



## *Lompoc City Council Agenda Item*

**City Council Meeting Date:** 21 February 2006

**TO:** Gary Keefe, City Administrator

**FROM:** John Greenly, Wireless Services Administrator  
j\_greenly@ci.lompoc.ca.us

**SUBJECT: Wireless Internet Utility (WIU) Support Services Contract Extension**

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### **RECOMMENDATION:**

It is recommended that the City Council authorize the Mayor to execute Amendment 2, to extend the AGREEMENT FOR PROFESSIONAL SERVICES with McKibben Consulting, in an amount not to exceed \$149,800, to continue to provide operational, technical, marketing, customer relations, billing, and other support of the WIU on a month-to-month basis in order to facilitate an ongoing successful WIU deployment.

### **BACKGROUND AND DISCUSSION:**

On January 20, 2004, City Council approved staff's recommendation to enter into an agreement for Professional Services between the City of Lompoc and McKibben Consulting. At the January 18, 2005 meeting, Council approved Staff's recommendation to execute an amendment to the agreement with McKibben Consulting to provide WIU operations, customer service, and testing support services. The current contract amendment will expire on March 1, 2006.

It was assumed and planned that these activities for the WIU ultimately would be integrated into the City's activities. It was not planned that the City would complete staffing for Broadband utility services before the Utility was successfully launched and operational. Staff continues to believe that it is prudent to see exactly how future staffing needs develop before committing to an organizational approach. No specific plan for "immediate" City provision of the required support services has been developed to allow the transition of all those activities to City Staff.

While the City staff is not currently prepared to handle these services, staff is preparing a request for proposals (RFP) to other organizations to ensure a cost effective approach for future outsourcing. These services include: operational, technical, marketing, customer relations, billing, and other support. These services are included in the existing, approved 2-Year Budget for the Wireless Systems Operations.

### **SUMMARY:**

Staff is recommending that the City of Lompoc execute the Amendment 2 to the contract as listed above with McKibben Consulting for the operational, technical, customer relations, and other business support required to provide the WIU services, and included in the expiring Amendment 1. The terms and conditions of the Amendment 2 have been agreed upon.

**RESPECTFULLY SUBMITTED:**

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John Greenly, Wireless Services Administrator

**APPROVED FOR SUBMISSION TO THE CITY ADMINISTRATOR:**

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James W. Beck, Utilities Director

**APPROVED FOR SUBMISSION TO CITY COUNCIL:**

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Gary P. Keefe, City Administrator

**ATTACHMENTS:**

1. AGREEMENT FOR PROFESSIONAL SERVICES between the **City of Lompoc** and **McKibben Consulting** a Sole Proprietorship of W. Mark McKibben, dated 20 January 2004.
2. AMENDMENT 1, FIRST AMENDMENT TO JANUARY 20<sup>TH</sup>, 2004, PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LOMPOC AND MCKIBBEN CONSULTING, dated January 20<sup>th</sup>, 2005.
3. AMENDMENT 2, SECOND AMENDMENT TO JANUARY 20<sup>TH</sup>, 2004, PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LOMPOC AND MCKIBBEN CONSULTING, dated February 10<sup>th</sup>, 2006.