

**Lompoc Library Commission  
Lompoc Public Library  
501 E. North Ave., Lompoc, CA 93436  
Tuesday, September 11, 2018, 10:00 AM  
Regular Meeting Minutes**

**1. Call to Order**

Chairperson Ruhge called the meeting of the Lompoc Library Commission to order at 10:03 AM.

Commissioners Present: Chairperson Ann Ruhge, Maricela Barraza, Molly Gerald, Luella Knowles,  
Ron Stassi

Commissioners Absent: None

Staff Present: Library Director Sarah Bleyl, Library Administrative Aide Lee Edie

Others Present: Janelle Osborne, City Councilwoman; Judith Dale, County Library Advisory  
Committee member

**2. Adoption of Agenda**

ACTION: Motion/Second: Gerald/Stassi. By a 5-0 vote, Commission approved discussion of agenda items in order as presented.

**3. Approval of Minutes**

ACTION: Motion/Second: Knowles/Gerald. By a 5-0 vote, Commission approved the minutes of the August 14, 2018 regular meeting.

**4. Presentations**

None.

**5. Public Comment**

Councilwoman Osborne thanked members of the commission and staff for all they do.

Judith Dale shared that she has been doing articles on the history of libraries in the county and her next article will be on banned books. She was also pleased to announce that the new Buellton Library manager is past Lompoc Library staff member Dominic Keen.

**6. Library Support Activities**

**A. Friends of the Lompoc Public Library System**

Although unable to attend the meeting, Friends President Cathy Rudolph submitted a report that they donated their first disbursement of \$12,000, the next book sale is set for October 18-20, and a special thanks to Ron Stassi who has volunteered to pick up donations when someone is unable to deliver theirs to the library.

**B. Library District Libraries Foundation**

No report was provided by the Foundation. Their next meeting is scheduled for Thursday, September 13, 2018.

**7. Correspondence**

None.

## **8. Business**

### **Late Fines for Youth Materials**

The Library Director reviewed information in the staff report. She also reported that for the first eight months of 2018, revenue of around \$13,700 for fines has been received and approximately 25% of this amount is related to youth materials. This includes the cost of lost or damaged items so the actual amount would be further reduced.

Commissioners offered the following suggestions as a means to create/encourage users and teach responsibilities.

- Forgiveness days where youth materials could be returned and late fees waived.
- Suggested an arrangement with school staff and afterschool care programs such as the YMCA and Boys and Girls Club, to allow youth materials to be returned at their locations. Parents work all day and the child may lose items while at daycare. Commissioners volunteered to pick up returned books at school sites on a rotating basis, but it was suggested that Bookmobile staff could pick up returned materials on a monthly basis when they are scheduled for a visit. Fines for these items would be waived.
- Encourage return of materials versus no fines charged for youth materials or use of their library card would be disallowed until materials are returned
- There may be language barriers where parents don't always know what they are signing up for when applying for a library card and may not understand the loan concept.

## **9. Library Director's May report and updates**

The Library Director presented the staff report. In addition to the written report, the Director informed the Commission of:

- Upcoming NASA ICESat2 Delta launch program on September 13, 2018 at 1:00 PM
- Lompoc Library restroom project: final architect plans completed; preparing for the bid process.
- Conversation with Lee Central Coast News and meeting with Lompoc Valley Historical Society regarding digitizing the Lompoc Record.
- Partnership formed with Lompoc Adult School and Career Center. Staff provided with a tour to become familiar with courses and resources available.
- Considering special programming for 18-22 year olds
- A donation to the Village Library of \$500 for a capital item purchase was received from the Vandenberg Village Association; a shelving unit for the information desk is being considered.

## **10. Roundtable**

Commissioner Gerald thanked staff for all the great work accomplished which is very visible in the community.

## **11. Adjournment**

The meeting was adjourned by Chairperson Ruhge at 10:50 AM. The next Regular meeting will be held on Tuesday, October 9, 2018 at 10:00 AM at the Lompoc Public Library, 501 E. North Ave., Lompoc.

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Secretary by  
Lee Edie, Library Administrative Aide