

**LOMPOC PARKS AND RECREATION COMMISSION
MINUTES
Regular Meeting
November 12, 2019
City Hall Council Chambers
100 Civic Center Plaza**

ROLL CALL

Commissioners Present: Dave Baker
 Brandon Bridge
 Jose Salas
 Charles Sommer
 Jennie Walker

Staff Present: Gilda Cordova, Councilmember
 Chad Dawson, Recreation Supervisor
 Mike Espino, Recreation Supervisor
 Mario Guerrero, Jr., Recreation Manager
 Stacey Haddon, City Clerk
 Dirk Ishiwata, Facilities, Fleet & Park Maintenance
 Manager
 Michael Luther, Public Works Director
 Shandee Vega, Office Staff Assistant III

ORAL COMMUNICATIONS

PRESENTATIONS

1. Review of the Parks and Recreation Commission Handbook, Functions and Brown Act – by Stacey Haddon, City Clerk

Stacey Haddon provided a brief overview of the Handbook for Commission, Committee and Board Members.

2. Youth & Adult Sports, Adult Classes, Excursions and Special Events overview FY 18/19 – by Chad Dawson, Recreation Supervisor

Chad presented a brief overview of all youth and adult sports, adult classes, excursions and special events for the fiscal year 2018/2019. Commissioner Sommer inquired about the Kiwanis Track Meet for 2020 due to the renovation at Huyck Stadium and if LVMS would be an option. Mario replied they are hoping to host at Cabrillo High School but cancellation is possible as LVMS would not be able to accommodate the amount of patrons that typically attend and there isn't a press box. Commissioner Sommer asked if Chad had any yearly goals. Chad replied he has mixed goals but mainly tries to increase participant numbers by five to 10 percent yearly. Commissioner Walker asked about the diversity of the

excursions and what ages are being targeted and asked if scholarships are offered. Chad replied kids are able to attend and scholarships are offered for youth based programs. Commissioner Baker asked to explain the Vehicle Rental program. Chad explained vehicles such as the van and bus are available for rental based on the drivers availability and are rented for various events or functions.

3. Aquatic Program overview FY 18/19 – by Mike Espino, Recreation Supervisor

Mike presented a brief overview of Aquatic Programs for the 2018/2019 fiscal year. Commissioner Walker suggested having a feeder program for the Triathlon. Commissioner Sommer commented on it being difficult to keep staff due to the 19 hours a week policy. He also added he likes the swim instructor shirts that were purchased and suggested getting shorts as well as a uniform. Mike replied they are in the process. Commissioner Sommer also suggested opening the gate near Lompoc High School during Recreation Swim as it is popular. Commissioner Baker asked what the lap swim age was and how many employees are employed at the Aquatic Center. Mike replied 14 for lap swim unless they can pass the swim test and there are approximately 50 employees at the Aquatic Center. Commissioner Walker asked what the age requirements were to become an employee. Mike responded 15, but prefers at least 16 year olds. Commissioner Sommer asked how someone could subscribe to the Poolside Publication. Mike replied by email, QR code or the City of Lompoc Website.

CONSENT CALENDAR:

1. Approval of Minutes for May 14, 2019 Regular Meeting
2. Approval of Minutes for July 9, 2019 Regular Meeting
3. Approval of Minutes for October 8, 2019 Cancelled Meeting
4. Accept Recreation Monthly Activity Reports
5. Accept Park Monthly Activity Reports

MOTION: Commissioner Sommer made a motion to approve the Consent Calendar, with a second by Commissioner Baker. The motion passed with unanimous vote.

NEW BUSINESS:

1. Lompoc Parks and Recreation Commission Sponsorship Program – Urgency Request for \$1,000 Sponsorship for an event being held December 6 & 7, 2019. This request is for the period of events that are held in Parks or Recreation facilities August 2019 – January 2020.

Commissioner Sommer recused himself as a paid employee of Lompoc Tsunami Swim Club. Mario Guerrero, Jr. explained the Sponsorship Policy to new Commissioners. Tom Smith, President of the Lompoc Tsunami Swim Club stated they were teaming up with Toys-for-Tots for their inaugural swim meet which will be held Friday, December 6th through Sunday, December 8th. Commissioner Walker asked what the demand was need for sponsorship, and what their profit

vs. loss was. Tom replied \$2,500 loss without sponsorship. Commissioner Bridge asked Mike Espino if swim meets were beneficial to the community. Mike replied yes. Commissioner Baker asked Tom how long they have been planning this swim meet. Tom replied a few months.

(public comment)

1. Councilmember Gilda Cordova suggested to Commission to award sponsorships to organizations in the future no matter how many times they ask as long as money is there due to events being a collateral and helping local businesses and hotels.
2. Mike Luther, Public Works Director, elaborated on the Sponsorship Policy stating it was for events hosted at City of Lompoc Parks or Recreation Facilities.

