

\* MILEAGE LOG

\*Per-mile reimbursement is current rate established by the IRS (44.5 cents per mile, effective 1/06).

For reimbursement, submit mileage log to Administrative Aide Carol Smith.

NAME	DATE	DESTINATION & PURPOSE	ODOMETER READING START	ODOMETER READING END	TOTAL MILEAGE
				TOTAL MILEAGE	