

Annual Maintenance Plan

Fiscal Year 2008 / 2009

City of Lompoc

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Introduction

This Annual Maintenance Plan has been prepared for the City of Lompoc for fiscal year, July 1, 2008 through June 30, 2009. The Annual Maintenance Plan identifies City-wide activities that can be considered exempt from the California Environmental Quality Act of 1970.

The AMP is organized by Program Category Descriptions. Inquiries and comments regarding this plan should be addressed to:

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ATTN: Senior Environmental Coordinator
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Lompoc, CA 93438-8001
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Overview

The City of Lompoc's Annual Maintenance Plan has been prepared to consolidate environmental documentation for regular City maintenance activities. Each project category identifies activities performed by city crews as part of normal operations. Division heads have submitted lists of routine maintenance activities that are not considered to have a significant adverse impact on the environment. Each activity was analyzed for consistency with State CEQA guidelines and was determined to be either Categorical Exempt, a ministerial or discretionary project or a project that would not result in a significant impact on the environment. Maintenance activities and projects not considered exempt from CEQA, will undergo separate review under CEQA.

Director's Authority

The City Administrator and Department Heads shall have the authority to amend the Annual Maintenance Plan (AMP) to address emergency needs. Under the City and State CEQA Guidelines, emergency projects are exempt from the requirements of CEQA. Emergency projects include; projects to maintain, repair, restore, demolish, or replace property or facilities damaged or destroyed as a result of a disaster in a disaster stricken area, in which a state of emergency has been proclaimed by the Governor, pursuant to the California Emergency Services Act, emergency repairs to public service facilities necessary to maintain service and specific actions necessary to prevent or mitigate an emergency.

Program Category Descriptions

Overview of Categories

The AMP is divided into 28 program categories. Each of the activities under these categories

is Categorically Exempt under the California Environmental Quality Act (CEQA) of 1970. The Notices of Exemption addressing each category can be found in Appendix A.

Restrictions on Applicability

The AMP does not apply to projects that:

1. Involve any ground-disturbance south of the centerline of Olive Avenue, within the area identified in the City's Cultural Resources Ordinance.
2. Involve removal or trimming of riparian vegetation (vegetation around waterways, creeks and ponds, including willows and cottonwoods) of 3-inches or greater in diameter.
3. Involve the extension of new utilities and utility facilities into areas not previously served.
4. Projects where construction is to occur between 9:00 p.m. and 7:00 a.m.

Street Maintenance

Examples of street maintenance include; pothole patching, fog sealing, minor concrete repairs, sidewalk rehabilitation, asphalt overlays, street rehabilitation, lane closures for street repairs and street sweeping. Please note that asphalt overlays or street rehabilitation may include any or all of the following activities; excavation of road surface, replacement of aggregate base, construction of asphalt concrete pavement, replacement of curb, gutters and sidewalk, and placement of access ramps. Street maintenance may be performed by either the Public Works Department or a contractor retained by the Public Works Department.

Tree Maintenance

Tree maintenance includes; trimming, planting, fertilization, stump grinding, pest and weed abatement and tree removal for public safety and age rotation. Tree maintenance is performed by the Parks and Urban Forestry Division or West Coast Arborists, Inc. contractor.

Landscape and Hardscape Maintenance

Landscape and hardscape maintenance includes; mowing, weed and pest abatement, fertilization, shrub and flower planting, irrigation installation and repair. Landscape and hardscape maintenance is performed by the Parks and Urban Forestry Division and by contractors retained by this division.

Electrical Line Clearing

Electrical Line Clearing includes; trimming, removal, planting and stump grinding of public and private trees to prevent electrical service interruption and eliminate hazards. Electric Line Clearing is performed by the Parks and Urban Forestry Division and licensed contractors, under contract to the Parks and Urban Forestry Division. Emergency tree trimming will be performed by the Electric Crews, when necessary.

