



**Agenda**  
**Regular Meeting of the Utility Commission**  
**Monday, September 9, 2019 - 5:00 P.M.**  
**Lompoc City Hall – Council Chamber**  
**100 Civic Center Plaza, Lompoc, CA**

*Please be advised that, pursuant to State Law, any member of the public may address the Utility Commission concerning any Item on the Agenda, before or during Utility Commission consideration of that Item.*

*Any documents produced by the City and distributed to a majority of the Commissioners regarding any item on the Agenda will be made available the Thursday before the Utility Commission meeting for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 am and 5 pm Monday through Friday, and the Lompoc Library Information Desk at 501 E. North Avenue between 10 am and 7 pm Monday through Thursday and 1pm and 5pm Friday and Saturday.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact Theresa Luna at (805) 875-8218 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.*

**ROLL CALL:**

**Utility Commissioners:**

Chairperson Bob Holloway  
Vice-Chair Jerry Nyman  
Commissioner Robert Dunlap  
Commissioner John Linn  
Commissioner Leah Braitman

**City Council Liaison:**

Councilmember Cordova  
(July 2019 – September 2019)

**Staff:**

Brad Wilkie, Utility Director  
Shaun Ryan, Water Superintendent  
Tikan Singh, Electrical Utility Manager  
Dave Zevely, Wastewater Superintendent  
Keith Quinlan, Solid Waste Superintendent  
Theresa Luna, Office Staff Assistant IV/Recording

**APPROVAL OF MINUTES:**

Meeting Minutes of July 8, 2019

**PRESENTATIONS:**

Introduction of Wastewater Superintendent, Dave Zevely

## **STAFF COMMUNICATIONS:**

1. Water Utility – Monthly update – **SC-1**
  - a. City of Lompoc Above and Below Narrows Cachuma Water Storage Accounts with Monthly Rainfall Count and Static Levels Totals – **SC-1a**
2. Electric Utility – Monthly update – **SC-2**
3. Wastewater Utility – Monthly update – **SC-3**
4. Solid Waste Utility – Monthly update – **SC-4**
5. Broadband/Communications – Monthly update – **SC-5**

## **ORAL COMMUNICATIONS (3 MINUTES MAXIMUM):**

**NEW BUSINESS:** (none)

**OLD BUSINESS:** (none)

## **COMMISSIONER REQUESTS:**

1. Commissioner Linn request: How much money does the City allow for a toilet replacement? **CR-1**
2. Commissioner Linn request: Evaluate Commissioner Linn's suggestion to take the hospital off line to reduce the congestion at the manhole on Seventh Street when staff works on the East Ocean Avenue Sewer Line Replacement Project.
3. Commissioner Linn request: Staff to summarize the Electric Division's 4kV to 12kv conversion project and provide the percentage completion to date on the project.
4. Commissioner Linn request: Staff to provide a current copy of the Electric Division's reserve calculation worksheets. – **CR-4**
5. Commissioner Linn request: Staff to report on how much money for streets and alleys will be disbursed and when will the alley repaving begin.

## **OUTSTANDING COMMISSIONER REQUESTS CARRIED OVER FROM PREVIOUS MEETINGS:**

1. Review of City Council Staff Report Item: Introduction of City of Lompoc Ordinance No. 1660(18) Related to Administrative Fines for Violations of the Sewer System Regulations – review pending receipt of Environmental Protection Agency's April 2019 site visit report – Action Item – City Council directed Utility Commission advisory vote
2. Request to have staff report of procedures for Water Leak Postcard Notification Program – Informational Item - Commissioner Linn

## **WRITTEN COMMUNICATION:**

1. Division updates for the months of July/August 2019.- Attachment **SC-1 thru SC-5**
2. City of Lompoc Above and Below Narrows Cachuma Water Storage Accounts with Monthly Rainfall Count and Static Level Totals – Attachment **SC-1a**
3. City of Lompoc Water Treatment Plant Well Report – Attachment **SC-1b**
4. Commissioner Request #1. – **CR-1**
5. Commissioner Request #4. – **CR-4**

## **ORAL COMMUNICATIONS (2 MINUTES MAXIMUM):**

### **ADJOURNMENT**

The next regular meeting of the Utility Commission is scheduled for Monday, October 14, 2019 at 5:00 p.m., at Lompoc City Hall, 100 Civic Center Plaza, Lompoc, California in the Council Chambers.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 5th day of September, 2019.

Theresa Luna, Office Staff Assistant IV