



**LOMPOC PUBLIC LIBRARY SYSTEM
LIBRARY COMMISSION
SPECIAL MEETING (REVISED) AGENDA**
TUESDAY, MAY 14, 2019, 10:00 AM
CITY HALL ADMIN CONFERENCE ROOM
100 CIVIC CENTER PLAZE, LOMPOC, CA
PRESIDING: ANN RUHGE, CHAIRPERSON

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. APPROVAL OF MINUTES

Minutes of the February 12, 2019 regular meeting

4. PRESENTATIONS

None.

5. PUBLIC COMMENT

The public comment period is reserved for comment on matters within the subject matter jurisdiction of the Commission. Comments related to non-agenda items are appropriate at this time. Public comment on agenda items will be invited by the Chair as they are introduced. Each person may address the Board for up to 3 minutes.

6. LIBRARY SUPPORT ACTIVITIES

- A. Friends of the Library
- B. Library Foundation

7. CORRESPONDENCE

NONE

8. BUSINESS

A. Library Art Advisory Committee Update

Consideration of appointment of Ann Thompson to fill vacancy due to resignation of Carol Oliveira.

B. Budget Update

An update will be provided at the meeting.

9. LIBRARY DIRECTOR'S FEBRUARY/MARCH/APRIL REPORT

10. ROUNDTABLE

Remarks by Commissioners and Staff

11. ADJOURNMENT

The next regular meeting is scheduled for Tuesday, June 11, 2019 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10:00 AM.

Any documents produced by staff and distributed to the Commissioners regarding any item on the Agenda will be made available for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 AM and 5 PM. Monday through Friday, and the Lompoc Library Patron Services Desk at 501 E. North Avenue between 10:00 AM and 7:00 PM Monday through Thursday, and 1:00 PM and 5:00 PM Friday and Saturday. The agenda and related staff reports are available on the City's website: www.cityoflompoc.com the Friday before the Library Commission meetings between the hours of 9:00 AM and 5:00 PM.

**Lompoc Library Commission
Lompoc Public Library
501 E. North Ave., Lompoc, CA 93436
Tuesday, February 12, 2019, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

Chairperson Ruhge called the meeting of the Lompoc Library Commission to order at 10:02 AM.

Commissioners Present: Chairperson Ann Ruhge, Maricela Barraza, Molly Gerald, Luella Knowles, Ron Stassi

Commissioners Absent: None

Staff Present: Library Director Sarah Bleyl, Library Administrative Aide Lee Edie

Others Present: Judith Dale, County Library Advisory Committee member

2. Adoption of Agenda

ACTION: Motion/Second: Knowles/Barraza. By a 5-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

ACTION: Motion/Second: Stassi/Knowles. By a 5-0 vote, Commission approved the minutes of the November 13, 2018 regular meeting with a correction to the title of Item 9 to read Library Director's October report and updates.

4. Presentations

Certificate of Appreciation to Carol Oliveira for her 19 years of voluntary service on the Library Art Advisory Committee.

5. Public Comment

Judith Dale shared that effective July 1, 2019 the Buellton and Solvang libraries will transfer from the Santa Barbara Zone 1 system to Zone 4 with the Goleta library being the main branch.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Although unable to attend the meeting, Friends President Cathy Rudolph provided a written report, which indicated that their January book sale grossed \$3,700 with \$1,800 representing payment of dues.

B. Library District Libraries Foundation

The Foundation did not provide a report. The library director shared that the Foundation board has discussed disbanding and that she is encouraging them not to do so.

7. Correspondence

None.

8. Business

A. Election of Officers and appointment to positions of responsibility

ACTION: Motion/Second: Stassi/Gerald. By a 5-0 vote, Commission approved keeping the same docket of officers with Commissioner Ruhge as Chairperson and Commissioner Knowles and Vice-Chairperson and elected to not have a CALTEC representative since that organization seems to be inactive.

B. Library Advisory Committee Update

The Library Advisory Committee is still meeting quarterly and its budget ad hoc committee meets bi-weekly as they work on recommendations for a new funding formula for the County library system. Library directors are providing consequences related to a funding shortfall to use in a presentation to the Board of Supervisors.

C. Budget Update

The library director referred to the City's current survey to obtain input from the Lompoc Valley community regarding *what matters most in Lompoc* and added that the survey is only available online. Staff recommended that the survey be available in Spanish, which it now is, and encourages patrons to use the library's computers to complete the survey. Commissioners suggested the inclusion of information about the survey with utility bills and have a kiosk in city hall for those who may not have their own computer and wish to complete the survey.

