
Annual Operations & Maintenance Plan

Fiscal Year 2016 / 2017

City of Lompoc

<u>Contents</u>	<u>Page</u>
Introduction	3
Overview	3
Director's Authority	3
Emergency Actions	3
Restrictions on Applicability	3
Program Category Descriptions	4
Citywide / Department-wide:	4
Police and Fire	4
Community Development Block Grant	4
Successor Agency to the Dissolved Lompoc Redevelopment Agency	4
Library	4
Engineering Division	4
Street Division	5
Airport Division	5
Parks and Urban Forestry Division	6
Fleet and Facilities Division	6
Transit Division	6
Wastewater Division	6
Water Division	6
Electric Division	7
Solid Waste Division	7
Environmental Review Process	7
Revisions to the AMP	8
List of Activities	8
Standard Operational Activities	16

Introduction

This Annual Operations and Maintenance Plan (AMP) covers activities undertaken by the City of Lompoc (City) during fiscal year July 1, 2016, through June 30, 2017. The AMP identifies activities that take place Citywide and can be considered exempt from the California Environmental Quality Act of 1970 (CEQA). This AMP shall continue in effect until a subsequent AMP is adopted. Inquiries and comments regarding this AMP should be addressed to:

Senior Environmental Coordinator
100 Civic Center Plaza
Lompoc, CA 93436
Telephone (805) 875-8275

Overview

The AMP has been prepared to consolidate environmental documentation for regular City maintenance and operational activities. Each project category identifies activities performed by City employees as part of normal operations. Division heads identified routine maintenance and operational activities not considered to have a significant adverse impact on the environment. Each activity has been analyzed for consistency with the CEQA guidelines and is determined to be a ministerial project or exempt. Any maintenance activities or projects not considered exempt from CEQA will undergo separate environmental review.

Emergency Actions

Under the City and State CEQA Guidelines, emergency projects are exempt from the requirements of CEQA. Emergency projects include: projects to maintain, repair, restore, demolish, or replace property or facilities damaged or destroyed as a result of a disaster in a disaster-stricken area, in which a state of emergency has been proclaimed by the Governor, pursuant to the California Emergency Services Act, emergency repairs to public service facilities necessary to maintain service and specific actions necessary to prevent or mitigate an emergency.

Restrictions on Applicability

The AMP does not apply to projects that:

1. Involve removal or trimming of riparian vegetation (vegetation near waterways, creeks and ponds, including willows and cottonwoods) of three inches or greater in diameter.
2. Involve the extension of new utilities and utility facilities into areas not previously served.
3. Schedule construction between 9:00 p.m. and 7:00 a.m.
4. May have an adverse cumulative impact, significant environmental impact or may damage scenic resources or historical/cultural resources.
5. Are located on a site which has been identified as containing hazardous wastes.

Program Category Descriptions

The activities identified in the AMP have been evaluated and determined to be Categorically Exempt under CEQA, its guidelines and amendments. The Notice of Exemption addressing each category can be found in Appendix A. Activities of City Departments and Divisions are described below:

Citywide and Department-wide

Several activities occur Citywide and Department-wide, including regular meetings, cleaning and maintenance of structures and facilities, sale of property, inspections, trainings, good housekeeping, and safety measures. Activities are performed by all divisions and by contractors retained by City departments.

Police and Fire Departments

The Police and Fire Departments maintain property in the form of the Police Station and Fire Stations 1 and 2, along with their attendant parking lots and the property located at 112 and 118 South G Street. These Departments perform standard maintenance and repair on property and equipment, and occasionally perform minor alterations, or add minor structures, to property or lands they control. They conduct education, training and meetings at existing unaltered structures and facilities. These departments also collect information and data, and conduct research, inspections and enforcement actions. The Fire Department also takes minor actions to prevent, minimize, stabilize, mitigate or eliminate the release or threat of release of hazardous waste or hazardous materials.

Community Development Block Grant

The Community Development Block Grant program currently holds title to one property on North T Street. This program acts administratively to conduct meetings and inspections in existing facilities. This Division will engage in maintenance and repair, and minor alteration of the T Street property, as needed.

