



Planning Commission Consent Item

DATE: November 13, 2019

TO: Members of the Planning Commission

FROM: Brian Halvorson, Planning Manager
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SUBJECT: Planning Commission meeting calendar

Consent Item No. 1

Attached for Planning Commission review is the meeting calendar for 2020.



2020 PLANNING COMMISSION CALENDAR

FILING DEADLINE (see notes)	DRB MEETING	NOTICE FOR PROJECTS REQUIRING A NEGATIVE DECLARATION	PUBLIC NOTICE	STAFF REPORTS AVAILABLE (a minimum of 72 hours prior to the meeting)	PLANNING COMMISSION MEETING
10-28-19	12-3-19	12-10-19	12-20-19	1-3-20	1-8-20
11-4-19	1-7-20	1-14-20	1-28-20	2-7-20	2-12-20
12-16-19	2-4-20	2-11-20	2-25-20	3-6-20	3-11-20
1-27-20	3-3-20	3-10-20	3-24-20	4-3-20	4-8-20
3-2-20	4-7-20	4-14-20	4-28-20	5-8-20	5-13-20
3-30-20	5-5-20	5-12-20	5-26-20	6-5-20	6-10-20
4-27-20	6-2-20	6-9-20	6-23-20	7-3-20	7-8-20
6-1-20	7-7-20	7-14-20	7-28-20	8-7-20	8-12-20
6-29-20	8-4-20	8-11-20	8-25-20	9-4-20	9-9-20
7-27-20	9-8-20	9-15-20	9-29-20	10-9-20	10-14-20
8-31-20	10-6-20	10-13-20	10-27-20	11-13-20	11-18-20
9-28-20	11-3-20	11-10-20	11-24-20	12-4-20	12-9-20
10-26-20	12-1-20	12-8-20	Fri 12-18-20	1-8-21	1-13-21

NOTES:

Applications must be complete and fees paid by filing deadline. Projects will be processed commensurate with workload, availability of staff, project complexity, accuracy and adequacy of submitted plans, required environmental review, and length of review time needed by City departments. Therefore, **projects requiring environmental studies, such as traffic studies, may not be heard by the Planning Commission on the date associated with the filing deadline.** Plans will be returned if not acceptable for filing after initial Development Review Board (DRB) review. Applicants are encouraged to submit a pre-application for conceptual review of a project prior to formal submittal of plans to receive preliminary department comments from staff regarding the feasibility of a project.

The Planning Commission meets on the **2nd Wednesday** of each month at **6:30 p.m.** in the Council Chambers at City Hall. Planning Commission meetings may be canceled for lack of quorum or business. Planning Commission agendas are posted at City Hall 72 hours prior to the public meeting. The Development Review Board (DRB) meets on Tuesday on an as-needed basis. Applicants and their representatives may attend DRB meetings. The City Council meets on the 1st and 3rd Tuesday of each month at 6:30 p.m. at City Hall. The City Council considers a maximum of four General Plan Amendments per year.

Adopted by the Planning Commission on November 13, 2019

Brian Halvorson, Planning Commission Secretary