



AGENDA

**Regular Meeting of the Lompoc City Council
Tuesday, May 6, 2014
City Hall, 100 Civic Center Plaza, Council Chambers**

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda, before or during Council consideration of that Item. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during the first Oral Communications.

*“Members of the Public are Advised that all **PAGERS, CELLULAR TELEPHONES** and any **OTHER COMMUNICATION DEVICES** are to be **turned off** upon entering the City Council Chambers.”*

*Regular City Council meetings will be videotaped and rebroadcast in Lompoc on Channel 23 at 9:00 a.m. the following Wednesday. **The Agenda and related Staff reports are available on the City’s web site: www.cityoflompoc.com the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.***

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk’s Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

CLOSED SESSION

OPEN SESSION – 6:00 P.M. – Council Chambers

ROLL CALL: Mayor John Linn
Mayor Pro Tempore DeWayne Holmdahl
Council Member Bob Lingl
Council Member Dirk Starbuck
Council Member Ashley Costa

ORAL COMMUNICATIONS: (maximum of five minutes per speaker, limited to subject of “Closed Session”)

CLOSED SESSION – Employee Break Room

BUSINESS ITEM:

1. CONFERENCE WITH LABOR NEGOTIATORS: City Designated Representatives: Beth Flamm-Overby, Brad Wilkie, Colin Tanner Employee Organization: Lompoc Police Officers Association.
2. CONFERENCE WITH LEGAL COUNSEL: Existing Litigation – Paragraph (1) of Subdivision (d) of Section 54956.9 – Name of Case: Lindsay v. Lompoc, Case Number 2:14-cv-03032
3. PUBLIC EMPLOYMENT: City Administrator, Economic Development Director/City Administrator , and Police Chief

Open Session 7:00 P.M.

ROLL CALL: Mayor John Linn
Mayor Pro Tempore DeWayne Holmdahl
Council Member Bob Lingl
Council Member Dirk Starbuck
Council Member Ashley Costa

INVOCATION: Representative from the Islam Center of Lompoc

PLEDGE OF ALLEGIANCE: Mayor John Linn

PRESENTATIONS PRESENTED ELSEWHERE:

On April 18, 2014, Mayor Linn presented the following proclamations at the Lompoc Elks Lodge to:

- Mauricio “Maui” Calderon, honoring him as the **Lompoc Elks Police Officer of the Year 2014.**
- Scott Nunez, honoring him as the **Lompoc Elks Firefighter of the Year 2014.**

PRESENTATIONS:

Mayor Linn to present a proclamations to:

- Public Works Director Kevin McCune in recognition of May 18 – 24, 2014 as **National Public Works Week**.
- Water Division Facility Maintenance Supervisor Bob Wetzel in recognition of May 2014 as **Water Awareness Month**.
- Diane Owens, President of the Lompoc-Vandenberg Branch of the American Association of University Women (AAUW), in honor of the **50th Anniversary of the AAUW Lompoc-Vandenberg Branch**.
- Lydia Cafferey, Food Drive Coordinator for Branch 52 of the National Association of Letter Carriers for **Letter Carrier's Food Drive Day**, May 10, 2014.

Fire Marshall Deanna Foose to be officially sworn in by Fire Chief Kurt Latipow.

Economic Development Director/Assistant City Administrator Teresa Gallavan will present the Final Report from Urban Futures.

CITY ADMINISTRATOR STATUS REPORT: (Information only)

ORAL COMMUNICATIONS (Maximum of 5 Minutes): (At this time, please direct comments to the City Council regarding Consent Calendar items, other agenda items if you are not able to stay until that matter is discussed, or issues not on the Agenda but within the jurisdiction of the Council.)

CONSENT CALENDAR: All items listed under Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the Council/Agency vote. Any items withdrawn from the Consent Calendar for separate discussion will be addressed immediately before the second Oral Communications, near the end of the meeting.

