



## ***Lompoc City Council Agenda Item***

**City Council Meeting Date:** September 20, 2005

**TO:** Gary Keefe, City Administrator

**FROM:** Dinah Lockhart, Community Development Program Manager  
d\_lockhart@ci.Lompoc.ca.us

**SUBJECT:** City of Lompoc FY 2004 Consolidated Annual Performance and Evaluation Report (CAPER)

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### **RECOMMENDATION:**

That City Council:

Receive the FY 2004 Consolidated Annual Performance and Evaluation Report (CAPER) and direct the Community Development Department to file said report with the U.S. Department of Housing and Urban Development (HUD).

### **BACKGROUND AND DISCUSSION:**

The Consolidated Annual Performance and Evaluation Report (CAPER) summarizes accomplishments made using federal Community Development Block Grant (CDBG) funds during fiscal year 2004, which covers the period of July 1, 2004 through June 30, 2005. Highlights include:

- The City's public services program, in partnership with local agencies, served thousands of Lompoc residents, including seniors, youth, persons fleeing domestic violence, and children receiving child care and after-school services;
- Architectural design work began on ADA accessibility improvements to the rear (and widely used) entrance to the Lompoc public library;
- Sidewalk and curb ramps were built in eligible low/moderate income areas of the City, which include G, F, and E streets between Cypress and Locust Avenues;
- Fire Department training equipment was purchased and installed at Fire Station # 1 on South G Street;
- 12 mobilehome owners and 3 single family homeowners were assisted with emergency repair grants funded with CDBG and administered by Catholic Charities;

- 4 new family rental units, financially assisted with federal CDBG and HOME funds, were under construction at 328 N. K Street;
- Assistance provided to Lompoc Housing and Community Development Department to secure multi-family revenue bond financing for G & College Avenue apartments;
- Although no new economic development loans were issued, staff continued to monitor existing loans for repayment and jobs creation compliance;
- The Single Family Rehabilitation Loan program initiated three new loans to senior households for needed repairs in their homes and continued to provide service for existing loans, including insurance monitoring, monthly payment reconciliations, processing 'payoff' demands and lien reconveyances;
- CDBG staff met monthly with the City's Human Service Commission and produced all minutes and agendas to meetings;
- CDBG staff represented the City at various County affordable housing meetings, and in the County's HOME Consortium;
- CDBG staff, the Community Development Director, the Assistant City Attorney, and City Administrator have continued discussions with the County of Santa Barbara Housing and Community Development staff on the feasibility of developing a 'cooperative agreement' with the County for increasing the availability of federal funds to the region.

The last section of the Report includes HUD-computer generated Integrated Disbursement and Information Systems (IDIS) reports that show financial disbursements.

**Summary**

The following amounts were available for use during the reporting period:

Unexpended CDBG funds* at end of June 30, 2004*	\$ 2,292,575
2004 CDBG Entitlement Grant Amount	\$ 618,000
Program Income earned in FY 2004-05 **	\$ 631,903
Interest Income	\$ 40,876 (included in figure above)
Total CDBG funds available July 1, 2004 through June 30, 2005	\$ 3,542,478
Total 2004-05 Program Year Expenditures**	-\$975,371
Unexpended balance June 30, 2004 (Includes adjustments, i.e. 'finbacks'***)	\$ 2,567,107

\* Includes Entitlement and Program Income combined

\*\*As of Finance Dept. Run #2

\*\*\*a "finback" is an expense that occurred in the prior 03-04 fiscal year, but was posted in the 04-05 fiscal year.

The \$631,903 in program income was generated from the Housing Rehabilitation and Economic Development revolving loan fund programs. The \$40,876 in interest income was earned on total program income and revolving loan fund balances in the Housing Rehabilitation and Economic Development Programs. Interest income must be remitted to the U.S. Treasury, according to CDBG regulations.

One hundred percent (100%) of Lompoc's project expenditures (excluding administrative expenses) benefited low/moderate-income persons, households, or areas of the City. Lompoc's CDBG administrative costs (including rehabilitation and loan administration) were 20% of total CDBG entitlement and program income expenditures, in compliance with the statutory 20% regulatory cap on administrative expenses.

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Dinah Lockhart, Community Development Program Manager

APPROVED FOR SUBMITTAL TO THE CITY ADMINISTRATOR:

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Arleen T. Pelster, AICP, Community Development Director

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

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Gary Keefe, City Administrator

**Attachment:** FY 2004 Consolidated Annual Performance and Evaluation Report (CAPER)

Note:

Copies of the CAPER document were made available to City Council. Public copies of the CAPER are available at the Lompoc Public Library at 501 East North Avenue, the City Clerk's Office and the Community Development Counter at City Hall, 100 Civic Center Plaza in Lompoc. The CAPER is also available on the City's web site at [www.cityoflompoc.com](http://www.cityoflompoc.com). A copy of the CAPER will be provided to members of the public upon request.