Successor Agency to the Dissolved Lompoc Redevelopment Agency

The Successor Agency to the Dissolved Lompoc Redevelopment Agency currently holds title to several properties. They also conduct public meetings in existing facilities. They will engage in weed abatement, pest control, maintenance and repair of their properties.

Library

The Library is a venue for public meetings, and the City maintains, repairs and performs minor alterations to the library building, associated parking, grounds, furnishings and equipment.

Engineering Division

The Engineering Division manages and administers infrastructure improvements each year, and performs or oversees the necessary investigations, design, preparation of construction documents, bidding, awarding of contracts, management and inspections of construction projects. Typical improvement projects include: street pavement rehabilitation, overlays, patching and maintenance, constructing sidewalk, curb ramps and crossing improvements, replacing water and sewer lines, large contracts for improvement

or maintenance of City buildings or facilities, and other similar projects. Additionally, the Engineering Division conducts traffic studies, traffic speed zone studies, surveying and minor excavations and borings for geotechnical and geological investigations. Bikeway maintenance includes re-striping and maintenance of existing bike routes and creation of new routes on existing right-of-ways, signage and striping. Bikeway maintenance is a joint effort between the Engineering, Parks Maintenance and Street Divisions.

Street Division

The Street Division is responsible for pothole patching, fog sealing, minor concrete repairs, sidewalk rehabilitation, asphalt overlays, street rehabilitation, lane closures for street repairs and street sweeping. Please note that asphalt overlays or street rehabilitation may include any or all of the following activities: excavation of road surface, replacement of aggregate base, construction of asphalt concrete pavement, replacement of curbs, gutters and sidewalk, and placement of access ramps. Street maintenance may be performed by the Public Works Department or a contractor retained by the Public Works Department.

This division also conducts culvert maintenance, including cleaning or reshaping of culverts and drop inlets, repair of lined and unlined ditches and installation of new or replaced culverts. Maintenance may also include the camera inspection of underground storm sewers and clean-out, as necessary, from storm sewer maintenance holes. This division, in conjunction with storm water requirements installs storm water filters and trash capture devices. Channel maintenance includes: mowing; removal of materials that could clog drainage flow; weed abatement of wood and herbaceous plant material, including chemical weed abatement; mosquito abatement where necessary, with mosquito fish and biological control dunks, as appropriate; and graffiti removal.

Traffic control maintenance is also completed by the Streets Division, including stenciling, striping, curb painting, installation of traffic signals and repairs, installation of guardrails and numerous other activities. Road condition investigation, includes inspecting for routine maintenance, damage from storms or other events and/or addressing calls from the public. Techniques include minor potholing and/or non-destructive deflection testing. If emergency repairs are needed, immediate repairs may be made. If damages are beyond the scope of routine maintenance, further CEQA review may be required, based on the nature of the project.

Bikeway maintenance includes: restriping and maintenance of existing bike routes; and creation of new routes on existing right-of-ways, signage and striping. Bikeway maintenance is a joint effort between the Engineering, Parks Maintenance and Street Divisions.

Airport Division

The airport maintains airport facilities and property, operates a jet fuel sales tank, leases property, and maintains vegetation in compliance with Federal Aviation Administration regulations.

Park and Urban Forestry Divisions

Park maintenance activities include: nursery operations; cultivation, pruning, trimming, planting and removal of vegetation; stump grinding; turf mowing and maintenance; repair and maintenance of park facilities; bike paths; parking lot and park road maintenance; pest and weed control; fertilization; tree removal for public safety and age rotation; tree selection; firewood storage, milling and sales, plus storage and distribution of wood mulch; pressurized rodent control; and installation and repair of irrigation and other related maintenance activities. Community planting and gardening events may also take place at Parks Division facilities. Maintenance is to be performed by the Parks Maintenance / Urban Forestry Division and by contractors retained by the Parks Division.

Fleet and Facilities Division

All City facilities, vehicles and equipment undergo regular maintenance. Maintenance activities may include: regular cleaning; repair and replacement of equipment (such as HVAC systems, fire alarms, fixtures, locks, entry and lighting systems) and structures (such as patching, roof repair and replacement, window repair and replacement); painting; landscaping; tree trimming and installation; repair of fencing; street furniture; and other small structures. Maintenance work is performed by various divisions, as well as by the Fleet and Facilities Division. No vehicle equipment painting takes place as a part of Garage functions. All vehicle painting is contracted to local off-site vendors.

