



**LOMPOC PUBLIC LIBRARY SYSTEM
LIBRARY COMMISSION
REGULAR MEETING AGENDA**

TUESDAY, FEBRUARY 12, 2019, 10:00 AM
501 E. NORTH AVE., LOMPOC, CA
PRESIDING: ANN RUHGE, CHAIRPERSON

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. APPROVAL OF MINUTES

Minutes of the November 13, 2018 regular meeting

4. PRESENTATIONS

Certificate of appreciation to Carol Oliveira as a member of the Library Art Advisory Committee.

5. PUBLIC COMMENT

The public comment period is reserved for comment on matters within the subject matter jurisdiction of the Commission. Comments related to non-agenda items are appropriate at this time. Public comment on agenda items will be invited by the Chair as they are introduced. Each person may address the Board for up to 3 minutes.

6. LIBRARY SUPPORT ACTIVITIES

- A. Friends of the Library
- B. Library Foundation

7. CORRESPONDENCE

NONE

8. BUSINESS

A. Election of Officers and appointment to positions of responsibility

Commissioners will nominate and elect officers to the positions of chairman and vice-chairman and select a representative to the California Association of Library Trustees and Commissioners (CALTAC).

B. Library Advisory Committee Update

An update will be provided at the meeting.

C. Budget Update

An update will be provided at the meeting.

9. LIBRARY DIRECTOR'S NOVEMBER/DECEMBER/JANUARY REPORT

10. ROUNDTABLE

Remarks by Commissioners and Staff

11. ADJOURNMENT

The next regular meeting will be held on Tuesday, March 12, 2019 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10:00 AM.

Any documents produced by staff and distributed to the Commissioners regarding any item on the Agenda will be made available for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 AM and 5 PM. Monday through Friday, and the Lompoc Library Patron Services Desk at 501 E. North Avenue between 10:00 AM and 7:00 PM Monday through Thursday, and 1:00 PM and 5:00 PM Friday and Saturday. The agenda and related staff reports are available on the City's website: www.cityoflompop.com the Friday before the Library Commission meetings between the hours of 9:00 AM and 5:00 PM.

**Lompoc Library Commission
Lompoc Public Library
501 E. North Ave., Lompoc, CA 93436
Tuesday, November 13, 2018, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

Chairperson Ruhge called the meeting of the Lompoc Library Commission to order at 10:03 AM.

Commissioners Present: Chairperson Ann Ruhge, Maricela Barraza, Ron Stassi

Commissioners Absent: Molly Gerald, Luella Knowles

Staff Present: Library Director Sarah Bleyl

Others Present: Cathy Rudolph, Friends of the Library President; Judith Dale, County Library
Advisory Committee member

2. Adoption of Agenda

ACTION: Motion/Second: Stassi/Ruhge. By a 3-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

ACTION: Motion/Second: Stassi/Ruhge. By a 3-0 vote, Commission approved the minutes of the September 11, 2018 regular meeting.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Friends President Cathy Rudolph reported:

- the October book sale took in \$2,500
- receipt of two large donations - one for \$500 and the other \$1,000
- on November 16, 2018 the Lompoc Civic Theatre is performing the play "On Golden Pond" as a benefit for the Friends
- next book sale will be held in January 2019

B. Library District Libraries Foundation

No report was provided by the Foundation. The library director reported that the Library Foundation hosted the November Chamber of Commerce mixer at which event they announced their intent to donate \$7,800 to the Library system from their book endowment.

7. Correspondence

None.

8. Business

A. Late Fines for Youth Materials

This item was tabled pending upcoming budget discussions.

B. Library Advisory Committee Update

The first meeting of the Library Advisory Committee's budget ad hoc committee was held on Thursday, November 8, 2018. This committee will be meeting every few weeks as they work on recommendations for a new funding formula for the County library system.

C. Budget Update

The City Council will hold a special budget workshop on Saturday, December 8, 2018. Staff advised that Council, at their November 20, 2018 meeting, will be considering the possibility of closing city facilities the week between Christmas and New Year's as a means for salary savings. The library director added that staff is reviewing possible budget savings for next year.

9. Library Director's May report and updates

The Library Director presented the staff report. In addition to the written report, the Director informed the Commission of a number of successful grants the library has received.

10. Roundtable

Commissioner Stassi questioned the attendance numbers reflected in the stats report for the Village Library. He felt there might be a discrepancy, as the numbers seem too high.

