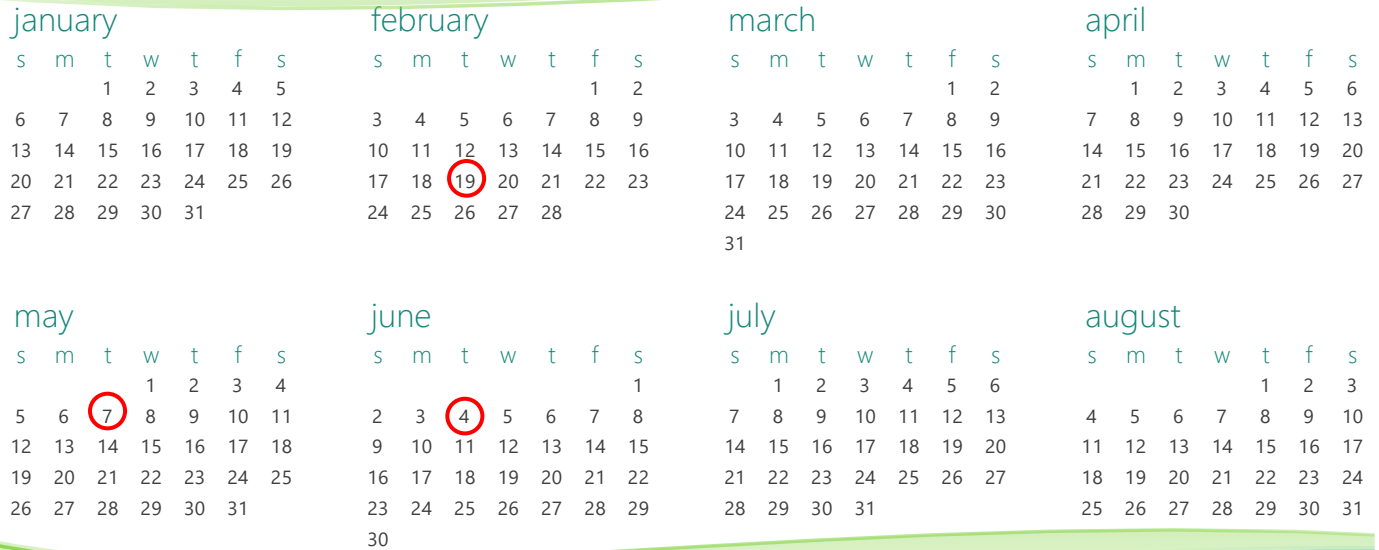




CITY OF LOMPOC
ASSESSMENT ADMINISTRATION, FY 2019-20
PROPOSED TIMELINE



<u>DATE</u>	<u>TASK TO BE COMPLETED</u>	<u>RESPONSIBLE</u>
January 2019	Place Resolution #1 on Council Agenda	City Staff
February 19	Consider and adopt Resolution #1 (Directs the preparation of the Engineer's Report)	City Council
March 25	Preliminary Engineer's Report to City for review	SCI
April 17	Complete and provide items for May 7 th Board Meeting: 1 – Engineer's Report 2 – Resolution #2 3 – Staff Report	SCI
April 17	Place Resolution #2 on May 7 th Council Agenda	City Staff
May 7	Passage of Resolution #2 (Intention to levy annual assessment, preliminarily accepting Engineer's Report, and scheduling the Public Hearing)	City Council
May 15	Place Resolution #3 on June 4 th Council Agenda	City Staff

SCI can meet this timeline; however, the City may modify as needed. The City Council meets every 1st and 3rd Tuesday at 6:30pm



May 15	Provide items for June 4th City Council Meeting: 1 – Final Engineer’s Report (if revisions are needed) 2 – Resolution 3 – Staff Report	SCI
May 24	Publish notice of public hearing in <i>Lompoc Record</i> or other local periodical (at least 10 days before Public Hearing). May 25 th is last day the <i>Lompoc Record</i> is published before the 10 day window expires.	City Staff
June 4	Public Hearing and approval of Resolution approving Engineer’s Report and levying annual assessments for FY 2019-20.	City Council
August 2019	Update assessment rolls with final lien roll assessor data. Submit final assessment roll to County Auditors	SCI
September 2019	Provide Oversight Committee with report on annual activity of the District and related Park and Pool expenditures related to the District	City Staff
October 2019	Confirmation of final levies with County	SCI
November 2019	Return Oversight Committee recommendation to the City Council regarding prior year’s District and related City Park and Pool expenditure activities for acceptance	City Staff
November 2019	City Council accepts annual report of District activities	City Council
August 2019 – June 2020	Answer property owner inquiries	SCI

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