The city council has set a budget priorities workshop for Saturday, March 9, 2019.

9. Library Director's November-January report and updates

The library director presented the staff report. In addition to the written report, the director thanked Commissioner Stassi for questioning the attendance numbers for the Village Library during the November 2018 meeting. The numbers were found to be incorrect and have been updated and will be reflected in next month's report.

10. Roundtable

Commissioner Ruhge suggested that the commission meet at least every other month, as there is value with keeping in touch.

Commissioner Stassi – value of reading as a brain stimulant. He'll share it with staff.

Commissioner Knowles said she is pleased that the bookmobile is reaching so many children that would have never visited the library as a child. She feels that it is one of the top successes since she has been on the commission.

11. Adjournment

Chairperson Ruhge adjourned the meeting at 11:27 AM. The next regular meeting will be held on Tuesday, March 12, 2019 at 10:00 AM at the Lompoc Public Library, 501 E. North Ave., Lompoc.

Secretary by
Lee Edie, Library Administrative Aide

Library Commission 2/12/19 meeting

Item 8B LIBRARY ADVISORY COMMITTEE UPDATE

Appointment of Ann Thompson to fill vacancy due to resignation of Carol Oliveira

Background from Ann Thompson

I was born the second oldest of ten to a hardworking Iowa farming couple. As far back as I can possibly remember I've loved to draw and paint. Marrying young and raising four children, gave me little or no time to pursue my art career, until the kids were grown and on their own. I've taken a few college classes over the years, but the strongest influence I've had that inspired me to begin painting seriously was when I took a class from Bob Burrige, a professional painter and teacher on California's Central Coast. Acrylic is my first choice of mediums, but I have worked with watercolors and oils, as well.

In 1993, I had the opportunity to participate in the 2nd Mural-in-a-day event. It was because of that amazing experience that I decided to become a member of the Mural Society. I have participated in 16 of the 18 Murals-in-a-day, plus the 2016 and 2018 Mural-in-a-weekend events. I served as "chair" for the Mural-in-a-day project from 2002 – 2011, and president of the Mural Society from 2008 – 2014 when I stepped down to become the first curator. Since filling this position, I have partially restored several murals, but have done complete restoration on the Chumash, Blacksmith, and Monarch Butterfly murals. In 2006 I was awarded the 8'x 20' Community Canvas depicting the Surf Train Station, and in 2012, I was commissioned to do the 8'x 20' Honda Tragedy Mural.

I worked full-time for almost 25 years, as a teacher's assistant for Santa Barbara County Schools. I often had opportunities to teach art classes to the student, but after hours and weekends were dedicated to taking on and completing art projects of my own, that allowed me time to improve my skills as an artist. My largest undertaking received much media attention and has been a great joy and distraction for many children as they make the dreaded trip to the Dentist. I am very proud of the Children's Dentistry office, located in Santa Maria. The underwater theme consists of seven murals that were as much fun to create as it was work.

I am a member of the Lompoc Valley Art Association. In 2016-2018 I served as vice president under Vicki Andersen. I am, also, a member of the "Lompoc 10", which is a group of professional artists who meet once a month to critique each other's work in an effort to better ourselves artistically.

I feel very fortunate to live in Lompoc. It's a small town with a BIG heart, full of pride, for the talent that exists here.

LOMPOC PUBLIC LIBRARY SYSTEM FEBRUARY/MARCH/APRIL STAFF REPORT

BLACK GOLD COOPERATIVE LIBRARY SYSTEM

Black Gold Cooperative Library System meetings are attended on an ongoing basis. These include: Administrative Council, Reference and Adult Services, Youth Services, and Automated and Technical Services.

COUNTY OF SANTA BARBARA LIBRARY SERVICES

The Library Advisory Committee continues to meet on a quarterly basis. The LAC ad hoc committee working on budget recommendations and the funding situation continues to meet at least once a month. The facilitators are in the process of finalizing the work completed so far to present to the Board of Supervisors. It is expected that the funding for libraries will remain status quo for the 19/20 fiscal year. The ad hoc committee will continue to work as a group for the next several months.

LIBRARY OPERATIONS – LOMPOC, VILLAGE AND CHARLOTTE’S WEB

General Update

The Summer Reading Program, Showtime at Your Library, runs from June 1 – July 26. There will be prizes and programs for readers of all ages.

