

# ***Lompoc City Council Agenda Item***



**City Council Meeting Date:** April 5, 2011

**TO:** Laurel M. Barcelona, City Administrator

**FROM:** Arleen T. Pelster, AICP, Community Development Director

**SUBJECT:** Amendment of the Duties of the Single-Purpose Committee Established to Review the City's Building, Engineering, and Planning Development Review and Permit Procedures

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## **Recommendation:**

Staff recommends the City Council direct staff to amend the duties of the Single-Purpose Committee as deemed necessary.

## **Background/Discussion:**

At the January 18, 2011, City Council meeting, the Council approved the attached description for a single-purpose committee to review the City's development review and building permit procedures.

At the March 15, 2011, City Council meeting, Mayor Linn indicated additional direction is needed for the single-purpose committee. The Mayor also indicated the term of the committee should be extended by one month. Council directed staff to schedule this item for consideration at the next available City Council meeting.

Staff has provided a revised draft of the committee's duties for Council's review.

## **Fiscal Impact:**

The Committee is staffed by the Community Development Director and the Public Works Director, and other staff as needed. Therefore, there will be no costs incurred beyond necessary office supplies.

Recommendations from the Committee may have associated costs; the Committee description specifies that such recommendations should include estimated costs.

Arleen T. Pelster, AICP

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Laurel M. Barcelona, City Administrator

Attachment:

1. [Revised Draft Description of the Committee's Function, Membership, and Meeting Schedule](#)