

RESOLUTION NO. 5959(14)

**A Resolution of the Council of the City of Lompoc,
County of Santa Barbara, State of California,
Amending the Personnel Rules Relative to the
Classification Plan (Rule III) and Compensation Plan (Rule IV)
Regarding the New Job Classification of Facilities, Fleet & Parks Manager; and
Approval of Positions and Funding Reallocations in Community Development,
Management Services, and Public Works Departments**

WHEREAS, Rule III, Sections 1 and 2 of the Personnel Rules of the City provide for the adoption, amendment, and revision of the Classification Plan; and

WHEREAS, Rule IV, Sections 1 and 2 of the Personnel Rules of the City provide for the adoption, amendment, and revision of the Compensation Plan; and

WHEREAS, the City Council desires to amend the Classification and Compensation Plans; and

WHEREAS, the Community Development, Management Services, and Public Works Departments desire to amend and reallocate their current budgeted positions and funding allocations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Classification Plan, designated as Exhibit A of Personnel Rule III, Section 1, and the Compensation Plan, designated as Exhibit B of Personnel Rule IV, Section 1, are hereby amended to include the following changes:

Include New Job Class Specification and Salary Range

Facilities, Fleet, and Park Maintenance Manager \$6,558 – \$7,971 per month

SECTION 2. Personnel Rule IV, Section 4 “Overtime” is amended to include the following classification ineligible for overtime, except as may be otherwise provided for under the Fair Labor Standards Act:

Facilities, Fleet, and Park Maintenance Manager

SECTION 3. The position reallocations in the Community Development, Management Services, and Public Works Departments’ budgets are approved and authorized as outlined below.

| <u>Division</u> | <u>Personnel Position</u> | <u>Adopted</u> | <u>Revised</u> | <u>Change</u> |
|-----------------|--|----------------|----------------|---------------|
| Finance | Senior Account Clerk | 1.75 | 2.00 | 0.25 |
| Facilities | Fleet & Facilities Superintendent | 0.10 | 0.00 | (0.10) |
| Facilities | Facilities, Fleet & Park Maint Manager | n/a | 0.10 | 0.10 |
| Facilities | Office Staff Assistant II/III | 0.25 | 0.10 | (0.15) |
| Urban Fstry | Public Works Director | 0.15 | 0.25 | 0.10 |
| Urban Fstry | Parks & Urban Forestry Manager | 0.55 | 0.00 | (0.55) |
| Recreation | Office Staff Assistant I/II | 1.00 | 1.25 | 0.25 |
| Recreation | Office Staff Assistant III/IV | 0.50 | 1.00 | 0.50 |
| Parks | Public Works Director | 0.15 | 0.05 | (0.10) |
| Parks | Parks & Urban Forestry Manager | 0.45 | 0.00 | (0.45) |
| Parks | Facilities, Fleet & Park Maint Manager | n/a | 0.23 | 0.23 |
| Parks | Park Maintenance Supervisor | n/a | 1.00 | 1.00 |
| Parks | Park Maint/Senior Park Maint Worker | 5.00 | 4.00 | (1.00) |
| Parks | Senior Building Maintenance Worker | n/a | 1.00 | 1.00 |
| Parks | Park Ranger | 1.00 | 0.75 | (0.25) |
| Parks | Office Staff Assistant III/IV | 0.50 | 0.00 | (0.50) |
| Parks | Office Staff Assistant II/III | 0.50 | 0.73 | 0.23 |
| Fleet | Fleet & Facilities Superintendent | 0.90 | 0.00 | (0.90) |
| Fleet | Facilities, Fleet & Park Maint Manager | n/a | 0.67 | 0.67 |
| Fleet | Lead Equipment Mechanic | n/a | 1.00 | 1.00 |
| Fleet | Heavy Equipment Mechanic | 1.00 | 0.00 | (1.00) |
| Fleet | Office Staff Assistant II/III | 0.75 | 0.67 | (0.08) |
| Net totals: | | | | <u>0.25</u> |

SECTION 4. Supplemental appropriations to fund the remainder of the FY 2013-15 Budget due to the reorganizational changes in the Community Development, Management Services, and Public Works Departments' budgets are approved and authorized as outlined below.

| <u>Program #</u> | <u>Program</u> | <u>Account Name</u> | <u>Account #</u> | <u>Amount</u> |
|------------------|----------------|---------------------|------------------|---------------|
| 10610 | Finance | Salaries | 51110 | \$4,605.00 |
| 10610 | Finance | Insurance | 51230 | 664.00 |
| 10610 | Finance | Retirement | 51240 | 990.00 |
| 10800 | Facilities | Salaries | 51110 | (1,884.00) |
| 10800 | Facilities | Insurance | 51230 | (683.00) |
| 10800 | Facilities | Retirement | 51240 | (455.00) |
| 16550 | Urban Fstry | Salaries | 51110 | (14,209.00) |
| 16550 | Urban Fstry | Insurance | 51230 | (4,262.00) |
| 16550 | Urban Fstry | Retirement | 51240 | (3,266.00) |
| 17000 | Recreation | Salaries | 51110 | 12,415.00 |
| 17000 | Recreation | Insurance | 51230 | 3,711.00 |
| 17000 | Recreation | Retirement | 51240 | 2,687.00 |
| 18000 | Parks | Salaries | 51110 | 2,299.00 |

| | | | | |
|-------------|-------------|-------------|-------|-------------------|
| 18000 | Parks | Insurance | 51230 | 7,487.00 |
| 18000 | Parks | Retirement | 51240 | 177.00 |
| 68000 | Aquatic Ctr | PT Salaries | 51140 | (6,206.00) |
| 73000 | Fleet | Salaries | 51110 | (2,966.00) |
| 73000 | Fleet | Insurance | 51230 | 476.00 |
| 73000 | Fleet | Retirement | 51240 | <u>(1,088.00)</u> |
| Net totals: | | | | <u>\$492.00</u> |

SECTION 4. Supplemental revenues and transfers to fund the supplemental appropriations in Section 4 are as follows:

| <u>Fund #</u> | <u>Fund</u> | <u>Account Name</u> | <u>Account #</u> | <u>Amount</u> |
|---------------|-------------|---------------------|------------------|-------------------|
| 10 | General | Fund Balance | 34099 | \$10,276.00 |
| 68 | Aquatic Ctr | Fund Balance | 34099 | (6,206.00) |
| 73 | Fleet | Fund Balance | 34099 | <u>(3,578.00)</u> |
| Net totals: | | | | <u>\$492.00</u> |

SECTION 5. Effective Date. This Resolution is effective upon its adoption. The job class specifications and salary range are effective the payroll period beginning December 27, 2014.

The foregoing Resolution was proposed by Councilmember _____, seconded by Councilmember _____, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on December 16, 2014, by the following vote:

AYES: Councilmember(s)
 NOES: Councilmember(s):
 ABSENT: Councilmember(s):

 Bob Lingl, Mayor
 City of Lompoc

ATTEST:

 Stacey Alvarez, City Clerk
 City of Lompoc

Attachment: [Facilities, Fleet and Park Maintenance Manager Job Description](#)