The Librarian II position is vacant. A recruitment will begin sometime this summer.

During the months of March and April, the library participated in In-N-Out’s Cover to Cover Reading Club. Almost 800 children read 1,875 books and earned certificates for burgers.

The library director attended a public library director’s conference in Sacramento April 22 – 24, funded by the state library.

Lompoc Public Library

The restroom renovation will begin in May and be completed in June.

A Library Tech II has been hired for the library and will start work in May.

The space near the adult fiction section will be an adult study area. With funds received from the state library, the Friends, and the Turduckens, new furniture has been purchased and some shelving has been moved. The furniture will arrive by June 30th.

Total children’s and teen program attendance was 1,480 for the months of February, March, and April; 217 adults attended programs during that time.

The library received a grant for \$500 from the state library to host a Día de los Niños/ Día de los Libros Celebration on April 30th. The bookmobile and Youth Services staff hosted the event, with crafts, treats, a photo booth, and book giveaways to participating families. Seventy individuals attended the event.

The library will host Lunch at the Library again this summer and received a \$2,000 grant from the state library to help pay for book giveaways, programs, and other items necessary for the success of this program.

The Lompoc Record was recently digitized and is now available for patron use on computers inside the Lompoc Library.

Village Library

The current manager has given her resignation and will be moving out of state in June. Interviews were held in April to fill this vacancy and the new person will start at the beginning of June.

New lighting was installed by the county in the parking lot to provide more light and increased safety for staff and patrons.

The grant-funded Adult Craft Club started in April, with twelve attendees. This craft program will be held twice a month through August.

Total children's program attendance was 217 for the months of February, March, and April. Forty-six adults attended programs.

Charlotte's Web Mobile Children's Library

In the months of February, March, and April, 1,644 children and families visited the bookmobile.

The Charlotte's Web Mobile Children's Library had ten children participate in the California Listens Digital Storytelling Workshop 2019, co-sponsored by the state library and Story Center. These participants wrote their own stories, created a video, and then shared the rough edits. Films will be screened at a library program in the future.

The bookmobile received a \$3,000 mini-grant from the California State Library to enhance the popular Graphic Novel Book Club as part of the Summer Reading Program.

PROGRAMMING AND OUTREACH SERVICES

During the months of February, March, and April, 263 adults attended a library program, while 1,697 youth and teens attended programs.

Library staff performed outreach to the following places:

- Alma Cena Sana Foodbank
- Bridge House Shelter
- Early Steps to Learning Preschool
- Fillmore Head Start
- Hapgood Elementary
- I Center Head Start
- Lompoc Valley Middle School
- Lompoc Terrace and Santa Rita Housing areas
- Manzanita Public Charter School
- Maple Street Head Start
- Recovery Way Home
- Vandenberg Middle School

