

**LOMPOC PARKS AND RECREATION COMMISSION
MINUTES
Regular Meeting
November 13, 2018
City Hall Council Chambers
100 Civic Center Plaza**

ROLL CALL

Commissioners Present: Pat Brady
Steve Bridge
Jennie Walker

Commissioners Absent: Dave Baker
Charles Sommer

Staff Present: Mario Guerrero, Jr., Recreation Manager
Dirk Ishiwata, Facilities, Fleet & Park Maintenance Manager
Shandee Vega, Office Staff Assistant II

ORAL COMMUNICATIONS

1. William Skylar shared some concerns about the River Park trees not being maintained and scraping taller RV's near the dump station specifically. He also mentioned there were a few days that he was unable to utilize the dump station due to cars and busses in the way and a staff member telling him he couldn't go in the park. Mario replied that was due to a Cross Country Meet. Dirk stated he would submit a work order in the next day or two.

PRESENTATIONS

CONSENT CALENDAR:

1. Approval of Minutes for October 9, 2018 Regular Meeting
2. Accept Recreation Monthly Activity Report

MOTION: Commissioner Bridge made a motion to approve the Consent Calendar, with a second by Commissioner Brady. The motion passed with unanimous vote.

NEW BUSINESS:

1. Ad-Hoc Meeting update on the creation of a Parks and Recreation Non-Profit Foundation – Update by Mario Guerrero Jr., Recreation Manager

Commissioner Walker provided an update on the Ad-Hoc Meeting on the creation of a Parks and Recreation Non-Profit Foundation. She stated they reviewed what's involved in the process and Mario will be following up with the City Attorney to determine boundaries if any that will need to be considered before submitting to City Council.

UNFINISHED BUSINESS:

1. Commissioner Bridge's request to begin a study on cost saving measures for potential savings in the Parks Division – Update by Dirk Ishiwata, Facilities, Fleet & Parks Maintenance Manager

Commissioner Bridge provided an update and Power Point on the cost savings measures for potential savings in the Parks Division as well as a summary sheet for the research that has been completed thus far.

WRITTEN COMMUNICATIONS

ORAL COMMUNICATIONS (2 Minutes Maximum):

STAFF REQUESTS AND ANNOUNCEMENTS

1. Dirk reported Make a Difference Day had about 67 volunteers attend and successfully completed all projects. Parks received 28 complaints this month and is working on a software to get exact data as far as what types of complaints are coming in. Dirk also reported on the Chalk Festival being a huge success and having well over 150 attendees at any given time. He concluded he is working on a layout of the tent camping area at River Park.
2. Mario reported that opening ceremonies for youth basketball will be on Saturday, November 17th and the Turkey Trot Sunday, November 18th. Children's Christmas Season Parade being on Friday, December 7th and is seeking judges. The Holly Jolly Jubilee is Saturday, December 8th. He went on to say there will be additional recreation swim November 19th-23rd, excluding Thanksgiving Day and the annual pool closure will be December 24th- January 5, 2019. Mario informed Commission about Planning Commission going over the zoning ordinance for mobile vending tomorrow night, November 14th. He concluded asking Commission if they wanted to eliminate or cancel the December meeting. He stated if any sponsorship applications are turned in they can be vetted by Dirk and Mario or a special meeting can be called. He mentioned the only possible applicants would be Lompoc Tsunami and/or the Renaissance Faire.

COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS

1. Commissioner Walker asked what the Holly Jolly Jubilee was and stated two Commissioners have students at the same school who are in the parade so judging might cause a conflict of interest. Shandee Vega replied that the Holly Jolly Jubilee is a vendor fair with holiday items, Santa and food at the Chamber of Commerce Parking Lot.

2. Commissioner Brady mentioned there was a leak in the Northwest side of the Aquatic Center near the Therapy Pool and the baffles were peeling.
3. Dirk asked Commission if they would relay input, good or bad, of the parks when driving by.
4. Commissioner Bridge reported the Fallen Warriors event was very well attended.
5. Commissioner Walker asked if there were pictures of the tagging on the score booth at Thompson Park to identify the group. She also asked if the Dog Show was coming back. Dirk replied yes. She asked what the communication relationship between Explore Lompoc and Parks & Recreation. Mario replied he works a lot with the Chamber of Commerce on most of the larger events.

ADJOURNMENT

At 7:54 P.M. Commissioner Walker moved to adjourn the Parks and Recreation Commission to a Regular Meeting on Tuesday, January 8, 2019 at 7:00 P.M. in the Lompoc City Council Chambers, at 100 Civic Center Plaza, Lompoc, CA; the motion was seconded by Commissioner Bridge.

Respectfully Submitted,

Pat Brady, Commission Chair

Mario Guerrero Jr., Secretary