

MINUTES
LOMPOC BEAUTIFICATION & APPEARANCE COMMISSION
Wednesday, November 14, 2018

This meeting was called to order at 6:32 P.M. in the Administrative Conference Room located at City Hall, 100 Civic Center Plaza, Lompoc, California.

- I. ROLL CALL: Chairperson Becky Barritt
 Commissioner Susan Gallacher
 Commissioner Judith McKinnon
- ABSENT: Vice-Chairperson Warren Keller - Unexcused
- STAFF: Sean O'Neil, Secretary
 Diane Najera, Office Staff Assistant

PUBLIC COMMENTS:

No Public Comments were received at this Meeting.

WRITTEN COMMUNICATIONS:

No Written Communications were received at this Meeting.

COMMISSION AND STAFF COMMUNICATIONS:

Staff O'Neil informed the Commission that Commissioner Scott Reardon resigned from the Commission.

CONSENT CALENDAR:

1. APPROVAL OF MINUTES:

On a motion by Commissioner McKinnon and a second by Commissioner Gallacher, the 10/10/18 Regular Meeting Minutes were approved.

STREET TREE ITEMS (Informational Item Only):

1. October 2018 Tree Removal List.

No communications were received on this item.

UNFINISHED BUSINESS

1. Large Project Collaboration with the Parks & Recreation Commission.

Staff O'Neil explained a discussion with Parks & Recreation Commission will need to happen to get their thoughts and desires of this project once we have an idea of

what we want to do. He also noted that he brought catalogs for the Commission to view and get an idea of what to install and pricing. This item was tabled until the next meeting.

2. 2019 Recognition Grove.

Staff O'Neil informed the Commission that there is no set date for this event. Staff Najera recalled publicity for applications was noted at the last meeting and that really cannot happen at this time. Dedication of the new site was supposed to be this year's event, however the site has not been completed. Any future Arbor Day/Recognition Grove events will be held at the new River Park location when the area is complete. Staff O'Neil said the trees have been replanted but the plaques have not been moved yet. Basically, this project/event is at a standstill until Parks management completes development of the new location. Staff will keep the Commission informed of any new updates. A brief discussion on the possibility of Parks completely taking over this project was held.

3. 2018 Holiday Decoration Contest.

The Holiday Decoration Contest judging will be held on Wednesday, 12/12/18 at 5:30 p.m., meeting at the City Corporate Yard. Nominations from the public will be received up until then.

NEW BUSINESS

1. Approve and sign the letter of support for the Caltrans Sustainable Communities Transportation Planning Grant for the Lompoc Streetscape Multi-Modal Improvement Plan.

On a Motion by Commissioner Gallacher and a second by Commissioner McKinnon, the Commission approved to sign the letter of support for the Caltrans Sustainable Communities Transportation Planning Grant for the Lompoc Streetscape Multi-Modal Improvement Plan. Staff O'Neil relayed that he spoke with Brian Halvorson, who said the application will go out later this month and if approved, he would then like to arrange to meet with the Commission.

STAFF ITEMS

1. Items on Unfinished Business need to be addressed timely.

Staff O'Neil just wanted to remind the Commission that items under unfinished business need to be addressed in a timely fashion.

Chairperson Barritt noted she did not see the proposed Beautification Work Project at the Dick DeWees Center on the Agenda. Staff O'Neil reiterated that a maintenance agreement will need to be done with Recreation for upkeep of the area before the actual project is done. Staff O'Neil suggested he and

Chairperson Barritt meet with Mario Guerrero to go over the maintenance agreement and then if Mario agrees, have an official document drawn up for signature. Commissioner Gallacher asked if that is their responsibility why they are not handling it. Staff O'Neil said Urban Forestry has already gone over there a few times to spruce up the area for certain events and then they let it go. Commissioner Gallacher said why should we take on someone else's area when we can't even get done what we're supposed to. Staff O'Neil suggested going back to maintain previous projects instead of doing new ones. Commissioner Gallacher noted the D Street Median renovation still needs to happen. It was noted that is a very big project and suggested to do it in segments. Chairperson Barritt suggested to do maintenance once a year but she really wanted to continue doing new projects and fixing up areas.

COMMISSIONER REQUESTS:

Commissioner Gallacher asked if our meeting date could be switched to another day as she would really like to attend the Planning Commission meetings that are held the same day and time as our meetings. She requested a calendar of all city meetings. Staff Najera explained the process and it was requested to be put on the next Agenda

ADJOURNMENT:

Chairperson Becky Barritt seeing no further business noted the meeting of the Beautification & Appearance Commission adjourned at 7:09 P.M.

Respectfully Submitted,

Becky Barritt, Chairperson

Sean O'Neil, Secretary

Mins111418