



**MINUTES**  
**LOMPOC BEAUTIFICATION & APPEARANCE COMMISSION**  
**Wednesday, November 13, 2019**

This meeting was called to order at 6:33 p.m., by Susan Gallacher, in the Administrative Conference Room located at City Hall, 100 Civic Center Plaza, Lompoc, California.

ROLL CALL: Vice-Chairperson: Susan Gallacher  
Commissioner: Judith McKinnon  
Commissioner: Rosemary Holmes  
Commissioner: Kristofer Clark

PUBLIC: Community Member: Zuzu Aceves

CITY STAFF: Urban Forestry Supervisor/Commission Secretary: Sean O’Neil  
Urban Forestry OSAll: Kathleen Forbes

**PUBLIC COMMENTS:**

Ms. Aceves commented on Make a Difference Day. She stated that she enjoyed it and that she was glad she brought her kids because it made a big impact on them. She stated that her family cleaned close to Miguelito School, where her kids go school. She stated that her son commented that it “is nice to walk to school, it’s so clean, and that we did it!” He is very proud on it.

**WRITTEN COMMUNICATIONS:**

No Written Communications were received at this Meeting.

**COMMISSION AND STAFF COMMUNICATIONS:**

**CONSENT CALENDAR:**

1. APPROVAL OF MINUTES:

On a motion by Commissioner Judith and a second by Vice-Chairperson Susan, the October 15, 2019 Regular Meeting Minutes were approved (m/s/c).

**UNFINISHED BUSINESS:**

1. Request for increase of community project funds.

Sean informed the Commission that since the budget has already been adopted by the City Council, the best way to request these funds are for something specific.

2. New time for the Beautification and Appearance Commission's regular meeting.

Sean informed those present that the City Council will address the Commission's request to move the meeting from 6:30 p.m. to 4:30 p.m. at their next scheduled meeting on November 19<sup>th</sup>.

#### NEW BUSINESS:

1. 2019 Holiday Decoration Contest.

At the request of those present, Sean described the history and process of the Holiday Decoration Contest.

Vice-Chairperson Susan Gallacher made the motion, with Commissioner Rosemary Holmes seconding the motion, to hold a special meeting on December 9<sup>th</sup> at 5:00 p.m. meeting at the City Corporate Yard on West Laurel Street for judging of the holiday lights with the awards presented to the Winners and Honorable Mentioned on December 19<sup>th</sup> and 20<sup>th</sup> (m/s/c).

Vice-Chairperson Susan Gallacher made the motion, with Commissioner Kristofer Clark seconding, to keep the awards the same as last year (m/s/c).

2. Appointment of two Sub-Committee Members to review Recognition Grove Applications.

Beautification & Appearance Commission will appoint two sub-committee members to review River Park's Recognition Grove will review applications. This item was tabled and moved to the December meeting. Currently, there are no applications for Recognition Grove.

#### STAFF ITEMS:

The Commission welcomed Kristofer Clark, the newest Beautification & Appearance Commission member.

#### COMMISSIONER REQUESTS:

#### ADJOURNMENT:

Seeing no further business, Vice-Chairperson Susan Gallacher made the motion to adjourn of the Beautification & Appearance Commission, Kristofer Clark seconded the motion, meeting was adjourned at 7:29 p.m.

Respectfully Submitted,

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Susan Gallacher, Vice-Chairperson

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Sean O'Neil, Secretary