Transit Division

Transit operations and maintenance includes: installation, repair and painting of bus shelters; installation and repair of bus stops and/or turnouts; purchase, maintenance and repairs to City buses; and fueling of City buses.

Wastewater Division

Wastewater Reclamation Plant maintenance and operations consist of standard daily operating procedures and maintenance at the City's Wastewater Treatment Plant, as well as receiving, ground, storm and effluent water monitoring in accordance with permit requirements. Wastewater collection system maintenance includes: the cleaning, construction, inspection (including closed circuit television), maintenance and repair of the sewer mains, chemical feed and lift stations, maintenance holes, clean-outs and equipment. The Wastewater Division also accepts liquid waste from commercial haulers, and conducts permitting, monitoring, inspection and enforcement of dischargers to assure compliance with federal and state pre-treatment requirements and the Municipal Code.

Water Division

Water Treatment Plant maintenance and operations consist of standard daily operating procedures and regular maintenance, including clearwells and drying beds. Maintenance activities include: repair and replacement of equipment and accessory structures; painting; landscaping; tree trimming; installation of fencing; maintenance of existing wells; draining of reservoirs (Beatty, "O" Street, Miguelito, Avalon, Frick Springs and Water Treatment Plant Clearwells) for painting, cleaning and repair; underwater inspection; hydrant painting; flushing; meter reading; replacement of water meters; flushing of water lines and services;

excavation to install, repair, relocate minor water line extensions; and monitoring well installations.

Electric Division

Operations and maintenance activities performed by the Electric Division include: replacement of power poles, cross arms, electric insulators, switches, transformers and other electrical equipment; painting of transformers and pad mounted equipment; street light maintenance; subsurface maintenance; setting anchors; excavating; and setting light poles, junction boxes, repair of underground power lines, replacement of anchors and other related maintenance activities. In addition, the Electric Division repairs and replaces paving, curbs, gutters, and sidewalks, as needed, to facilitate electric system maintenance. The Electric Division performs tree-trimming in emergency situations.

Solid Waste Division

Solid Waste Division maintenance includes: maintenance of refuse packers, refuse containers, sweepers and other related equipment. In addition, regular inspections and maintenance of the Landfill and Solid Waste Operations and Recycling Facility (SWORF) are included in this section. The Solid Waste Division will maintain and replace necessary components of the Permanent Household Hazardous Waste Collection Facility (PHHWCF), as needed, and in compliance with the PHHWCF Operating Plan. Maintenance of the SWORF will include pavement patching, repaving and sealing. In addition, regular maintenance of the recycling drop-off areas at the SWORF is included, as are minor changes to the landscaping area in the front of the SWORF to accommodate a home composting demonstration area. Landfill activities include dust control, pest control, re-grading of roads, application of daily cover, groundwater and gas monitoring, equipment maintenance, recycling area maintenance, mulch grinding, hauling and distribution, along with other related minor activities performed by the Solid Waste Division.

Environmental Review Process

CEQA applies to all discretionary projects to be carried out or approved by a public agency. In Public Resource Code Section 21080, a discretionary project is described as one that "requires the exercise of judgment or deliberation where the public agency decides to approve a particular activity." Certain maintenance activities are discretionary and subject to CEQA. Public Resource Code section 21084, subdivision 9(a), requires the Secretary of Resources to prepare and adopt a list of classes of projects which have been determined not to have a significant effect on the environment and which are exempt from CEQA. The City of Lompoc is required to prepare a list of activities that would be exempt under CEQA. Activities that go beyond normal maintenance, or are not listed in the Annual Operations and Maintenance Plan, will require individual environmental review.

Revisions to the AMP

Revisions to the AMP will be made on an annual basis, with re-adoption of the plan and environmental review. Maintenance or operational activities to be considered for inclusion in the AMP should be referred to the Senior Environmental Coordinator.