Urban Forestry Nursery Operations

The Urban Forestry Division is responsible for nursery operations that include cultivation,

rotation, fertilization, pest and weed control, tree selection, fire wood storage, milling and sales, plus storage and distribution of wood mulch. Community gardening events may also take place at the City's nursery facility.

Weed and Brush Removal

Weed and brush removal may occur in all areas of the City, on City property, public right-of-way or around public equipment, such as electric and water meters, or fire hydrants. Weed and Brush removal is performed by all divisions and by contractors retained by City Divisions.

Storm Drain Maintenance

Culvert maintenance includes; cleaning or reshaping of culverts and drop inlets, repair of lined ditches and installation of new or replaced culverts. The annual maintenance of storm drains is necessary to prevent ponding of surface water during rainstorms. Storm drain maintenance is performed by the Streets Division and by contractors retained by City Divisions.

Channel Maintenance

The City of Lompoc maintains numerous channels that drain surface water to the Santa Ynez River. These channels help prevent flooding of surface streets and highways. Examples of channel maintenance include; removal of materials that could clog drainage flow, weed abatement of wood and herbaceous plant material, including chemical weed abatement (RODEO), mosquito abatement where necessary with mosquito fish and biological control dunks, as appropriate and graffiti removal. Maintenance activities are performed by numerous divisions within the City and by contractors retained by City divisions.

Traffic Control Maintenance

Traffic control maintenance includes stenciling, striping, curb painting, installation of traffic signals and repairs, installation of guardrails and numerous other activities. Traffic Control maintenance is performed by the Street and Engineering Divisions and by contractors retained by the City.

Facility and Equipment Maintenance

All City facilities and equipment undergo regular maintenance. Maintenance activities may include; regular cleaning, repair and replacement of equipment (Such as HVAC systems, fire alarms, fixtures, locks entry and lighting systems) and structures (Such as patching, roof repair and replacement, window repair and replacement), painting, landscaping, tree trimming and installation and repair of fencing. Maintenance work is performed by various divisions, as well as by the Building Maintenance Division. No vehicle equipment painting takes place as a part of Garage functions. All vehicle painting is contracted to local vendors.

Road Condition Investigation

Road condition investigation includes inspecting roads for routine maintenance, damage from storms or other events and/or addressing calls from the public. Inspection techniques may include minor potholing and/or non-destructive deflection testing. When inspections conclude that work can be handled by City crews within the normal framework of the maintenance plan, immediate repairs may be made. If emergency repairs are warranted, immediate repairs may also be made. If damages are beyond the scope of routine maintenance, a project is initiated and CEQA review may be required depending upon the nature of the project.

Transit Maintenance

Transit maintenance includes; installation, repair and painting of bus shelters; installation, and repair of bus stops and/or turnouts; maintenance and repairs to city buses and fueling of

City buses. City buses are maintained by City staff. Bus maintenance occurs at the City Corporate Yard.

Wastewater Collection System Maintenance and Operations

Wastewater collection maintenance includes the construction, inspection, maintenance and repair of the sewer mains, service laterals, chemical feed and lift stations, maintenance holes, clean-outs and equipment by the Wastewater Division.

Regional Wastewater Reclamation Plant Maintenance and Operations

Wastewater Treatment Plant maintenance and operations consists of standard daily operating procedures and maintenance at the City's Wastewater Treatment Plant. These activities are performed by the Wastewater Division and their contractors.

Wastewater Collection System Repair and Replacement

Wastewater System Repair and Replacement annually includes approximately 1,500 to 2,000 feet of small main line repairs, raising 125 maintenance hole frame and covers to grade, replacement of one hundred (100) 50 to 60 year old frame and covers, and removal of fifty (50) clean-outs, replacing them with maintenance holes.

Industrial Wastewater Control

This includes monitoring and inspection of dischargers to assure compliance with federal pre-treatment requirements and the Municipal Code.

