



Off/On Request Instructions:

Please allow one business day for the request to be processed.

The mailing address line is for closing bill procedures. Please write the address you would like your final statement (and credit refund if applicable) mailed to.

We cannot back date the service date. Service date must be a future business day. (No weekends or holidays)

Services will be turned off/on any time between 8am and 5pm on the date requested.

One business day notice is required to change the requested turn off date. If a change request is made on the day service is scheduled to be turned off, there will be a fee of \$25.00 before service is restored. A new request form must be completed with the updated information.

YOU SHOULD RECEIVE YOUR FINAL BILL APPROXIMATELY TWO WEEKS AFTER YOUR CLOSING DATE. IF YOU DO NOT RECEIVE A FINAL BILL, PLEASE CONTACT OUR OFFICE.

FOR TURN ON, SAME DAY SERVICE REQUESTS MUST BE RECEIVED BY 4:00 P.M. AND A FEE OF \$85.00 MUST BE PAID BEFORE SERVICE IS ACTIVATED.

We require a valid picture ID/DL.

In some cases, additional information may be required.

Email to: utilityconnections@ci.lompoc.ca.us

or fax to (805) 875-8760

Phone (805) 736-1261

Account number_____

Complete this form to turn on temporary utility services or to disconnect utility services.

Type of work order (check one): TURN ON TURN OFF

Service Date_____

Customer Name_____ Phone: _____

Service Address_____

Mailing Address_____

Customer Signature

Today's Date

We require a valid picture ID/DL