1. **Approval of Minutes** of the Lompoc City Council Regular Meeting of 04/15/2014
2. **Approval of expenditures for:**
 - Payroll of 03/26/14 - \$1,383,549.36
 - Payroll of 04/09/14 - \$1,127,996.59
 - Voucher Register of 03/28/14 - \$310,913.47
 - Voucher Register of 04/04/14 - \$672,510.61
 - Voucher Register of 04/11/14 - \$369,880.44
 - Electronic Payments March 2014 - \$1,898,298.89
3. **Transportation Development Act (TDA) Claim for FY 2014-15; Adoption of Resolution No. 5904(14)**

Aviation/Transportation Administrator Richard Fernbaugh
r_fernbaugh@ci.lompoc.ca.us

Recommendation: Council adopt Resolution No. 5904(14), setting forth expenditures for California Transportation Development Act (TDA) Local Transportation Funds in FY 2014-15 and authorizing the filing of the TDA claim package with the Santa Barbara County Association of Governments (SBCAG).

CONSENT CALENDAR: (cont'd)

4. **Final Acceptance of Project No. FY-13-S-2, 100 Block North H Street/SR1 Sidewalk Improvements Project.**

Civil Engineering Associate III Alex Ubaldo, P.E.
a_ubaldo@ci.lompoc.ca.us

Recommendation: Council accept Project No. FY-13-S-2 as complete; and instruct the City Clerk to file the required Notice of Completion regarding this project; or provide alternate direction.

5. **Adoption of Resolution No. 5910(14) of Intention to Levy Assessments for Fiscal Year 2014-15, Preliminarily Approve an Engineer's Report, and Provide Notice of a Public Hearing for the Park Maintenance and City Pool Assessment No. 2002-01.**

Dean Albro, Accounting Supervisor
d_albro@ci.lompoc.ca.us

Recommendation: Council take the following actions:

- a) Adopt Resolution No. 5910(14) of Intention to Levy Assessments for Fiscal Year 2014-15;
 - b) Preliminarily approve the Engineer's Report; and
 - c) Provide notice of a public hearing on June 3, 2014, for the proposed continuation of the assessments for the Park Maintenance and City Pool Assessment District No. 2002-01, to receive public input on:
 - i. The proposed continuation of the assessments,
 - ii. The proposed assessment budget for FY 2014-15, and
 - iii. The services and improvements of the assessments fund, and any other issues related to the assessments; or
 - d) Provide alternate direction.
6. **Ordinance No. 1602(14) – Summary of Action Approve a Time Extension Request for the Burton Ranch Specific Plan (BRSP) Area Development Agreement (Planning Division File No. SP 04-01/DR 05-35).**

Planning Manager Lucille T. Breese
l_breese@ci.lompoc.ca.us

Recommendation: Council read by title only, waive further reading of, and adopt Ordinance No. 1602(14), approving a Time Extension request for the Burton Ranch Specific Plan (BRSP) Area Development Agreement.

CONSENT CALENDAR: (cont'd)

7. **Partial Public Easement Vacation at 1301 North “A” Street – CNG Fueling Station; Adoption of Resolution No. 5917(14).**

Assistant Public Works Director/City Engineer Michael W. Luther, P.E.
m_luther@ci.lompoc.ca.us

Recommendation: Council approve Resolution No. 5917(14), Vacation of a Portion of Public Easement at 1301 North “A” Street – CNG Fueling Station.

COUNCIL REQUESTS AND ANNOUNCEMENTS:

8. **Setting and Adoption of Proposed Changes to the Graduated Business Tax Schedule, Authorize Placement on the November 2014 Election Ballot, and Appropriate \$24,000 for Election Costs. (Requested by Mayor Linn)**

City Administrator Patrick Wiemiller
p_wiemiller@ci.lompoc.ca.us

Recommendation: Council take the following actions:

- a) Set and adopt proposed changes to the Graduated Business Tax Schedule;
- b) Authorize placement of the proposed Graduated Business Tax Schedule on the November 2014 Election ballot; and
- c) Appropriate \$24,000 for election costs to place the issue on the ballot; or
- d) Provide alternate direction.