Water Treatment Plant Maintenance and Operations

Water Treatment Plant maintenance and operations consist of standard daily operating procedures and regular maintenance at the City's Water Treatment Plant, including clearwells and drying beds. Maintenance activities include; repair and replacement of equipment, accessory structures, painting, landscaping, tree trimming and installation of fencing. These activities are performed by the Water Division and their contractors

Water Distribution Maintenance and Operations

Maintenance activities conducted by the Water Division include: painting, repair, and maintenance of existing wells, draining of reservoirs (Beatty, "O" Street, Miguelito, Avalon, Frick Springs and Water Treatment Plant Clearwells) for painting, cleaning and repair, underwater inspection, hydrant painting, flushing, meter reading, replacement of water meters, flushing of water lines and services, excavation to install, repair or relocate water lines and various other activities.

Water Construction Projects

Water construction projects include; minor water main extensions, relocations & replacements of existing services and monitoring well installations. Refurbishing of well installations and accessory structures. All construction projects will be performed by the Water Division or their contractors.

Electric Division Distribution Maintenance and Operations

Maintenance activities to be performed by the Electrical Division include; replacement of

power poles, cross arms, electric insulators, switches, transformers and other electrical equipment, painting of transformers and pad mounted equipment, street light maintenance, subsurface maintenance, setting anchors, excavating and setting light poles, junction boxes, repair of underground powerlines, replacement of anchors and other related maintenance activities. Repair and replacement of paving curb, gutter, and sidewalk, as needed, to facilitate electric system maintenance. The Electric Division contracts with the Urban Forestry Division for tree trimming services to keep electric lines clear, but does perform tree trimming in emergency situations.

Solid Waste Maintenance and Operations

Solid Waste Division maintenance includes maintenance of refuse packers, refuse containers, sweepers and other related equipment. In addition, regular inspections and maintenance of the Solid Waste Operations and Recycling Facility (SWORF) are included in this section. The Solid Waste Division will maintain and replace necessary components of the Permanent Household Hazardous Waste Facility, as needed, and in compliance with the PHHWCF Operating Plan. Maintenance of the SWORF will include pavement patching, repaving and sealing. In addition, regular maintenance of the recycling drop-off areas at the SWORF is included, as are minor changes to the landscaping area in the front of the SWORF to accommodate a home composting demonstration area.

Solid Waste maintenance at the Landfill includes: dust control, regrading of roads, application of daily cover, groundwater and gas monitoring, equipment maintenance, recycling area maintenance, mulch grinding, hauling and distribution, along with other related minor activities performed by the Solid Waste Division.

Bikeway Maintenance

Bikeway maintenance includes re-striping and maintenance to existing bike routes and also creation of new routes on existing right-of-ways, signage and striping. Bikeway maintenance is a joint effort between the Planning, Engineering, Parks Maintenance and Street Divisions.

Engineering

The Engineering Division will continue to conduct traffic studies, traffic speed zone studies and minor excavations and borings for geotechnical and geological investigations.

Parks & Recreation Department Maintenance

The Parks & Recreation Department's maintenance activities include; pruning, planting and removal of vegetation, turf maintenance, repair and maintenance of park facilities, parking lot and park road maintenance, pest and weed control, fertilization, installation and repair of irrigation and other related maintenance activities. Maintenance is to be performed by the Parks Maintenance Division and by contractors retained by the Parks Division.

Environmental Review Process

The California Environmental Quality Act (CEQA) applies to all discretionary projects to be carried out or approved by a public agency. In Public Resource Code Section 21080, a discretionary project is described as one that "requires the exercise of judgment or deliberation where the public agency decides to approve a particular activity". Certain

maintenance activities are discretionary and subject to CEQA.

Public Resource Code Section 21084, subdivision 9(a), requires the Secretary of Resources to prepare and adopt a list of classes of projects which have been determined not to have a significant effect on the environment and which shall be exempt from CEQA. The City of Lompoc is required to prepare a list for activities that would be exempt under CEQA.

