

**APPLICANT INFORMATION:** (Please type or print legibly.)

Name: C. DENNIS ANDERSON Home Phone: \_\_\_\_\_  
 Address: 111 SOUTH I ST. Work Phone: 736-4567  
 Alternate: SACOT SHAW Home Phone: \_\_\_\_\_  
 Address: 1305 NORTH H ST Work Phone: 735-3602  
 Organization Represented: LOMPOC VALLEY MARRIAGE of Commerce  
 Address: 111 SOUTH I ST.  
 Phone: 736-4567 Hours of Operation: 8:00AM - 5:00PM

**CLOSURE INFORMATION:**

Requested Closure Location: EAST CLEAN C-H ST. 100 BUCKS S HST.  
(Indicate block number, street name, and nearest cross street)  
 Requested Date and Times of Closure: FRIDAY July 8 5:00 - 2:30 PM  
 Reason for Requested Closure: LOMPOC ALUMNI ASSOC. CRUISE NIGHT

**Office Use Only:**

Date application received: \_\_\_\_\_  
 Resident/business owner notified  Yes  No  
 Barricade plan approved by Public Works Division?  Yes  No  
 Proof of liability insurance?  Yes  No  
 Staff recommendation: \_\_\_\_\_  Approve  Deny Request  
(name of staff member reviewing request)  
 Comments: \_\_\_\_\_

Street Closure Request is:  Approved  Denied

Chief of Police \_\_\_\_\_

Request For  
 Temporary Closure  
 Of A Street Or Alley  
 For A Special Event



Lompoc Police Department  
 107 Civic Center Plaza  
 Lompoc, CA 93436  
 (805) 736-2341

- LFD notified
  - AMR notified
  - SBSO notified
  - CHP notified
- By: \_\_\_\_\_

This brochure provides information about requirements which must be satisfied when applying for the temporary closure of a public street or alley within the City of Lompoc for a privately sponsored special event such as a block party or exhibit. In addition to the following requirements, the safety of participants and motorists will be evaluated when making the decision whether to approve an application for temporary closure of a street or alley.

### **REQUESTS TO CLOSE A LOCAL STREET OR ALLEY**

Lompoc City Code Section 2020 authorizes the Chief of Police to adopt rules and regulations pertaining to the temporary closing of a portion of any street or highway for special events where such closure is necessary for the safety and protection of persons using that portion of the street during the temporary closure.

Applications for the temporary closure of any street or alley should be submitted to the Lompoc Police Department at least 30 days prior to the anticipated event. Applicants must, provide evidence of the following when submitting the application:

-Written notification to all residents and/or business owners of the block which will be affected by the street closure.

-A plan showing the number and locations of barricades to be used to close the street.

The applicant must provide and position all barricades. The City of Lompoc does not furnish or position barricades for private events. No stakes, poles, or like objects may be driven into the pavement or sidewalks.

A certificate of general liability insurance in the amount of one million dollar (\$1,000,000) naming the City of Lompoc as an additional insured will be required prior to final approval. of the application.

The applicant is responsible for the clean up of the street and sidewalk area immediately after the event.

Applicants should be aware that Lompoc City Code Section 2140 prohibits the consumption of alcoholic beverages on any public street, alley, sidewalk, public property, or public parking lot; or while on private property other than parks open to public view without the express permission of the owner, agent, or person in lawful possession of the property.

### **REQUESTS TO CLOSE A STATE HIGHWAY**

In addition to complying with local regulations, applicants will need to obtain an encroachment permit from the State of California, Department of Transportation (CALTRANS), if planning an event which will require a partial or full closure of any portion of a state highway located within the Lompoc city limits. CALTRANS also requires a certificate of general liability insurance in the amount of onemillion dollars (\$1,000,000 naming), the State of California as an additional insured.

Encroachment permit applications should be submitted to CALTRANS at least 75 days prior to the planned event. This will allow 45 days for CALTRANS to process the encroachment permit application and 30 days for Lompoc Police Department review of the local application.

Additional information regarding Department of Transportation encroachment permit applications may be obtained by contacting:

**State of California**  
*Department of Transportation*  
P.O. Box 8114  
San Luis Obispo, CA 93403-8114

**Telephone:** (805) 549-3111  
**TDD:** (805) 549-3259

If the planned event will involve a full closure of any portion of a state highway within the Lompoc city limits, CALTRANS requires that a City Council resolution approving the closure be submitted with the encroachment permit application. Information regarding the procedure for requesting a City Council resolution may be obtained from:

**City of Lompoc**  
*Office of the City Clerk*  
100 Civic Center Plaza  
Lompoc, CA 93436

**Telephone:** (805) 736-1261

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