11. Adjournment

Chairperson Ruhge adjourned the meeting at 10:53 AM. The next Regular meeting will be held on Tuesday, December 11, 2018 at 10:00 AM at the Lompoc Public Library, 501 E. North Ave., Lompoc.

Secretary by
Lee Edie, Library Administrative Aide

**LOMPOC PUBLIC LIBRARY SYSTEM
NOVEMBER/DECEMBER/JANUARY STAFF REPORT**

BLACK GOLD COOPERATIVE LIBRARY SYSTEM

Black Gold Cooperative Library System meetings attended by staff are listed below:

Date	Black Gold Committee	Attended By
11/5/18	Administration Council	Sarah Bleyl
12/14/18	Administration Council	Sarah Bleyl
1/30/19	Administration Council	Sarah Bleyl

COUNTY OF SANTA BARBARA LIBRARY SERVICES

The Library Advisory Committee continues to meet on a quarterly basis. The LAC has formed an ad hoc committee to work on budget recommendations. A facilitator was hired to oversee the process, as the Board of Supervisors will need recommendations in advance of the budget hearings scheduled for April 2019. The first meeting with the facilitators was on January 23, 2019. The next meeting will take place in Santa Barbara on February 11th.

LIBRARY OPERATIONS – LOMPOC, VILLAGE AND CHARLOTTE’S WEB

General Update

The libraries were closed for the week between Christmas and New Years’, per the City Council’s decision to suspend all non-emergency services during that time as a cost savings measure.

The Lompoc District Libraries Foundation hosted a Chamber Mixer at the library on Thursday, November 8th and presented the library with a check for \$7,800.

The library received a \$6,000 grant from the California State Library to enhance the Craft Club for Adults, including adding craft activities at the Village Library. The Craft Club is one of the library’s most attended programs for adults, providing opportunities to meet with other like-minded members of the community and learn new creative skills.

In January, the director and manager met with new city Councilwoman Gilda Cordova, to give her an overview of the library, the services provided to the community, and upcoming budget challenges.

Lompoc Public Library

The restroom renovation will be going out to bid in February. Because of the cost, the youth restrooms are not able to be renovated at this time.

Through a partnership with the Lompoc Adult School and Career Center, twenty-eight students and teachers toured the library, received library cards, and participated in a special arts program on Friday, November 9th.

The library received a \$10,000 grant from the California State Library to make some updates to the Adult Fiction section of the library. A consultant from the state will be provided as part of the grant.

Total children's and teen program attendance was 1,100 for the months of November, December and January; 283 adults attended programs during that time.

New programs presented over this time period: Certain Sparks Ukulele Class (12 participants), Noontime Opera (18 participants); and New Year, New You Challenge (119 participants).

A new youth program debuted in January, Be Epic, a poetry class led by a CalPoets volunteer poet.

Village Library

The Support the Village Library fundraising campaign has raised approximately \$6,300 of the \$16,500 goal to retain current open hours.

Total children's program attendance was 248 for the months of November, December and January. Thirty-five adults attended programs.

A new holds shelf was purchased and installed, with funds from the Vandenberg Village Association.

The Village Library sign was finally replaced on January 31, 2019.

Charlotte's Web Mobile Children's Library

In the months of November, December and January, 1,511 children and families visited the bookmobile.

The Charlotte's Web Mobile Children's Library was awarded a \$3,000 collection development grant from the Lois Lenski Covey Foundation.

The Charlotte's Web Mobile Children's Library participated in the Lompoc Christmas Parade on December 7th.

After months of preparation and meetings, the Charlotte's Web Mobile Children's Library will begin providing library services on Friday, January 11th to children living at the Bridge House.

The Charlotte's Web Mobile Children's Library was one of six libraries chosen to participate in the California Listens Digital Storytelling Workshop (CLDSW) 2019 co-sponsored by the California State Library and Story Center.

PROGRAMMING AND OUTREACH SERVICES

During the months of November, December and January, 318 adults attended a library program, while 1,348 youth and teens attended programs.

Library staff performed outreach to the following places:

- Alma Cena Sana Foodbank
- Bridge House Shelter
- Cabrillo High School Career and College Readiness Final
- De Colores State Preschool
- Early Steps to Learning Preschool
- Lompoc Valley Middle School
- Lompoc Terrace and Santa Rita Housing areas
- Recovery Way Home
- Vandenberg AFB Library