

**LOMPOC PARKS AND RECREATION COMMISSION  
MINUTES  
Regular Meeting  
February 12, 2019  
City Hall Council Chambers  
100 Civic Center Plaza**

**ROLL CALL**

Commissioners Present:     Dave Baker  
                                      Steve Bridge  
                                      Charles Sommer  
                                      Jennie Walker

Staff Present:                 Mario Guerrero, Jr., Recreation Manager  
                                      Dirk Ishiwata, Facilities, Fleet & Park Maintenance  
                                      Manager  
                                      Michael Luther, Asst. Public Works Director

**ORAL COMMUNICATIONS**

**PRESENTATIONS**

**CONSENT CALENDAR:**

1. Approval of Minutes for November 13, 2018 Regular Meeting
2. Accept Recreation Monthly Activity Reports
3. Accept Park Monthly Activity Reports

**MOTION:** Commissioner Sommer made a motion to approve the Consent Calendar, with a second by Commissioner Walker. The motion passed with unanimous vote.

**NEW BUSINESS:**

1. Lompoc Parks and Recreation Sponsorship Program awards for events that are held in Parks or Recreation facilities through July 2019.

Mario Guerrero, Jr. reported that they received two applications for potential sponsorship; Lompoc Tsunami Aquatics and Olde Tyme Productions. Due to Commissioner Sommer being the head coach for the Lompoc Tsunami Swim Team, he will have to recuse himself from the discussion. Amanda McCarley, President of Lompoc Tsunami Swim Team, provided an overview of the Lompoc Tsunami Swim Team organization, swim fees and the overall cost to facilitate their swim meet. She is requesting that they be considered and awarded sponsorship to help offset the rental fees

for their upcoming July 2019 Swim Meet. Commissioner Bridge asked if Explore Lompoc has been sought for assistance. Amanda replied “no”. Commissioner Walker asked what the overall cost is. Amanda replied between USA Swim fees, referees and facilities that it costs an average of \$4,000 (\$2,000 being facility fees). Mario Guerrero, Jr. commented that during their rental all programming is cancelled to accommodate their request, which typically runs from 6:30 am to 3:30 pm. Commissioner Bridge recommended that the organization collect data (i.e. traveling visitors, hotel stays) to potentially seek assistance from Explore Lompoc in the future.

**MOTION:** Commissioner Bridge made a motion that Lompoc Tsunami Aquatics be awarded \$1,000 in sponsorship, with a second by Commissioner Walker. The motion passed unanimously.

Mario Guerrero, Jr. stated that Richard Pavia of Olde Tyme Productions was not able to attend tonight’s meeting, but is also seeking sponsorship for their 2019 Renaissance Faire. He went on to say that they are requesting that \$1,000 be awarded to help offset fees incurred. Commissioner Walker did some research on their non-profit status and was not able to verify anything more current on file than back in 2017. After some discussion regarding verifying non-profit status and lack of supporting documentation to indicate there is a financial need, Commissioner Walker recommends a representative be present to answer line item questions and their financial needs.

**MOTION:** Commissioner Walker made a motion to defer the item to next meeting with a more completed application, with a second by Commissioner Bridge.

**UNFINISHED BUSINESS:**

1. Commissioner Bridge’s request to begin a study on cost saving measures for potential savings in the Parks Division – Update by Dirk Ishiwata, Facilities, Fleet & Parks Maintenance Manager

Commissioner Bridge stated that the study has been completed and results were achieved. He went on to say that he had individually reached out to City Council, but before moving forward and presenting on behalf of the group he is requesting Commission feedback. Dirk Ishiwata is in agreeance, and mentioned the budget timeline. Michael Luther reminded Commission that they serve as an advisory board, and regardless of staff input they can make decisions to present to council.

**MOTION:** Commissioner Walker made a motion that the item be reviewed and brought back with substantial feedback, with a second by Commissioner Sommer.

2. Ad-Hoc Meeting update on the creation of a Parks and Recreation Non-Profit Foundation- Update by Mario Guerrero Jr., Recreation Manager

Mario Guerrero, Jr. provided an update on a conference call the Ad-Hoc Committee had with an attorney from an Attorney's Office, who specializes in foundations for public entities. She is reviewing the Santa Maria PLAY Foundation structure, to see how we could benefit from their process for the overall betterment and enhancement of recreation and park facilities and programs. Commissioner Walker added that she attended a meeting held in Santa Maria with other Parks & Recreation Commissions from all over the area and respected the collaboration across the board. She agrees that we could benefit by reaching out to others and expand our scope overall.

## **WRITTEN COMMUNICATIONS**

### **ORAL COMMUNICATIONS (2 Minutes Maximum):**

## **STAFF REQUESTS AND ANNOUNCEMENTS**

1. Dirk Ishiwata reported on some current updates at parks; Pioneer has had new restrooms installed, with JM in the near future (by end of summer). River Park has a new payment and dump station kiosk as part of the 3-week RV expansion project. The expansion included a new software that would accept credit card payment and a new reservation process that would help the overall process they are currently using. Commissioner Sommer and Bridge asked about how far out a spot can be reserved and it was suggested a policy be in effect to ensure guests can plan appropriately without there being no availability. Commissioner Walker inquired on the current demographic of campers, in which Dirk replied no real system in place but definitely something they can work on when they go live with their new system. Dirk reported that they are still dealing with graffiti issues at Thompson, but are now able to upload instantaneously photos to Lompoc Police Department much quicker to expedite the removal process. Dirk finished with announcing the camp sites at River Park have been reduced by four sites, but the ones that remain have been improved and that he continues to work with playground vendors. Commissioner Sommer mentioned the lack of wood chips at parks, in which Dirk explained it is more a financial issue than staffing issue as it can get costly.
2. Mario Guerrero, Jr. reported that spring sports are beginning their seasons – opening ceremonies will be held March 2<sup>nd</sup> for Lompoc Girls Softball Association, March 9<sup>th</sup> for Little League, and March 16<sup>th</sup> for Babe Ruth. He also reported the Thompson Park score booth is running, and the speaker system will be running by the start of the season. He went on to report on the Father Daughter Dance being sold out all three nights, the upcoming Youth Basketball Tournament in March and the updated Special Event calendar. Mario Guerrero, Jr. notified Commission of the current vacant Office Staff Assistant positions and the Lompoc Aquatic Center Supervisor, which closes on March 8<sup>th</sup>; he finished with reporting the return of Recreation Supervisor Sue Slavens.

## **COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS**

1. Commissioner Baker commented on the Father Daughter Dance and stated it was a success. He also requested that Explore Lompoc be invited to provide a presentation at the next meeting. Commissioner Sommer and Walker also agreed.
2. Commissioner Walker asked staff for a contact list from Alex Posada, Santa Maria Recreation & Parks, for the meeting she attended to be able to connect with other Commissioners.

## **ADJOURNMENT**

At 8:49 P.M. Commissioner Bridge moved to adjourn the Parks and Recreation Commission to a Regular Meeting on Tuesday, March 12, 2019 at 7:00 P.M. in the Lompoc City Council Chambers, at 100 Civic Center Plaza, Lompoc, CA; the motion was seconded by Commissioner Sommer.

Respectfully Submitted,

Dave Baker, Vice Chair

Mario Guerrero Jr., Secretary