MOTION: Commissioner Walker made a motion that Lompoc Tsunami Aquatics be awarded \$1,000 in sponsorship, with a second by Commissioner Bridge. The motion passed unanimously.

2. Parks and Recreation Commission Meeting and Agenda items - Discussion and Possible Action – by Commission Chair, Dave Baker

Commissioner Baker discussed possible options for Commission Meetings and ways to clean up meetings and agenda items. After much discussion between Commissioners and a few motions made, Commissioner Baker made a recommendation to request Council to move Parks and Recreation Commission Meetings to every other month, beginning January 2020 on odd months, with a second by Commissioner Salas. Commissioners Bridge and Sommers oppose, Commissioner Walker abstained with the motion failing.

UNFINISHED BUSINESS:

1. Review of Lompoc Parks and Recreation Commission Sponsorship Program - Discussion and Possible Action – by Mario Guerrero Jr., Recreation Manager

Mario Guerrero, Jr. provided an overview of the current Parks and Recreation Commission Sponsorship Program and asked Commission if they would like to keep the policy the same or revise the policy. After discussion between staff and Commission, Commissioner Bridge made a motion that sponsorship applications are due two weeks prior to the next scheduled commission meeting for sponsorship consideration. Commission will not award sponsorships to prior events. This will eliminate the submission period, with a second by Commissioner Sommer.

2. Update Prop 68 – Statewide Park Development and Community Revitalization Program Grant Funds Update - Mario Guerrero Jr., Recreation Manager

Mario Guerrero, Jr. provided an update on the Prop 68 and informed Commission a walkthrough for JM Park will be on Friday. He stated they are behind on the Beattie Park application and are looking at January 2020 to be awarded \$200,000 and are hoping for spring. Commissioner Sommer asked if Commissioners were encouraged to attend. Mario replied it is just for staff.

WRITTEN COMMUNICATIONS

ORAL COMMUNICATIONS (2 Minutes Maximum):

1. Commissioner Sommer thanked Commission for granting Lompoc Tsunami the sponsorship for their Toys-for-Tots Inaugural Swim Meet.

STAFF REQUESTS AND ANNOUNCEMENTS

1. Dirk Ishiwata reported that Make a Difference Day was held on October, 26th with improvements made to 12 different locations, over 300 participants in attendance and 248 lunches were served. He thanked his Office Staff Assistant, Terra Nesler, for all the hard work she put into making this event successful. Dirk went on to say construction began at the River Park Campgrounds with new pedestals being installed so newer RV's can be accommodated beginning on October 21st. Two kiosks will be installed on October 29th and a price increase will be brought back next meeting. A new fountain at the River Park Kiwanis Lake will be installed in mid – December. He concluded with stating all lights at the Ryon Park Tennis Courts will be replaced by the end of tomorrow and they received four new quads and are removing all City Vehicles from Park Hosts due to liability reasons.
2. Mario Guerrero, Jr. reported that the Anderson Recreation Center Bocce Courts were one of the locations improvements were made on Make a Difference Day and he thanked Matt Hyland and his family for being able to get the equipment needed to do those improvements and also thanked Fernando. He also reported on the Turkey Trot and Kids Turkey Dash being held on Sunday, November 24th, the Children's Seasons Christmas Parade on Friday, December 6th and Breakfast with Santa held on Saturday, December 7th.

COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS

1. Commissioner Sommer inquired about utilizing JM Park as a parking area and questioned why there weren't any parking space lines. Dirk replied due to lack of funds and resources. Commissioner Sommer also showed concern with the fence at the Lompoc Aquatic Center being broke as he stated it causes graffiti and is concerned for the families that leave the Aquatic Center at night who are parked in the back parking lot as there is a homeless issue. 2
2. Commissioner Bridge inquired about a report or data on the donation from the Lompoc Rotary Club for the Centennial Park improvements. Dirk replied they were allotted \$10,000 and they are working with them and waiting for plans to be submitted.

3. Commissioner Walker wondered if the Parks and Recreation Divisions would be able to fill in the void for the Lompoc Chamber of Commerce for their Old Town Market since funding was lost. Mario replied he was unaware of any cancellation for the Old Town Market but noted they receive a sponsorship for the park rental and street closure funding is tied with the special event account and will still be there. Commissioner Walker suggested relaying that information to the Lompoc Chamber of Commerce.

ADJOURNMENT

At 10:32 P.M. Commissioner Sommer moved to adjourn the Parks and Recreation Commission to a Regular Meeting on Tuesday, January 14, 2020 at 7:00 P.M. in the Lompoc City Council Chambers, at 100 Civic Center Plaza, Lompoc, CA; the motion was seconded by Commissioner Walker.

Respectfully Submitted,

Dave Baker, Vice Chair

Mario Guerrero Jr., Secretary