Lompoc Public Library System
FY2018/19 Reference and Program Statistics

LOMPOC LIBRARY	Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb																	
	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017	2019	2018	2019	2018																
Adult Reference Questions	668	576	509	543	541	542	705	688	456	503	254	435	459	654	426	495																
Adult Computer Questions	906	677	1,111	588	791	592	1,052	848	714	617	533	627	924	767	801	733																
Youth Services Questions	1,426	1,805	1,257	1,688	1,146	1,568	1,492	1,684	1,004	1,537	836	1,877	1,210	1,400	1,245	1,273																
WiFi Users	1,212	1,313	1,159	1,303	1,172	1,262	1,114	1,275	986	1,169	882	1,087	1,105	1,172	1,128	1,110																
Computer Sessions	3,702	4,495	3,835	3,468	3,197	3,747	3,934	4,159	2,863	3,539	2,195	4,023	3,156	3,723	3,066	3,454																
Adult Volunteer Hours	162.5	163.5	156.5	174.1	133	163	180	191.5	149.5	158	96	150.5	160	160.75	150.75	154.5																
Youth Volunteer Hours	232	201.25	52.5	88.5	8	23.5	16	92.5	17	79.5	8.25	57.25	11	30	6.5	38.75																
Total Circ	24,122	25,137	20,818	22,088	20,551	20,485	21,714	22,424	18,954	19,728	16,905	18,709	20,957	21,271	20,275	18,756																
ILL - In	0	1	1	0	1	1	0	0	0	0	1	1	1	0	0	0																
ILL - Out	0	0	0	1	1	1	0	1	0	0	0	1	0	0	1	0																
GG (Grossman Gallery): Rentals	1	7	1	7	3	8	3	7	1	10	1	9	1	8	2	8																
GG: Library mtgs & progrms	27	31	22	21	16	22	25	28	21	16	13	23	24	21	21	19																
People Counter	14,684	16,683	13,282	15,734	11,076	14,362	13,745	14,749	11,094	11,640	8,205	10,540	12,150	12,130	11,702	11,099																
Programs: # of & attendance	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd								
Adult	7	106	13	85	7	118	9	109	4	80	7	54	6	126	8	69	6	112	6	69	4	52	5	34	6	119	4	73	4	52	5	51
Young Adult	6	150	3	54	3	41	2	36	1	12	1	5	4	31	4	68	1	21	1	13	3	26	3	39	4	25	0	0	3	21	1	24
School	17	1013	55	1,848	5	441	10	557	12	74	12	89	21	224	17	174	17	144	17	157	15	127	14	297	20	170	17	170	19	168	15	168
Preschool	11	393	11	220	0	0	6	106	13	251	18	533	17	366	22	542	11	230	16	425	8	143	11	211	12	214	13	283	9	236	14	244
Adult Outreach	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	12	0	0	0	0	2	100	0	0	0	0	1	100
Youth Outreach	1	26	1	21	4	504	1	18	2	115	1	16	1	23	0	0	1	8	1	21	4	58	0	0	2	151	1	25	1	20	1	14
VILLAGE LIBRARY	Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb																	
	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017	2019	2018	2019	2018																
Adult Reference Questions	184	300	223	273	165	240	246	232	180	209	194	197	250	206	243	188																
Adult Computer Questions	50	46	80	96	59	61	75	67	48	58	60	56	94	104	92	101																
WiFi Users	300	185	320	285	327	289	309	296	299	262	280	218	299	247	308	254																
Computer Sessions	209	218	262	272	241	230	221	249	201	190	173	229	290	271	194	245																
Adult Volunteer Hours	38.75	37	30.5	44.25	29.5	28.25	29	38.25	26.5	37.75	20.25	18	38.75	27.25	19	35.75																
Youth Volunteer Hours	51	5	6	0	0	0	0	0	0	0	0	0	0	0	0	0																
Total Circ	4,256	3,915	4,067	3,999	4,012	3,901	4,530	3,734	3,821	3,614	3,276	3,280	4,498	3,584	4,291	3,182																
People Counter	2,524	1,874	2,362	2,433	1,994	2,187	2,164	1,917	1,974	1,823	1,558	1,650	2,350	2,084	1,933	1,678																
Programs: # of & attendance	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd								
Adult	0	0	1	8	1	12	1	8	1	10	1	8	2	20	1	8	2	18	1	8	1	7	1	1	1	10	0	0	1	8	0	0
Young Adult	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
School	4	443	5	195	1	103	1	48	0	0	0	0	0	0	0	0	0	0	0	0	1	48	0	0	1	33	0	0	0	0	0	0
Preschool	5	78	4	38	6	77	5	81	6	80	4	124	7	86	4	81	6	70	5	78	0	0	0	0	6	97	5	102	5	64	4	31
Adult Outreach	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth Outreach	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CHARLOTTE'S WEB LIBRARY	Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb																	
	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017	2019	2018	2019	2018																
Reference Questions	109	136	90	93	209	139	237	162	125	158	117	14	183	150	127	226																
Volunteer Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																
Total Circ	575	482	552	597	317	357	465	413	407	344	235	237	461	297	572	457																
Honor Books	192	93	23	79	428	457	421	461	286	461	282	35	326	307	186	261																
People Counter	1,335	1,068	743	731	746	700	1,337	1,174	558	712	478	369	475	552	439	779																
Programs: # of & attendance	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd								
Young Adult	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
School Ages	15	1068	0	0	8	297	0	0	16	495	15	683	18	787	15	867	9	468	13	629	10	433	5	224	12	336	1	22	11	320	1	60
Preschool Ages	4	167	1	28	7	260	0	0	5	125	1	7	5	300	2	178	3	30	2	30	2	15	1	50	0	0	1	50	5	80	2	67
Adult Outreach	4	100	0	0	5	186	0	0	6	126	2	20	5	250	2	178	6	60	3	63	2	30	1	27	5	139	3	50	5	39	3	68

