submit a wastewater ordinance amendment to the Regional Water Quality Control Board to standardize timelines for wastewater ordinance appeals; and change all references of the "City Administrator" to the "City Manager," and change all references of the "business tax receipt" to "business tax certificate," to reflect current conditions in the City.

**WRITTEN COMMUNICATIONS:** None

**ORAL COMMUNICATIONS (2 Minutes Maximum):**

1. Nicholas Gonzales thanked Council for working to help clean up the City.
2. (Name not Given) spoke about the commercial cannabis industry and suggested the City promote this industry to help increase tax money through tourism.

**COUNCIL COMMENTS AND MEETING REPORTS:**

Council Member Vega encouraged the public to participate in Council Meetings more often and stated he is beginning the New Year with a new attitude and wants to move forward with more positivity and suggested the Council provide coffee for the public during Council Meetings.

Council Member Mosby thanked everyone who participated in Snow Day, congratulated the Finance Department for completing the Comprehensive Annual Financial Review (CAFR); asked Staff to return with a report on changing the name of H Street to the Pacific Coast Highway, the request was seconded by Council Member Starbuck and carried by Mayor Osborne; and then stated he wants the City to ensure its education to the public on the Sales Tax Measure I2020 is complete as he is in favor of the upcoming Sales Tax Measure I2020.

Council Member Cordova requested a review of the General Plan to confirm any inconsistencies with the newly approved Zoning Ordinance. Council Member Starbuck stated he and Council Member Vega are currently on a Council Ad-hoc Committee and working to provide a report to Council in the near future on this subject. Member Cordova also requested Staff provide a review of the City's budget; and a report on the recruitment and application processes the Human Resources Division and Police Department are engaging to hire Police Department employees, especially police officers, what grants have been applied for and received or now awarded, and how the City's graffiti task force is currently being managed. Management Services Director Dean Albro replied Staff has a budget review scheduled for March 2020.

**COUNCIL COMMENTS AND MEETING REPORTS:** (cont'd)

Police Captain Kevin Martin stated Staff would be happy to give a report and explained the City is continually recruiting for police officers with frequent testing and currently four persons are heading to the police academy in the next few weeks.

Council Member Starbuck thanked Staff for the completion of the Comprehensive Annual Financial Review (CAFR), and asked for Staff to clarify how the monies received from commercial cannabis tax has been used by the City. Management Services Dean Albro explained the tax amount received by the City from commercial cannabis taxes have helped balance the City's overall budget.

At the request of Council Member Mosby, City Manager Jim Throop introduced Interim Utility Director George Morrow. Mr. Morrow thanked the Council and stated he is excited to help the City of Lompoc through this brief time while a full-time Utility Director is being sought.

Mayor Osborne reported she attended several meetings and events, including the Pinning Ceremony at Lompoc Fire Station for the five in-house promotions in the Fire Department, the Village Dirtbags 14<sup>th</sup> Annual Christmas Bikes 4 Kids program; invited the public to check the City's website for current openings in the Police Department as well as other City Departments/Divisions; reminded all of the upcoming **Point in Time Count** being led by Home for Good on January 29, 2020 from 5:30AM to 8:30AM; asked for Council to provide complete information on its reports to the City Clerk for accurate reporting; and spoke about the recent passing of former City Council Member Ann Ruhge.

**ADJOURNMENT:** At 9:12 P.M. Mayor Osborne adjourned the Lompoc City Council to a Regular Meeting on January 27, 2020 at 6:30 P.M., in City of Lompoc Council Chamber.

Respectfully, submitted to Council for review on January 30, 2020 by: /Stacey Haddon/  
Stacey Haddon, City Clerk