

Lompoc City Council Agenda Item

City Council Meeting Date: 19 September 2006

TO: Gary P. Keefe, City Administrator

FROM: Susan Halpin, Wastewater Superintendent
shalpin@ci.lompoc.ca.us



SUBJECT: Lompoc Regional Wastewater Reclamation Plant (LRWRP) Pretreatment Program Review

RECOMMENDATION:

Staff recommends the City Council:

1. Approve award of professional services agreement for LRWRP Pretreatment Program Review Project to Larry Walker Associates (LWA) for the amount not to exceed \$52,440, to be charged to account 53160-53390.

DISCUSSION:

The Code of Federal Regulations (CFR) requires a Pretreatment Program for wastewater treatment plants that have a design flow of over five million gallons a day. The LRWRP design is for five million gallons a day and, therefore, in 1974, a Pretreatment Program was developed. A Pretreatment Program Manual was created in-house in 1990 and revised in-house in 1996.

In order to proficiently review the complex regulatory requirements and thus ensure this manual meets revisions and amendments to local, state and federal regulations enacted since 1996, it would be in the City's best interest to have an experienced consultant review the manual, alert the LRWRP of any omitted regulatory requirements, and recommend revisions to ensure the program is functional, practical, "user friendly" and that it will pass required audits.

Review of the LRWRP Pretreatment Program, included in the Wastewater Source Control 2005-2007 budget, is scheduled to begin September 2006. As included in the original scope of work, LWA will provide review services for a cost not to exceed \$52,440 including:

- ensure program compliance with local, state, and federal regulations,
- ensure program addresses emerging constituents within the LRWRP National Pollutant Discharge Elimination System (NPDES) permit,
- review the City's sewer use ordinance,
- prepare final program in draft format for LRWRP to formulate the Pretreatment Program,
- attend planning meetings with pretreatment personnel when necessary.

To procure the services of such a consultant, the Wastewater Division sent out eight Request for Proposals (RFP) for Pretreatment Program Review services. Only one proposal was received, LWA. City staff thoroughly reviewed the proposal for approach, qualifications of proposed staff, applicability of previous project experience and previous performance as well as proposed cost. LWA submitted a responsive proposal and after additional negotiation agreed with the City's request to eliminate redundant tasks in order to reduce the original bid from \$115,000 to a cost of \$52,440. LWA has an excellent reputation and has a successful relationship with the LRWRP, providing services for the NPDES application process.

Therefore, it is recommended that Council approve awarding Pretreatment Program Review services to Larry Walker Associates for a cost not to exceed \$52,440.

Respectfully submitted,

Susan Halpin, Wastewater Superintendent

APPROVED FOR SUBMISSION TO THE CITY ADMINISTRATOR:

Frank L. Priore, Interim Utility Director

APPROVED FOR SUBMITTAL TO CITY COUNCIL:

Gary P. Keefe, City Administrator

Attachments:

1. Professional Services Agreement
2. Exhibit A, Larry Walker Associates proposal
3. Exhibit B, Larry Walker Associates Fee Proposal