



COMMERCIAL CANNABIS USE LICENSE APPLICATION

1. **Application** Return completed and original signed application to the City Clerk's Office at 100 Civic Center Plaza, Lompoc, CA 93436 – you must also provide 3 hardcopies of the completed application and a jumpdrive/thumbdrive containing the completed application in PDF format.

Applications determined to be incomplete upon initial review will be returned to the applicant for resubmittal.

2. **Deposit** An initial deposit of \$11,900.00 is due for each application, plus \$1,100.00 per applicant and each person listed in Section A of the Application. The total deposit must be delivered with the completed application. The City will accept payment with a certified check, cashier's check, or credit card (a 3.75% service charge will be assessed for all credit card transactions). Cash will not be accepted. Please note, if the deposit does not cover the City's costs for processing the application, then additional deposits will be required.
3. **Live Scan** All persons listed in Section A of the Application must provide a Request for Live Scan form completed with ATI No. that has been completed not more than 14 calendar days before the application is presented to the City. Request for Live Scan Service form with City ORI number is available on the City website. **Per the State of California Department of Justice** - Live Scan transactions are generally processed electronically without technician intervention within 48 to 72 hours; if an applicant's fingerprints match fingerprints in the database, the associated RAP sheet must be reviewed by a technician; this is a manual process that can take an indeterminate amount of time.
4. **CEQA** - The City will conduct a preliminary review per CEQA Guidelines sections 15060, 15061 and 15062 to determine if any exemptions apply.
5. **City Business Tax Certificate [BTC]** A BTC must be applied for separately and will not be issued by the City Clerk until all required City and State commercial cannabis use licenses have been issued.

City-issued commercial cannabis use license shall not become operational nor shall that commercial cannabis activity be commenced, conducted or continued, unless that State license has also been issued for that same commercial cannabis activity and that State license remains in full force and effect.