

Lompoc City Council Agenda Item

City Council Meeting Date: June 21, 2005



TO: Gary P. Keefe, City Administrator

FROM: Peggy Woods, Associate Planner
p_woods@ci.lompoc.ca.us

SUBJECT: CONSIDERATION OF AN APPLICATION FEE FOR APPLICANTS
SUBMITTING PROJECTS UNDER THE LOMPOC AFFORDABLE
HOUSING TRUST FUND PROGRAM

RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 5263 (05), establishing an application fee of \$250.00 for each project application submitted for monies from the Lompoc Affordable Housing Trust Fund Program which was approved by City Council at its meeting of April 5, 2005.

BACKGROUND:

At the April 5, 2005 meeting, the City Council approved the Lompoc Affordable Housing Trust Fund Program Implementation Plan and directed staff to return with a proposed nominal application fee per project application.

DISCUSSION:

Section VII.B.2. of the Lompoc Affordable Housing Trust Fund Program Implementation Plan specifies that a nominal application fee will be due at the time of the submittal of each project application. The actual fee charged would be established at a cost to offset the efforts of City and/or Redevelopment Agency staff.

Based on an estimated two to three hours of staff time for each application to review, evaluate, rank, and prepare a recommendation to the City Council on appropriation of Housing Trust Funds, staff recommends a nominal application fee of \$250.00 for each project application submitted.

Peggy Woods, Associate Planner

Attachments:

1. Draft Resolution No. 5263 (05)

APPROVED FOR SUBMITTAL TO CITY ADMINISTRATOR:

Arleen T. Pelster, AICP, Community Development Director

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Gary P. Keefe, City Administrator