List of Activities

Citywide / Department-wide:

Location	Description of Work
All Areas	Sale of surplus property (land)
All Areas	Information Collection and Inspections
All Properties	Minor Land Divisions of City-owned property in conformance with applicable General Plan and Zoning requirements
All Properties	Educational and training programs w/no physical changes
All Properties	Normal Operations of facilities for public gatherings
All Areas	Enforcement Actions
All Areas	Minor actions to prevent, minimize, stabilize, mitigate or eliminate the release or threat of release of hazardous waste or substances

Police and Fire:

Location	Description of Work
Police Station	Building, equipment and parking maintenance, repair and minor alterations
Police Citywide	Training, education, data collection, research, investigation, and enforcement
Fire Stations 1 and 2	Building equipment and parking maintenance, repair and minor alterations
Fire Citywide	Training, education, data collection, research and investigation, and enforcement
112 and 118 South G St.	Weed abatement, pest control, building maintenance, repair and minor alterations

Community Development Block Grant Program:

Location	Description of Work
T Street	Weed Abatement and Pest Control
All Areas	Information Collection and Inspections
All Areas	Enforcement Actions for violations of lease or loan terms
All Areas	Acquisition of housing units to implement a housing assistance program

Successor Agency to the Dissolved Lompoc Redevelopment Agency:

Location	Description of Work
110 and 114 South K St.	Weed abatement and pest control
1404-1408 West College Ave.	Weed abatement and pest control
Downtown Parking Lots	Weed abatement and pest control
Downtown Parking Lots	Maintenance, repair and minor alteration of lighting, pavement, landscaping, walkways and striping

Library:

Location	Description of Work
Library	Public gatherings and Educational/Training Programs
Library	Carpet/flooring replacement
Library	Electrical and plumbing repair, maintenance and rehabilitation
Library	Landscape maintenance, minor grading to correct drainage and re-landscaping, as needed
Library	Interior material and equipment purchase (books, periodicals, computers, furniture, etc.)
Library	Repainting (Interior and Exterior surfaces)
Library	Asbestos and Lead-based paint testing
Library	Bathroom remodel and entry way door replacement

Engineering Division:

Location	Description of Work
All Areas	Traffic Speed Zone Studies
All Areas	Traffic Counts and Studies
All Areas	Minor excavation and borings for geotechnical and geological investigations
All Areas	Land Surveying
All Areas	Complaint investigation
All Areas	Traffic signal, signage and striping improvements
All Areas	Street pavement rehabilitation (not including reconstruction) overlays and maintenance treatments
All Areas North of Olive Avenue	Sidewalk replacement and construction, ADA curb ramp construction & modification, street tree removal, relocation and removal of incidental structures and vegetation located within City right-of-way.

Streets Division:

Location	Description of Work
All Areas	Pothole patching
All Areas	Asphalt leveling course with blade or spreader
All Areas	Road and Alley Reconstructions in compliance with storm water post-construction requirements
All Areas	Crack, Chip, Slurry, Cape and Fog seals
All Areas	Asphalt overlays and rehabilitation

Streets Division Continued:

Location	Description of Work
All Areas	Sidewalk rehabilitation and new sidewalk segments and bulb outs
All Areas	Micro surfacing (slurry seals)
All Areas	Minor concrete repairs and sidewalk infill
All Areas	Sidewalk and pavement grinding
All Areas	Traffic Signal replacement, maintenance and installation
All Areas	Curb cuts and sidewalk access ramp construction
All Areas	Lane closures
All Areas	Minor excavations and borings for pavement investigations
All Areas	Remove and replace hardscape (curb, gutter, sidewalk and cross gutter replacement)
All Areas	Debris removal and clear slide debris
All Areas	Pavement Management System (PMS) scheduled maintenance
All Areas	Stripe and maintain bicycle lanes
All Areas	Designate bike routes on existing right-of-ways
All Areas	Installation and maintenance of signage for bike routes
All Areas	Clean and reshape ditches and repair lined ditches
All Areas	Install new or replace culverts and inlets
All Areas	Public fossil filter maintenance and replacement
East/West Channel	Channel clean-up and debris removal
East/West Channel	Tree, shrub and flower planting and maintenance
East/West Channel	Replacement of maintenance hole covers
All Channels	Weed abatement
All Channels	Graffiti removal / mosquito control with biological dunks
All Channels	Clean and reshape channels
All Areas	Pavement striping
All Areas	Cat tracking and layout
All Areas	Stenciling and Painting curbs
All Areas	Install new signs
All Areas	Repair barricades
All Areas	Flagging, moving signs and barricades
All Areas	Install or repair existing guardrails
All Areas	Install traffic control devices
All Areas	Install traffic signals
All Areas	Repair existing signs/markers
All Areas	Storm drain, drop inlet and headwall cleaning and maintenance