To help accomplish Step a), staff recommends Council consider the potential adjustments to Business Tax rates in sequence as follows:

- i. First make decisions on any equity adjustments to individual rates Council may wish to place on the November ballot;
- ii. Then make a decision on any cost-of-living adjustment Council may wish to apply across all rates; and
- iii. Then decide if there is a future automatic inflation adjustment City Council may wish to include in the ballot measure (2% per year, for example).

(Public Comment)

UNFINISHED BUSINESS:

9. **Approval of Memorandum of Understanding (MOU) between the City of Lompoc and the Lompoc Theatre Project Corporation (LTPC).**

Economic Development Director/Asst City Administrator Teresa Gallavan
t_gallavan@ci.lompoc.ca.us

UNFINISHED BUSINESS: (cont'd)

Item No. 9

Recommendation: Council receive the business plan and presentation from LTPC; approve the MOU between the City and LTPC; and authorize the City Administrator to execute the MOU.

(Public Comment)

10. **Approval of Administrative Procedures Manual Chapter 45 – Issue 1 “Sub-Recipient Financial, Programmatic, and Monitoring Reporting Requirement Policy”; Adoption of Resolution 5916(14).**

Redevelopment Program Manager Linda R. Wertman
l_wertman@ci.lompoc.ca.us

Recommendation: Council review and approve the addition to the Administrative Procedures Manual, Chapter 45, Issue 1, titled “Sub-Recipient Financial, Programmatic, and Monitoring Reporting Requirement Policy” (Policy); adopt Resolution 5916(14), Approval of the Administrative Procedures Manual Chapter 45 – Issue 1; and direct staff to finalize and submit a copy of the Policy to the Santa Barbara County Grand Jury; or provide alternate direction.

(Public Comment)

11. **Financial Reserve Policies and Follow-Up to Mid-Year Review; Adoption of Resolution Nos. 5902(14) and 5913(14).**

Management Services Director Brad Wilkie
b_wilkie@ci.lompoc.ca.us

Recommendation: Council adopt Resolution No. 5902(14) approving a set of Financial Principles to provide for policies and procedures for financial planning; adopt Resolution No. 5913(14) setting a General Fund Reserve policy and interim reserve levels for certain other funds and functions of the City; or provide alternate direction.

(Public Comment)

12. **Discussion of the Possibility of Annexing Properties East of the Current City Limits along North H Street and South of the Santa Ynez River West of Riverbend Park.**

Planning Manager Lucille T. Breese
l_breese@ci.lompoc.ca.us

Recommendation: Council review the material presented in the staff report and discuss the possibility of annexation; and provide direction to staff on how to proceed.

(Public Comment)

UNFINISHED BUSINESS: (cont'd)

13. **City Proclamation Guidelines.**

City Administrator Patrick Wiemiller
p_wiemiller@ci.lompoc.ca.us

Recommendation: Council adopt the City Proclamation Guidelines to be used in guiding the issuance of proclamations by the City of Lompoc.

(Public Comment)

NEW BUSINESS:

14. **Smoking Prohibition in Recreational Areas; Introduction of Ordinance No. 1604(14).**

Police Chief Larry Ralston
lrалston@ci.lompoc.ca.us
City Attorney Joseph W. Pannone
jpannone@awattorneys.com

Recommendation: Council introduce Ordinance No. 1604(14), by first reading, to prohibit smoking in recreational areas.

(Public Comment)

WRITTEN COMMUNICATIONS:

ORAL COMMUNICATIONS (2 Minutes Maximum):

COUNCIL REQUESTS, COMMENTS, AND MEETING REPORTS:

ADJOURNMENT:

Lompoc City Council will adjourn to a Regular Meeting on May 20, 2014, at the City of Lompoc Council Chambers.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 1st day of May 2014.

Stacey Alvarez, City Clerk