

AMENDMENT NO 1. TO CONTRACT FOR  
CONSULTANT SERVICES

This Amendment No. 1 is entered into by and between the CITY OF LOMPOC, State of California (CITY'), and LISA WISE CONSULTING, INC., a California corporation (CONSULTANT)

WITNESSETH:

WHEREAS, CITY and CONSULTANT entered into the certain agreement dated June 24, 2015 (Agreement), whereby CONSULTANT is to perform certain tasks relating to preparing a comprehensive update to the Zoning Ordinance (Project); and

WHEREAS, CITY and CONSULTANT desire to amend the Agreement to expand the nature of the services to be provided for the Project; and

WHEREAS, CONSULTANT is qualified to perform such special services for CITY.

NOW, THEREFORE, the parties hereto do hereby mutually covenant and agree as follows:

1. Section 2 of the Agreement is amended to add to the Scope of Work the tasks described in Exhibit A hereto, which is incorporated herein by this reference (Additional Services).

2. No additional funding shall be provided for the Additional Services. However, the parties understand Fourteen Thousand Four Hundred Thirty Dollars (\$14,430.00) will be reallocated from the costs for the review and update of the Old Town Specific Plan, as described in the Agreement, to cover the costs of the Additional Services.

3. Except as expressly provided herein the terms and condition of the Agreement shall remain in full force and effect.

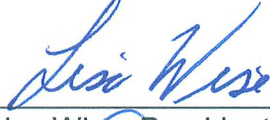
4. The effective date of this Amendment is March 7, 2017.

IN WITNESS WHEREOF, the below individuals have executed this Amendment No. 1 on behalf of CITY and CONSULTANT, respectively.

CITY OF LOMPOC:

By:   
Patrick Wiemiller,  
City Manager

CONSULTANT

By:   
Lisa Wise, President

By:   
Henry Pontarelli  
Vice President/Secretary

APPROVED AS TO FORM:

  
Joseph W. Pannone,  
City Attorney

Attachment: EXHIBIT A - Scope of Work for the Additional Services



## City of Lompoc Additional Services Scope of Work Zoning Code Update

Prepared by: Lisa Wise Consulting, Inc.  
Prepared on: February 20, 2017

### Overview

This Scope of Work for Additional Services on the City of Lompoc's Zoning Code Update is based on Lisa Wise Consulting, Inc. (LWC)'s understanding of the City's request for additional work (outside of the original Scope of Services and Budget, see Contract for Consultant Services dated June 24, 2015) on potential food service alternatives in the industrial zones, including the Wine Ghetto, and considerations related to associated zoning standards. The Additional Services Scope of Work is described under Task I.4.4, below.

## I. Zoning Code Update

### Task I.4 Community Engagement

#### Task I.4.4 Industrial Zones Outreach and Workshop: Food Service Uses

The task will focus on community outreach, research, and a public workshop focused on industrial zones, food uses, and the Wine Ghetto.

**I.4.4.1 On-line Survey.** LWC will prepare an on-line survey, in SurveyMonkey, to gather feedback from the community on their perspective of potential food service uses in industrial zones, including the Wine Ghetto. Topics anticipated to be covered include extent of food service uses (e.g., primary use restaurants or just accessory use food service, indoor/outdoor food service or seating), parking, compatibility with industrial uses, and others. LWC will create a survey instrument with up to fifteen (15) multiple choice questions in coordination with City staff. The survey instrument will be designed to gain the most targeted information possible without over burdening respondents . respective of time and level of detail. The survey will end with an open ended question, "Do you have anything else to add?" and space to provide a narrative response, which enables respondents to provide information that they believe was not queried in the survey or they feel or particularly important.

LWC will work with the City to review and confirm a comprehensive contact list of target respondents. The City will be responsible for providing this list.

No hard copies of the survey will be provided, and no handwritten responses will be accepted; all responses must be provided on-line through SurveyMonkey.

LWC will compile and analyze the survey responses and report on survey results. Results will be reported in the PowerPoint and staff report prepared for the workshop (Task I.4.4.3); no additional deliverable will be provided.

Confidentiality will be observed as it builds trust, protects respondents from real or perceived harm and assures more accurate responses. Results from the surveys will only be reported in aggregate form where no comment or comments can be attributed to any individual. Additionally, no personally identifiable information on survey respondents will be released in emails, memos, report, PowerPoint presentations, or other format.

**Deliverables:**

- Administrative draft of on-line survey on SurveyMonkey.
- Final draft of on-line survey on SurveyMonkey.
- PowerPoint slides summarizing methods and findings of on-line survey (provided as part of Task I.4.4.3).

**City Responsibilities:**

- Draft potential questions and multiple choice responses for LWC to review and incorporate in the administrative draft survey.
- Review administrative draft of on-line survey.
- Review final draft of on-line survey.
- Comprehensive contact list.
- Promote the survey through appropriate channels (Wine Alliance, Chamber of Commerce, email blast, mailer, etc.).

**I.4.4.2 Additional Case Study Research.** LWC will conduct case studies of similar uses in like communities, consisting of Buellton (Industrial Way), the Funk Zone in Santa Barbara, and Lodi. This may include LWC reaching out to these other jurisdictions by phone or email in addition to archival investigation. Findings from the case study analysis will be included in the PowerPoint and staff report prepared for the workshop (Task I.4.4.3); no additional deliverable will be provided.

**Deliverables:**

- PowerPoint slides summarizing findings from case study research (provided as part of Task I.4.4.3).

**City Responsibilities:**

- Provide LWC with information related to any new projects on Industrial Way and any other pertinent information related to the additional research case studies.

**I.4.4.3 Workshop.** LWC will prepare for and attend one workshop on industrial zones, food uses, and the Wine Ghetto. This workshop will be in addition to the workshops identified in Task I.4.3. The intent of this workshop is to present the methods and findings from the on-line survey and case studies and obtain direction from the Commission that can be incorporated into the updated Zoning Code.

**Deliverables:**

- Staff report and PowerPoint presentation that incorporates findings of tasks I.4.4.1 and I.4.4.2 (on-line survey and case studies).
- Workshop summary notes.

**City Responsibilities:**

- Review draft staff report and PowerPoint presentation.
- Reserve a room for the workshop.
- Notice/advertise for the workshop.
- Review draft workshop summary notes.