



## AGENDA

**Regular Meeting of the Lompoc City Council  
Tuesday, January 7, 2020  
City Hall, 100 Civic Center Plaza, Council Chamber**

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda, before or during Council consideration of that Item. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during the first Oral Communications.

“Members of the Public are Advised that all **PAGERS, CELLULAR TELEPHONES** and any **OTHER COMMUNICATION DEVICES** are to be **turned off** upon entering the City Council Chambers.”

Regular City Council meetings will be videotaped and available for review on the City’s website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City’s web site: [www.cityoflompop.com](http://www.cityoflompop.com) the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk’s Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

**CLOSED SESSION**

**OPEN SESSION – 6:00 P.M. – Council Chamber**

**ROLL CALL:** Mayor Jenelle Osborne  
Mayor Pro-Tempore Dirk Starbuck  
Council Member Gilda Cordova  
Council Member Victor Vega  
Council Member James Mosby

**ORAL COMMUNICATIONS:** (maximum of three minutes per speaker, limited to subject of “Closed Session”)

**CLOSED SESSION – City Council Conference Room**

**BUSINESS ITEM:**

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** City Manager

**OPEN SESSION - 6:30 P.M. – Council Chamber**

**ROLL CALL:** Mayor Jenelle Osborne  
Mayor Pro-Tempore Dirk Starbuck  
Council Member Gilda Cordova  
Council Member Victor Vega  
Council Member James Mosby

**REPORT ON ACTION TAKEN DURING CLOSED SESSION:**

**INVOCATION:** Chaplain Keith McLellan

**PLEDGE OF ALLEGIANCE:** Mayor Jenelle Osborne

**CITY MANAGER REPORT:** (Information only)

- **List of City expenditures**
  - November 25 - 27, 2019 - \$1,293,203.52
  - December 2 - 6 2019 - \$1,104,241.80
  - December 9 – 13, 2019 - \$1,563,628324
  - Payroll November 29, 2019 - \$1,327,270.33
  - Payroll December 13, 2019 - \$1,542,035.40

**PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Max of 3 Minutes):**

**CONSENT CALENDAR:** All items listed under Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the Council vote. Any items withdrawn from the Consent Calendar for separate discussion will be addressed immediately before the second Oral Communications, near the end of the meeting.

1. **Approval of Minutes** of the Lompoc City Council Regular Meetings of August 21, 2018, September 4, 2018, September 18, 2018, October 2, 2018, November 5, 2019, November 19, 2019, and December 3, 2019.

**STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS:**

**CITY BOARDS, COMMISSIONS, COMMITTEES ANNOUNCEMENTS, REQUESTS, AND OR PRESENTATIONS TO CITY COUNCIL:**

- Public Safety Commission Recommendations:
  - Increase frequency of Meeting Dates from Quarterly to Monthly;
  - Investigate and adopt a surveillance camera registration program, that allows local businesses to register their surveillance cameras on a list kept by the Police Department; and
  - Investigate and adopt a program for assisting residents to form neighborhood watch programs.

**Recommendation:** Council receive and consider recommendations from Public Safety Commission, and provide direction to Staff.

**ORAL COMMUNICATIONS (3 Minutes Maximum):**

**COUNCIL REQUESTS:**

2. **Review of Letters to be sent to Santa Barbara County Requesting Access to Estuary, and to the California Department of Fish & Wildlife for Modification to the Vandenberg Marine Preserve.** (Requested by Council Member Mosby)

City Manager James Throop  
[j\\_throop@ci.lompoc.ca.us](mailto:j_throop@ci.lompoc.ca.us)

**Recommendation:** Council review and approve letters written for City Manager's signature to the Santa Barbara County Parks Director for access to the Santa Ynez Estuary, and to the California Fish & Wildlife Department for modification to the Vandenberg Marine Preserve, to allow surf fishing at Surf Beach; or provide alternate direction.

(Public Comment)

**COUNCIL REQUESTS:** (cont'd)

3. **Revision to Record Retention/Destruction Policy to Create Procedures for Indexing and Verification of Electronically-Stored City Records; and Adopt Resolution No. 6297(20)** – (Requested by Council Member Cordova)

City Attorney Jeff Malawy  
[jmalawy@awattorneys.com](mailto:jmalawy@awattorneys.com)

Recommendation: Council Adopt Resolution No. 6297(20), establishing a policy for indexing and verification of electronically-stored City records; or provide alternate direction.

(Public Comment)

4. **Amendment to the Lompoc Municipal Code to Standardize Appeal Procedures and Appeal Timelines; Introduction of Ordinance No. 1673(20)**

City Attorney Jeff Malawy  
[jmalawy@awattorneys.com](mailto:jmalawy@awattorneys.com)

Recommendation: Council: Consider whether to introduce for first reading, by title only, Ordinance No. 1673(20) to standardize the appeal procedures and appeal timelines under the Lompoc Municipal Code; Consider whether to direct staff to present a Zoning Code amendment to the Planning Commission to similarly standardize timelines for planning and zoning code appeals; and Consider whether to direct staff to submit a wastewater ordinance amendment to the Regional Water Quality Control Board to similarly standardize timelines for wastewater ordinance appeals.

(Public Comment)

**WRITTEN COMMUNICATIONS:**

**ORAL COMMUNICATIONS (2 Minutes Maximum):**

**COUNCIL COMMENTS AND MEETING REPORTS:**

**ADJOURNMENT:**

Lompoc City Council will adjourn to a Regular Meeting at 6:30 P.M. on Tuesday, January 21, 2020.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 2nd day of January 2020

/Stacey Haddon/

Stacey Haddon, City Clerk  
By: Shannon Marrs