

# ***Lompoc City Council Agenda Item***



**City Council Meeting Date:** July 5, 2011

**TO:** Laurel M. Barcelona, City Administrator

**FROM:** Council Appointed Single-Purpose Committee

**THRU:** Larry Bean, P. E., Public Works Director  
Lucille T. Breese, AICP, Planning Manager

**SUBJECT:** Transmittal of Committee's Recommendations for Improvements to the City's Building, Engineering, and Planning Development Review and Permit Procedures

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## **RECOMMENDATION:**

It is recommended that the City Council receive the Committee's recommendations and provide direction to staff as deemed appropriate.

## **BACKGROUND:**

On February 15, 2011, Council created a Single-Purpose Committee ("Committee") to review the City's Building, Engineering, and Planning development review and permit procedures. The Council also approved the description of the Committee's function, membership and meeting schedule. Members of the Committee include Errin Briggs, Jim Dixon, Mike Siminski, Oscar Werner, and Jim White. The Committee's function was amended on April 5, 2011 (Attachment No. 1).

The Committee was to return recommendations to the Council to improve procedures where the City has control of and can simplify a process to the benefit of the customer. The Committee met nine (9) times and has formulated the attached recommendations for Council review (Attachment No. 2). The report was prepared by the Committee and represents its independent work.

## **ATTACHMENTS:**

1. [Committee Functions as approved April 5, 2011](#)
2. [Committee Recommendations](#)

**APPROVED FOR SUBMITTAL TO THE CITY ADMINISTRATOR:**

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Larry Bean, P. E., Public Works Director

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Lucille T. Breese, AICP, Planning Manager

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Laurel M. Barcelona, City Administrator