Airport Division:

Location	Description of Work
Lompoc Airport	Maintenance, repair, minor alteration of airport facilities, equipment and structures
Lompoc Airport	Landscape and runway approach zone maintenance
Lompoc Airport	Pest control, mowing of infield and weed abatement
Lompoc Airport	Maintenance of aviation fueling station
Lompoc Airport	Leasing of property for airport-related and airport-compatible use
Lompoc Airport	Activities associated with preserving Airport Safety and Security
Lompoc Airport	Repair of lighting fixtures
Lompoc Airport	Repair and maintain navigation equipment
Lompoc Airport	Repair and maintain electronic equipment
Lompoc Airport	Taxiway/asphalt pavement striping, marking & slurry seal
Lompoc Airport	Repaint and stripe runway and taxiway signage
Lompoc Airport	Repair, reconstruct and maintain asphalt runways, taxiways and airport streets
Lompoc Airport	Landscape maintenance, irrigation and seeding
Lompoc Airport	Repair, replace & install tie-down cables & fencing
Lompoc Airport	Tree trimming for protection of airport approaches
Lompoc Airport	Sweep paved surfaces
Lompoc Airport	Reconstruction of East Apron including demolition and removals, compaction of native material and aggregate base, asphalt paving, pavement markings, installation of aircraft tie-downs, and storm water pollution prevention.

Parks Division:

Location	Description of Work
Citywide	Store, mill, sell and distribute wood and mulch
Citywide	Grow, water, rotate, prune, fertilize and maintain trees and plants
Citywide	Conduct public education workshops and community gardening activities
Citywide	Greenhouse operations
Citywide	Data collection, research, experimental management, and resource evaluation activities
Citywide	Acquire, sell or transfer land to establish a park, where a management plan has not been prepared for the park or the park will be kept in a natural condition or is designated for the preservation of historic or cultural resources
All City Parks	Trim, plant or remove trees, shrubs or flowers
All City Parks	Landscape and irrigation maintenance

Parks Division Continued:

Location	Description of Work
All City Parks	Parking lot striping
All City Parks	Minor concrete repairs and replacement
All City Parks	Chip seal and fog seal of parking lots
All City Parks	Pothole patching and curb markings
All City Parks	Temporary use of traffic control devices
All City Parks	Fence and signage repairs, welding work
All City Parks	Turf or landscape fertilization
All City Parks	Graffiti removal, litter and refuse control
All City Parks	Mow turf areas and prepare athletic fields
All City Parks	Paint existing facilities and equipment
All City Parks	Rodent and Insect control
All City Property	Pressurized Exhaust Rodent Control
All City Parks	Plumbing maintenance in restrooms and custodial services
All City Parks	Installation or repair of playground or park equipment
All City Parks	Construction and repair of minor park facilities
All City Parks	Inspections to check for performance, quality, or health and safety
All City Parks	Place minor structures for public use on public property, including but not limited to signs, parking areas, bleachers, food and retail booths, carnival rides and portable restrooms
All City Parks	Install and repair irrigation equipment
All City Parks	Renovate or replace park fixtures and lights
All City Parks	Construct, maintain, repair paths, tracks, trails & bikeways
All Areas	Planting of flowers and shrubs
All Areas	Repair sidewalk, curb and gutter
All Areas	Landscape and irrigation maintenance in right-of-way
All Areas	Use of mosquito fish and dunks
All Areas	Fertilization, weed blowing and raking
All Areas	Mow and Weed removal around fire hydrants
All Areas	Replacement planting with appropriate species
All Areas	Fertilization, chemical weed control, and weed abatement

Urban Forestry Division:

Location	Description of Work
All Areas	Street tree trimming for health and structure
All Areas	Street tree planting
All Areas	Stump grinding
All Areas	Street tree removal for public safety and age rotation
All Areas	Street tree trimming to improve sight distance

Fleet and Facilities Division:

Location	Description of Work
All Public Facilities (all Depts.)	Repair and maintain existing vehicles and equipment
All Public Facilities	Purchase replacement equipment and vehicles
All Public Facilities	Minor alteration, paint, repair and maintenance of existing non-historic public buildings and facilities
All Public Facilities	Monthly HVAC equipment cleaning
All Public Facilities	Repair/Replace filters, belts and pulleys (HVAC)
All Public Facilities	Replace motors
All Public Facilities	Lighting light tubs (florescent)
All Public Facilities	Roof and gutter maintenance and cleaning
All Public Facilities	Wall area patching (Inside and Outside)
All Public Facilities	Fire alarm maintenance
All Public Facilities	Building structure painting
All Public Facilities	Fence maintenance
All Public Facilities	Furniture repair
All Public Facilities	Permitted maintenance, cleaning, repair and replacement of roofing, heating, air conditioning, gas furnaces, roll-up doors, elevators, sewer lines, interior and exterior painting, rain gutters and flooring.

Transit Division:

Location	Description of Work
City and County Routes	Maintain and install bus shelters and bus stop signs
Lompoc Corporate Yard	Clean engine parts
Lompoc Corporate Yard	Paint City buses and change bus signs
Lompoc Corporate Yard	Removal of brake dust
Lompoc Corporate Yard	Wash buses
Lompoc Corporate Yard	Install battery charging equipment
Lompoc Corporate Yard	Battery charging
Lompoc Corporate Yard	Refueling and de-fueling of buses
All Areas	Minor re-route of Transit lines
All Areas	Purchase and operate new buses
Lompoc Corporate Yard	Maintenance, repair, minor alteration of transit facilities, City buses, equipment and structures

Wastewater Division:

Location	Description of Work
All Areas	Monitoring and inspection of nonresidential sewage
All Areas	Clean sewer mains and raise maintenance-hole covers
All Areas	Sewer main segment repair
All Areas	Clean-up of private SSO's in the public right-of-way
Wastewater Treatment Plant	Mow/weed Landscaped Areas
Wastewater Easements	Mow and weed
Wastewater Plant	Repair and maintenance of existing facility and equipment

Water Division:

Location	Description of Work
Well Sites	Paint, repair and maintain existing equipment, fencing (at 1-9, 11 and 10 when operational) and accessory structures
All Reservoirs	Maintain cathodic protection
Frick Springs	Repair and maintenance of existing pipeline and facilities
All Reservoirs, Basins	Paint, repair, maintain and replace in-kind, clearwells, and existing equipment, including fencing and accessory structures. Draining of reservoirs and clearwells after dechlorination, spot removal, minor sandblasting and painting, underwater dive inspections
Fire Hydrants - All Areas	Hydrant painting, flushing, repair and replacement
All Areas	Complaint investigations
All Areas	Meter reading operations
All Areas	Underground boring of water services
All Areas	Replace water meters
All Areas	Excavate in parkways and on private property
All Areas	Minor sidewalk, curb and gutter replacement
All Areas	Excavate in streets and alleys
All Areas	Pressure test and pipeline disinfection
All Areas	Flushing water lines and services
All Areas	Temporary water outages to flush water mains
All Areas	Valve exercise
All Areas	Valve box replacement
All Areas	Leak Detection
All Areas	Install temporary water lines
All Areas	Weed removal
All Water Division Locations	Security Measures
Frick Springs	Tractor mowing around springs and piping
Drying Beds/Dewatering System	Sludge Removal and transport to Landfill as ADC.
Citywide-north of Olive Ave only	Water Main replacement – approximately 46 locations, using trenching, and trenchless technology / directional drilling for an average length of 570 linear feet.
Water Plant	Paint, repair, and maintain existing equipment
Water Plant	Replace equipment

Electric Division:

