

River Bend Bike Park **Operations Plan**

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River Bend Bike Park Operations Plan

Purpose

The purpose of this Operations Plan ("Plan" or "BPOP") is to ensure the highest quality operation and management of the River Bend Bike Park facility ("Bike Park"), provide comprehensive integrated risk management practices for the City of Lompoc ("City"), to maintain and operate a public access bicycle park used for the benefit of the youth, families and greater community of Lompoc, California. The maintenance and ongoing operation of the Bike Park will be a cooperative effort between City Staff and City Volunteers.

This Plan should be reviewed on an annual basis by City to identify and address any issues related to the successful operation of the Bike Park.

This Plan has been developed based on current best practices and standards used by comparable action sports parks and facilities throughout California and the United States that operate "hazardous recreational activities." "Hazardous recreational activity" means a recreational activity that creates a substantial risk of injury to a participant or spectator.

The best practices in this Plan conform with California Government Code §831.7 and California Civil Code §846, as well as guidelines set forth by the following organizations and agencies: American Bicycle Association (ABA), International Mountain Bicycling Association (IMBA), US Forest Service, California State Parks and the "Whistler Trail Standards" set forth by the Whistler, BC Municipal Parks Department. Hilride also utilizes successful examples of risk management practices from public and private mountain bike facilities across North America.

Bike Park Operation Plan Contents:

1. Risk Management Plan
2. Maintenance Plan
3. Maintenance Record Form
4. Bike Park Incident/Accident Report Form
5. Bike Park Volunteer Waivers and Release Forms

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Risk Management Plan

The Bike Park was designed to promote safe, fun and progressive riding experiences for riders of all ages and skill levels. The design of the Bike Park incorporates risk management strategies including, but not limited to, providing proper signage at Bike Park entrances, progressive riding areas and features for different skill levels, proper fall zones and sight lines, and a designed flow of users throughout the Bike Park. The following steps shall be employed to ensure a safe environment is maintained, over time, at the Bike Park:

1. (1a) The Bike Park shall maintain clear and visible signage at all Bike Park entrances. (1b) Entrance signage will clearly inform users of Bike Park rules, riding etiquette, hours of operation, and required use of basic safety equipment (helmets), and emergency contact information. (1c) Signage will be routinely inspected and maintained in compliance with the Bike Park Maintenance Plan.
2. (2a) The Bike Park boundary fencing, gates, riding features and site furnishings shall be routinely inspected and maintained. (2b) Bike Park inspections and maintenance activities shall be documented. (2c) An annual analysis of Bike Park maintenance activities shall be performed to identify and address any issues related to the inspection and maintenance of the Bike Park.
3. (3a) Bike Park-related accidents and incidents that occur in or immediately adjacent to the Bike Park shall be documented. (3b) Immediately after each incident or accident, an analysis of the Bike Park accident documentation will be performed to identify and address, including hazardous conditions, use patterns, etc. (3c) An annual analysis of accident documentation shall also be performed.
4. (4a) All Bike Park volunteers will be required to wear basic safety equipment (high visibility vest) during maintenance operations. (4b) All volunteers will be required to wear sturdy closed-toed shoes or boots, sturdy pants or shorts, and a sturdy shirt during maintenance operations. (4c) All volunteers will be encouraged to use additional protective equipment including gloves, protective eyewear, and ear protection, sun protection, knee pads, hard hats, etc. (4d) All volunteers will be informed of risk and hazards related to the activities they are participating in. (4e) An annual analysis of volunteer operations will be performed to identify and address any issues related to volunteer safety and risk management.
5. (5a) A qualified outside advisor (with professional Bike Park design, construction and management experience) will be hired to provide an annual inspection of the Bike Park, (5b) review of the BPOP, (5c) and an analysis of

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all documentation related to the operation of the Bike Park. (5d) LVPRPF will pay for these contracted services, estimated at \$500 per annual inspection.

Bike Park Maintenance Plan

The Bike Park Maintenance Plan provides a schedule for the routine general maintenance activities to be performed by a City volunteer program and outside contractors paid for by LVPRPF. Those activities include, but are not limited to, opening and closing of access gates, general inspection of Bike Park signage, boundary fencing and access gates, emptying of trash and recycling containers, emptying and cleaning of portable restrooms, general landscape maintenance, and periodic seasonal closure of the Bike Park due to weather conditions.

The Bike Park will also require Bike Park specific maintenance activities including, but not limited to, routine inspection and maintenance of Bike Park signage, inspection and maintenance of riding features and site furnishings, to be performed by City Volunteers.

General Maintenance Activities to be performed by City Staff:

Daily maintenance activities include:

1. Opening and closing of Bike Park access gates.
2. Emptying of City trash container located adjacent to the parking lot, outside the fence of the Bike Park (the "City Trash Container").

Seasonal maintenance activities include:

3. Periodic closure of the Bike Park due to weather conditions.

General Maintenance Activities to be performed by Outside Contractor (paid for by LVPRPF):

Weekly maintenance activities include:

1. Emptying and cleaning of portable restrooms.

Monthly maintenance activities include:

2. General landscape maintenance and weed control around the Bike Park.

Annual maintenance activities include:

3. Annual inspection by a qualified contractor of the landscape maintenance and weed control around the Bike Park.

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4. Annual inspection by a qualified contractor of the Bike Park, review of the BPOP, and an analysis of all documentation related to the operation of the Bike Park.

Bike Park Specific Maintenance Activities to be performed by City Volunteers:

Daily maintenance activities include:

1. Inspection and maintenance of all signage at Bike Park entries and Bike Park features.
2. Inspection and maintenance of all riding features, trails and elements.
3. Closure of riding areas or elements that require additional maintenance.
4. Removal of all hazardous debris, trash, rocks, etc. throughout the Bike Park on riding surfaces, and within fall zones (bailout lines) of riding features.
5. Irrigation of dirt features to reduce erosion and dust and to maintain proper soil compaction.
6. Inspection and securing of the Bike Park boundary fence, gates, site furnishings, etc.
7. Inspection for vandalism and non-approved Bike Park modifications.
8. General inspection of the Bike Park and clean up any trash and debris and place that into the trash containers located in the Bike Park or the City Trash Container.

Weekly maintenance activities include:

9. Inspection and maintenance: Securing and stabilizing of all wooden trail features to ensure structural integrity, including repairing and replacing wood runner boards, cracking/splitting of wooden supports or stringers, dry rot, etc., in addition to tightening all hardware nuts, bolts, screws, etc. and replacing damaged hardware (e.g. sheared off heads, bent shafts).
10. Inspection and maintenance: Resurfacing of all dirt features by filling, packing and smoothing pits, holes and gouges, brake bumps, erosion, etc. in all riding surfaces.
11. Whenever needed, but at least once each week and prior to weekly pick up of trash by City from the City Trash Container: Empty all trash containers located in the Bike Park into the City Trash Container.

Monthly maintenance activities include:

12. General landscape maintenance and weed control within the site.

Seasonal maintenance activities include:

13. Inspection, maintenance and improvement of site drainage.
14. Periodic closure of the Bike Park due to weather conditions.

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