Activities that go beyond normal maintenance, or are not listed in the Annual Maintenance Plan, will require individual environmental review.

Revisions to AMP

Revisions to the Annual Maintenance Plan will be made on an annual basis, with re-adoption of the plan and environmental review. Questions regarding maintenance activities or projects to be considered for inclusion in the Annual Maintenance Plan, should be referred to the Senior Environmental Coordinator or your Department Head.

List of Maintenance Activities

Please note that itemized maintenance activities occur within the City of Lompoc's right-of-way, public utility easements or at publicly owned facilities.

Street Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Pothole patching
All Areas	Asphalt leveling course with blade or spreader
All Areas	Alley Reconstructions
All Areas	Crack seals, Chip seals, Slurry seals and Fog seals
All Areas	Asphalt Overlays
All Areas	Asphalt and sidewalk rehabilitation
All Areas	Micro Surfacing (slurry seals)
All Areas	Minor concrete repairs and sidewalk infill
All Areas	Sidewalk grinding
All Areas	Curb markings
All Areas	Pavement grinding
All Areas	Pavement markings and striping
All Areas	Curb cuts and sidewalk access ramp construction
All Areas	Lane closures
All Areas	Minor excavations and borings for pavement investigations
All Areas	Removal and replacement of hardscape (curb, gutter, sidewalk and cross gutter replacement)
All Areas	Debris removal and clear slide debris
All Areas	Pavement Management System (PMS) scheduled maintenance
Central Ave from D St to O St, College Ave from 3 rd St to I St,	Remove and reconstruct the street pavement, primarily consisting of the asphalt surface layers; remove and replace

Barton Ave - Honeysuckle Way to O St, D to H St.	median, roadway striping and signing, traffic signal loop detectors and to adjust utility lids to new grade; remove and replace damaged curb, gutter, sidewalk, cross gutters spandrels, and curb ramps; add curb ramps where they are missing within the project limits; perform necessary roadway excavation, sub-grade preparation and placement of base materials.
A St from Ocean Ave to Chestnut Ave	
O St - North Ave to Oak Ave	
O St - Central Ave to Aviation Dr.	
North side of Maple Avenue from L Street to L-K	Add a section of part and part rubber sidewalk, including the addition of curb ramps on both sides of L-K Alley, performing limited root pruning on existing walnut trees in order to replace the street curb damaged by the trees, and otherwise protecting the trees in place.

Tree Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Street tree trimming for health and structure
All Areas	Street tree planting
All Areas	Stump grinding
All Areas	Street tree removal for public safety & age rotation
All Areas	Street tree trimming to improve sight distance
All Areas	Weed and pest abatement
All Areas	Fertilization

Landscape and Hardscape Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Planting of flowers and shrubs
All Areas	Repair sidewalk, curb and gutter
All Areas	Landscape & irrigation maintenance in public right-of-way
All Areas	Weed and pest control / mosquito fish and biological dunks
All Areas	Fertilization, weed blowing and raking
All Areas	Removal of trees and stump grinding
All Areas	Replacement planting with appropriate species

Electrical Line Clearing:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Trimming and removal of trees causing safety conflicts with electrical service.

Urban Forestry Nursery Operations:

<u>Location</u>	<u>Scheduled Work</u>
Urban Forestry Nursery	Maintenance and repair to existing nursery facility
Urban Forestry Nursery	Storage, milling, sale and distribution of wood and mulch
Urban Forestry Nursery	Growing, watering, rotation, pruning, fertilization and maintenance of trees and plants stored at nursery
Urban Forestry Nursery	Grading of nursery site to prevent surface water ponding

Urban Forestry Nursery	Weed and pest abatement
Urban Forestry Nursery	Greenhouse operations
Urban Forestry Nursery	Public education workshops
Urban Forestry Nursery	Community gardening activities

Weed and Brush Removal:

<u>Location</u>	<u>Scheduled Work</u>
Citywide	Roadside clean-up
Citywide	Weed spray
Citywide	Brush removal
All Areas	Weed removal around water meters - Water
All Areas	Trim bushes in front of electric meters - Water
Frick Springs	Tractor mowing around springs & piping
Reservoirs	Roadside weed & brush removal

Weed and Brush Removal Continued:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Weed removal around fire hydrants - Water
Materials Storage Yard	Mow/weed storage yard – Water
SWORF	Mow/weed landscaped areas
Wastewater Treatment Plant	Mow/weed Landscaped Areas
Wastewater Easements	Mow and weed

Storm Drain Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Storm drain & drop inlet cleaning
All Areas	Repair lined ditches
All Areas	Clean & reshape ditches
All Areas	Drop inlets & headwall maintenance
All Areas	Install new or replace culverts

Channel Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
East/West Channel	East/West channel clean-up and debris removal
East/West Channel	Tree, shrub and flower planting and maintenance
East/West Channel	Replacement of maintenance hole covers
All Channels	Weed abatement of wood and herbaceous plant material
All Channels	Graffiti removal / mosquito control with biological dunks.
All Channels	Clean & reshape channels

Traffic Control Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Pavement striping
All Areas	Cat tracking, layout & misc.
All Areas	Stenciling

All Areas	Painting curbs
All Areas	Install new signs
All Areas	Repair barricades
All Areas	Flagging, moving signs & barricades
All Areas	Install or repair existing guardrails
All Areas	Installation of traffic control devices
All Areas	Installation of traffic signals
All Areas	Repair existing signs/markers

Facility and Equipment Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Public Facilities	Repair and maintenance of existing equipment
All Public Facilities	Purchase of replacement equipment
All Public Facilities	Painting, repairs, and maintenance to buildings
Lompoc Airport	Mowing of infield & weed abatement
Lompoc Airport	Repair of lighting fixtures
Lompoc Airport	Repair & maintenance of navigation & electronic equipment
Lompoc Airport	Asphalt striping and marking

Facility and Equipment Maintenance Continued:

<u>Location</u>	<u>Scheduled Work</u>
Lompoc Airport	Repainting and striping of runway and taxiway signage
Lompoc Airport	Repair & maintenance of storm drain system
Lompoc Airport	Repair, reconstruction and maintenance of asphalt runways, taxiways and airport streets
Lompoc Airport	Landscaping
Lompoc Airport	Repair, maintenance & replacement of tiedown cables and related equipment
Lompoc Airport	Seeding
Lompoc Airport	Irrigation
Lompoc Airport	Tree trimming for protection of airport approaches
Lompoc Airport	Sweeping of paved surfaces
Lompoc Airport	Repair, maintenance & Installation of fencing
Wastewater Plant	Repair & maintenance of existing facility
Wastewater Plant	Repair & maintenance of existing equipment
Water Plant	Painting, repairs, maintenance of existing equipment
SWORF	Repair of lighting fixtures
SWORF	Repair and maintenance of equipment
SWORF	Asphalt striping and marking
SWORF	Repair and maintenance of storm drain system
SWORF	Landscaping and landscape maintenance
SWORF	Irrigation installation and maintenance
SWORF	Sweeping of paved surfaces
SWORF	Repair, maintenance & installation of fencing
Water Plant	Replacement of equipment
Water Plant	Repair and maintenance of existing equipment

Electric Substations	Repair and maintenance of existing equipment
Electric Substations	Repair and maintenance of existing structures
Electrical Receiving Station	Repair and maintenance of existing structures
Electrical Receiving Station	Vault replacement
Electrical Receiving Station	Installation of secondary containment system
Electrical Receiving Station	Replacement of cooling radiators on transformers

Road Condition Investigation:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Complaint investigation
All Areas	Programs complaints

Transit Management:

<u>Location</u>	<u>Scheduled Work</u>
City and County Routes	Maintenance & installation of bus shelters and bus stop signs
Lompoc Corporate Yard	Maintenance of city buses
Lompoc Corporate Yard	Maintenance of transit building
Lompoc Corporate Yard	Cleaning of engine parts
Lompoc Corporate Yard	Painting touch-up on city buses and bus sign changes
Lompoc Corporate Yard	Washing of brake dust

Transit Management Continued:

<u>Location</u>	<u>Scheduled Work</u>
Lompoc Corporate Yard	Washing buses
Lompoc Corporate Yard	Installation of battery charging equipment
Lompoc Corporate Yard	Battery charging
Lompoc Corporate Yard and Contract Service Station	Refueling and defueling of buses

Wastewater Collection Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Clean sewer mains
All Areas	Raising maintenance hole covers
All Areas	Sewer Main Segment Repair

Wastewater Collection Construction Projects:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Rehabilitate approximately 35 maintenance holes
All Areas	Repair 1,000 feet of sewer main, digging and replacing pipe and fittings. Install protective coating as needed. Estimate 50 – 100 spot repairs.

Industrial Wastewater Control and Facility Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Monitoring & inspection of non-residential sewage.

Water Division Distribution, Maintenance & Operations:

<u>Location</u>	<u>Scheduled Work</u>
Well Sites (1-9, 10, when Operational)	Well maintenance - painting, repair & maintenance of existing equipment, fencing and accessory structures.
All Reservoirs, Basins and Clearwells	Painting, repair, maintenance and replacement in-kind of existing equipment, including fencing and accessory structures. Draining of reservoirs and clearwells after de-chlorination, spot removal, minor sandblasting and painting, underwater inspections (diving).
Frick Springs	Repair and maintenance of existing pipeline
Fire Hydrants - All Areas	Hydrant painting, flushing, repair & replacement
All Areas	Complaint investigations
All Reservoirs	Maintain cathodic protection
All Areas	Meter reading operations
All Areas	Underground boring of water services
All Areas	Replacement of water meters
All Areas	Excavating in parkways and on private property
All Areas	Minor sidewalk, curb and gutter replacement
All Areas	Excavating in streets & alleys
All Areas	Flushing water lines and services
All Areas	Temporary water outages to flush water mains
All Areas	Valve exercise

Water Division Distribution, Maintenance & Operations Continued:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Valve box replacement
All Areas	Leak Detection
All Areas	Installation of temporary water lines
All Areas	Weed Maintenance at facilities
All Water Division Locations	Security Measures
Drying Beds/Dewatering System	Sludge Removal

Water Construction Projects:

<u>Location</u>	<u>Scheduled Work</u>
Frick Springs	Maintain existing crossings and pipeline
Uplands Pump Station	Replacement in-kind of malfunctioning equipment/fencing
North Ave./Third to Pine Ave. then east to Pine Ave./Seventh St.	Replace and upgrade collection line for Well 11

Electric Division Distribution Maintenance & Operations:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Transport, repair, maintain and/or replace utility poles, cross arms, transformers and other electrical equipment
All Areas	Paint existing equipment
All Areas	Replacement of electrical insulators

Electric Division Distribution Maintenance & Operations Continued:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Trenching and backfilling for underground repairs and electric projects
All Areas	Repair, maintain and replace wires and services
All Areas	Repair, maintain and replace streetlights
All Areas	Set anchors and street light pole foundations
All Areas	Weed control, mowing and spraying of herbicide
All Areas	Disconnecting or installing services and streetlights
All Areas	Install, maintain and remove flags and holiday decorations from City utility poles
All Areas	Washing electric insulators

Solid Waste Maintenance & Operations:

<u>Location</u>	<u>Scheduled Work</u>
Lompoc Landfill	Spraying water for dust control
Lompoc Landfill	Regrading roads
Lompoc Landfill areas	Paving of switchbacks, haul road and misc. waste collection areas
Lompoc Landfill	Applying daily cover
Lompoc Landfill	Groundwater monitoring
Lompoc Landfill	Landfill gas monitoring
Lompoc Landfill	Scheduled grading of hillsides
Lompoc Landfill	Hydro-seeding
Lompoc Landfill	Tree planting