Location	Description of Work
All Areas	Transport, repair, maintain and/or replace utility poles, cross arms, transformers and other electrical equipment
All Areas	Paint existing equipment
All Areas	Replace electrical insulators
All Areas	Trench and backfill for underground repairs and electric projects

Electric Division Continued:

Location	Description of Work
All Areas	Repair, maintain and replace wires and services
All Areas	Repair, maintain and replace streetlights
All Areas	Set anchors and street light pole foundations
All Areas	Installation and maintenance of pole-mounted AMR and broadband equipment
All Areas	Installation of overhead and underground fiber and fiber-optic equipment
All Areas	Weed control, mowing and spraying of herbicide
All Areas	Disconnecting or installing services and streetlights
All Areas	Install, maintain and remove flags and holiday decorations from City utility poles
All Areas	Wash electric insulators
All Areas	Trim and remove trees causing safety conflicts with electrical service
All Areas	Trim bushes in front of electric meters
Electric Substations	Repair and maintain existing equipment
Electric Substations	Repair and maintain existing structures
Electrical Receiving Station	Repair and maintain existing structures

Solid Waste Division:

Location	Description of Work
Lompoc Landfill	Spray water for dust control
Lompoc Landfill	Re-grade roads
Lompoc Landfill	Pave and repave switchbacks, haul road and waste collection areas
Lompoc Landfill	Apply daily cover
Lompoc Landfill	Groundwater and Landfill gas monitoring
Lompoc Landfill	Storm Water Monitoring
Lompoc Landfill	Scheduled grading of hillsides
Lompoc Landfill	Hydro-seeding and Tree planting
Lompoc Landfill	Debris basin clean-up
Lompoc Landfill	Avalon Road storm drain maintenance
Lompoc Landfill	Landscape maintenance, including mowing of switchbacks and reseeding
Lompoc Landfill	Grinding and screening of wood and green waste
Lompoc Landfill	Baling of metal, including white goods
Lompoc Landfill	Pest Control
Lompoc Landfill	Relocate scale and office within the subtitle D footprint
Lompoc Landfill	Relocate diesel tank and containment within the subtitle D footprint
Solid Waste Recycling Facility	Recycling facility operations and maintenance
Solid Waste Recycling Facility	Repave entire yard

Solid Waste Division Continued:

Location	Description of Work
City Library	Recycling facility operations and maintenance
All Areas	Deliver mulch material
All Areas	Street sweeping
SWORF	Mow/weed landscaped areas
SWORF	Repair light fixtures
SWORF	Repair and maintain equipment
SWORF	Asphalt striping and marking
SWORF	Repair and maintain storm drain system
SWORF	Landscaping and landscape maintenance
SWORF	Irrigation installation and maintenance
SWORF	Sweeping of paved surfaces
SWORF	Repair, maintain and install fencing

Standard Operational Activities

The following Categorical Exempt activities are conducted citywide and department-wide as a part of standard City operations:

Existing Facilities

The operation, repair, maintenance, permitting, leasing, licensing or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, with no expansion of use.

Replacement or Reconstruction

The replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have the same purpose and capacity.

New Construction or Conversion of Small Structures

The construction and location of limited numbers of new, small facilities or structures, installation of small new equipment and facilities in small structures; and the conversion of existing small structures from one use to another, where only minor modifications are made in the exterior of the structure.

Minor Alterations to Land

The minor alteration of the condition of land, water and/or vegetation, which does not involve removal of healthy, mature scenic trees, except for forestry or agricultural purposes.

Minor Alterations in Land Use Limitations

Minor alterations in land use limitations in areas with an average slope of less than 20%, not resulting in changes in land use or density.

Information Collection

Data Collection and feasibility studies which do not involve impacts to natural resources or people, such as vegetation removal or noise. These activities are to be conducted by, but not limited to, Parks Maintenance, Urban Forestry and Wastewater Divisions.

Actions By Regulatory Agencies For Protection of Natural Resources

This exemption consists of actions by regulatory agencies, as authorized by state law or local ordinance, to assure the maintenance, restoration, or enhancement of a natural resource where the regulatory process involves procedures for the protection of natural resources.

Actions By Regulatory Agencies For Protection of the Environment

This exemption consists of actions taken by regulatory agencies as authorized by state law or local ordinance to assure the maintenance, restoration, or enhancement of a natural resource where the regulatory process involves procedures for the protection of the environment.