Lompoc Public Library System
FY2018/19 Reference and Program Statistics

LOMPOC LIBRARY	Mar		Apr		May		Jun		Current Year Total	Previous Year Total										
	2019	2018	2019	2018	2019	2018	2019	2018												
Adult Reference Questions	505	540	469	699		529		641	4,992	6,845										
Adult Computer Questions	910	781	1,003	961		999		1,290	8,745	9,480										
Youth Services Questions	1,228	1,312	1,216	1,285		907		1,295	12,060	17,631										
WiFi Users	1,150	1,191	1,056	1,134		1,177		1,215	10,964	14,408										
Computer Sessions	3,336	3,893	3,138	3,670		3,346		3,525	32,422	45,042										
Adult Volunteer Hours	166.75	153.25	192	145		171.75		150	1547	1,936										
Youth Volunteer Hours	12.5	28.25	0	20.75		40.25		266.5	363.75	967										
Total Circ	20,733	21,857	19,949	20,966		20,670		23,067	204,978	255,158										
ILL - In	1	0	0	0		0		0	5	3										
ILL - Out	0	0	0	0		0		0	2	4										
GG (Grossman Gallery): Rentals	4	10	2	5		2		2	19	83										
GG: Library mtgs & progrms	26	31	21	24		28		28	216	292										
People Counter	13,055	14,502	12,590	12,798		13,353		15,614	121,583	163,204										
Programs: # of & attendance	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd				
Adult	6	75	4	64	5	90	9	167			5	61			6	80	55	930	81	916
Young Adult	8	68	4	82	2	6	0	0			1	15			5	67	35	401	25	403
School	22	234	16	156	20	226	14	112			26	479			17	1,093	168	2,821	230	5,300
Preschool	10	218	19	408	14	303	20	463			18	384			10	396	105	2,354	178	4,215
Adult Outreach	0	0	0	0	0	0	0	0			1	100			0	0	2	100	3	212
Youth Outreach	3	110	2	102	3	150	3	48			3	98			2	189	22	1,165	16	552
VILLAGE LIBRARY	Mar		Apr		May		Jun		Current Year Total	Previous Year Total										
	2019	2018	2019	2018	2019	2018	2019	2018												
Adult Reference Questions	299	205		224		172		195		218	2,208	2,635								
Adult Computer Questions	90	72		84		56		92		66	732	875								
WiFi Users	309	254		271		272		318		20	3,022	2,900								
Computer Sessions	276	266		250		258		332		310	2,317	3,070								
Adult Volunteer Hours	33.25	23.5		39.25		35		41		34.5	304.75	401								
Youth Volunteer Hours	0	0		0		0		0		9	57	14								
Total Circ	4,456	3,788		3,873		3,333		3,913		4,318	41,080	44,561								
People Counter	2,089	2,108		1,973		1,835		2,181		2,690	20,921	24,460								
Programs: # of & attendance	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd				
Adult	2	18	0	0	2	20	0	0			0	0			0	0	13	123	6	41
Young Adult	0	0	0	0	0	0	0	0			0	0			0	0	0	0	0	0
School	0	0	0	0	0	0	0	0			2	111			3	402	7	627	11	756
Preschool	4	61	4	71	4	92	4	107			5	88			6	116	49	705	50	917
Adult Outreach	0	0	1	6	0	0	0	0			0	0			0	0	0	0	1	6
Youth Outreach	0	0	0	0	0	0	0	0			0	0			0	0	0	0	0	0
CHARLOTTE'S WEB LIBRARY	Mar		Apr		May		Jun		Current Year Total	Previous Year Total										
	2019	2018	2019	2018	2019	2018	2019	2018												
Reference Questions	185	271		118		171		132		146	1,500	1,798								
Volunteer Hours	0	0		0		0		0		0	0	0								
Total Circ	654	546		752		615		350		421	4,990	5,116								
Honor Books	283	355		159		278		404		59	2,586	3,250								
People Counter	674	860		531		654		892		1,125	7,316	9,616								
Programs: # of & attendance	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd	#	Attnd				
Young Adult	0	0	0	0	0	0	0	0			0	0			0	0	0	0	0	0
School Ages	15	491	3	191	15	267	2	125			14	812			10	870	129	4,962	79	4,483
Preschool Ages	4	134	4	128	5	85	5	52			1	4			4	155	40	1,196	24	749
Adult Outreach	6	49	4	74	10	170	6	120			2	131			3	100	54	1,149	29	831