Solid Waste Maintenance & Operations Continued:

<u>Location</u>	<u>Scheduled Work</u>
Lompoc Landfill	Debris basin clean-up
Lompoc Landfill	Avalon Road storm drain replacement, replacement of drain inlet, pipe and outlet structures
Lompoc Landfill	Landscape maintenance, including mowing of switchbacks and reseeding, as necessary
Lompoc Landfill	Grinding and screening of wood and green waste
Lompoc Landfill	Baling of metal, including white goods
City Corporate Yard	Vehicle Maintenance
City Corporate Yard	Operations
Solid Waste Recycling Facility	Recycling facility operations and maintenance
Solid Waste Yard	Install undercarriage spray washing system
City Library	Recycling facility operations and maintenance
All Areas	Delivery of mulch material
All Areas	Street sweeping

Bikeway Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Striping and maintenance of bicycle lanes

All Areas	Development of new bike routes on existing right-of-ways
All Areas	Installation and maintenance of signage for bike routes

Engineering:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Traffic Speed Zone Studies
All Areas	Traffic Counts and Studies
All Areas	Minor excavation and borings for geotechnical and geological investigations
All Areas	Land Surveying

Parks & Recreation Department Maintenance:

<u>Location</u>	<u>Scheduled Work</u>
All City Parks	Trimming, planting or removal of trees, shrubs or flowers
All City Parks	Tree removal and grinding
All City Parks	Landscape & irrigation maintenance
All City Parks	Parking lot striping
All City Parks	Minor concrete repairs and replacement
All City Parks	Chip seal & fog seal of parking lots
All City Parks	Pothole patching and curb markings
All City Parks	Temporary use of traffic control devices
All City Parks	Chemical weed control and weed abatement
All City Parks	Fence and signage repairs
All City Parks	Turf or landscape fertilization
All City Parks	Graffiti removal
All City Parks	Litter and refuse control
All City Parks	Mowing of turf areas and athletic field preparation
All City Parks	Painting of existing facilities and equipment

Parks & Recreation Department Maintenance Continued:

<u>Location</u>	<u>Scheduled Work</u>
All City Parks	Rodent/Insect control
All City Parks	Welding work
All City Parks	Custodial services
All City Parks	Plumbing maintenance in restroom facilities
All City Parks	Installation of playground equipment
All City Parks	Installation or repair of park equipment
All City Parks	Construction and repair of minor park facilities
All City Parks	Installation & repair of irrigation equipment
All City Parks	Renovation or replacement of park athletic fixtures and lights
All City Parks	Construction, maintenance and repair of paths, tracks, trails and bikeways.
Aquatic Center	Install / Replace pool deck flooring

Information Collection:

<u>Location</u>	<u>Scheduled Work</u>
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All Areas Data Collection and feasibility studies which do not involve impacts to natural resources or people, such as vegetation removal or noise.

Inspections:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Inspections of City facilities and equipment, as well as private buildings and properties for health, safety and code compliance.

Accessory Structures:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Inspections of City facilities and equipment, as well as private buildings and properties for health, safety and code compliance.

Surplus Government Property Sales:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Sale of surplus City property by Purchasing or other Divisions and Departments, as necessary to optimize the City's resources.

Enforcement Actions:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Enforcement actions by all Departments, but especially by Police, Fire, Building, Planning, Engineering, Streets, Parks and City Attorney's offices.

Minor Actions to Prevent, Minimize, Stabilize, Mitigate or Eliminate the Release or Threat of Release of Hazardous Waste or Hazardous Substances:

<u>Location</u>	<u>Scheduled Work</u>
All Areas	Minor Clean-up and prevention of hazardous spills by all Departments, but particularly by Streets, Utilities, Solid Waste, Parks and Fire.

Appendix

A. Notices of Exemption