Inspections

Inspections of City facilities and equipment, as well as private buildings and properties, to check for performance of an operation, or quality, health or safety, or code compliance. Inspections include, but are not limited to, compliance inspection activities conducted by Police, Fire, Building, Code Enforcement, Planning, CDBG, Redevelopment, Wastewater, and Storm Water.

Accessory Structures

Construction or placement, by all Departments, of minor structures for public use, on public property which are accessory to existing facilities, such as signs, small parking lots, antennas, lifeguard towers, and portable restrooms.

Surplus Government Property Sales

Sale of surplus City property, except for parcels located in areas identified in CEQA subsection 15206(b)(4).

Acquisition of Lands For Wildlife Conservation Purposes

This exemption consists of the acquisition of lands for fish and wildlife conservation purposes.

Minor Land Divisions

This exemption consists of conforming divisions of property into four or fewer lots, when the division is not a part of a larger common plan of development and the property has a slope of less than 20%.

Transfer of Ownership In Land In Order To Create Parks

The acquisition, sale or other transfer of land in order to establish a park where the land is in a natural condition or contains historical or archaeological resources, and either a

management plan for the park has not been prepared; or the management plan proposes to keep the area in a natural condition or preserve the historic or archaeological resources.

Open Space Contracts or Easements

This exemption consists of the establishment of open space contracts or easements.

Changes in Organization of Local Agencies

This exemption consists of changes in organization/reorganization of a local agency to establish a subsidiary district, consolidate two or more districts with identical powers, or merge a city with a district lying wholly within the city's boundaries.

Enforcement Actions By Regulatory Agencies

Enforcement actions by all Departments, including, but not limited to, Police, Fire and Code Enforcement. Enforcement or revocation of a permit, license, certificate or other entitlement-for-use adopted or prescribed by the regulatory agency, including, but not limited to: Referral of a violation to the City Attorney; action to revoke a lease, permit, license certificate or entitlement for use, or enforcing the general rule, standard, or objective; and law enforcement activities by a peace officer acting under any law that provides a criminal sanction.

Educational and Training Programs Involving No Physical Changes

Beginning, modifying or terminating educational or training programs, in existing structures, that do not involve exterior physical changes.

Normal Operations of Facilities for Public Gatherings:

Normal operations of existing facilities for public gatherings for which the facilities were designed, where the same or similar activity has occurred for the past three years, including, but not limited to, swimming pools and auditoriums.

Transfers of Ownership of Interest in Land to Preserve Existing Natural Conditions and Historic Resources

The transfer of ownership of interest in land to preserve open space, habitat or historic resources.

Acquisition of Housing for Housing Assistance Programs

Action by a Redevelopment Agency, Housing Authority, or other public agency to implement an adopted Housing Assistance Plan, by acquiring an interest in housing units that are either in existence, or possessing all required permits for construction at the time the agency makes its final decision to acquire the units.

Leasing New Facilities

This exemption consists of leasing of newly-constructed or previously unoccupied, privately-owned facilities by a local agency, where the building's construction was exempt from CEQA, as determined by the local lead agency.

Minor Actions to Prevent, Minimize, Stabilize, Mitigate or Eliminate the Release or Threat of Release of Hazardous Waste or Hazardous Substances:

Minor Clean-up and prevention of hazardous spills by all Departments and at all facilities, including, but not limited to: the Fire Department, Wastewater Reclamation Plant, Landfill, Corporate Yard, Airport, Water Plant and Household Hazardous Waste Collection Facility. Minor clean-up actions to minimize, stabilize, mitigate or eliminate the release or threat of release of a hazardous waste or substance, which are small or medium removal actions costing \$1 million or less, including, but not limited to maintenance of berms, dikes or surface impoundments, and proper removal and shipping of hazardous materials.

Historical Resource Restoration/Rehabilitation

Maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (1995), Weeks and Grimmer.

Infill Development Projects

This exemption consists of projects characterized as infill development, meeting applicable requirements of the section.

Small Habitat Restoration Projects:

Small habitat restoration by all Departments, as needed.