



November 8, 2024

TO: Honorable Mayor and City Council Members

FROM: Dean Albro, City Manager

SUBJECT: City Manager's Weekly Report

The following is a summary of certain City events and activities of interest submitted by the Department Heads for the week of November 2, 2024, through November 8, 2024.

Administration

PIO/Community Relations

- Media Releases:
 - Participate in the LED Holiday Light Exchange
 - Submissions Accepted for Lompoc Library's Tiny Art Show
 - Register for the Lompoc Turkey Trot
 - Visits with Santa Now Available
- Election information sharing
- Paws to love adoptable animals highlight
- Conservation video sharing produced by TAP TV
- Recording of KPEG radio spot
- Santa Lucia Fire information sharing
- Veterans Day holiday outreach and city service info.
- Production of Lompoc Lately/city alerts web page
- Santa Barbara County emergency management meeting

Community Development

Building

- | | |
|-------------------------|--|
| Permits (Applied) – 9 | Cannabis Reviews – 0 |
| Permits (Issued) – 6 | Inspections – 88 |
| Permits (Finaled) - 17 | Certificate of Occupancy – 0 |
| Plan reviews - 9 | Plans out for review to consultant – 0 |
| Counter Plan Review – 2 | |

Code Enforcement

- | | |
|-------------------------------------|--|
| • Opened Cases - 0 | • Unpermitted Construction (105 Letters) - 0 |
| • Closed Cases - 0 | • Unsafe Conditions (116 Letters) – 1 |
| • Investigations/site visits – 18 | • Shopping Carts Picked Up – 0 |
| • Sidewalk/Mobile Vendor visits – 0 | • Stop Work Orders - 0 |
| • New encampments - 0 | • Referrals to Legal – 0 |
| • Encampment Clearing - 1 | • Abatement Orders – 0 |
| • 1 st Letters – 0 | • Close/Compliance Letters - 0 |
| • 2 nd Letters – 0 | • Verifying receipt of all citizen concern submissions |
| • 3 rd Letters - 0 | • Weekly Team meetings |

CDBG/Human Services, Affordable Housing and Other Grants

Conducted CDBG Human Service Grant Program Pre-Application Workshop and Community Needs Assessment; staffed Human Service Commission meeting, provided support, and completed minutes; provided technical support to potential human service grant applicants; translation for city hall counter; continued employee training and procedures; loan servicing consisting of posting payments, evidence of insurance, demands for payoff, and technical assistance.

Planning Division

- Plan checks – 7
- Customer Service Calls – 90
- Business Tax Reviews – 4
- Alcohol Beverage License Reviews – 1
- New Planning Applications – 1
- Landscape Reviews – 1
- Inspections/Site Visits – 2
- River Terrace Bi-Weekly Meeting
- Planning Division Staff Meeting
- Consultant Meeting (GP Updates)
- Staff PC Meeting (Continued to Nov 20th) (Lack of Quorum)
- Starbucks Project Meeting
- Smart & Final Project Meeting
- Environmental Consultant Meeting (Rincon)

Parks & Recreation

Aquatics:

- Rentals this past week: Tsunami, 3 private rentals
- Program Totals: Swim Lessons – 155, Private Swim Lessons – 12, Semi-Private Lessons – 10, Water Exercise Classes – 59, Recreational Swim – 161 (10/26-27), Lap Swim POS- 178, Lap Swim Passes – 162.
- Merchandise sales: \$67.00

Facility Rentals:

- There were two facility rentals at the Anderson Recreation Center, three facility rentals at the Dick DeWees Community & Senior Center, one at the Civic Auditorium and six park rentals.

Miscellaneous:

- Programs to date – Dance Fitness – 8, Stretch and Relax – 4, Youth Evolution Basketball – 9, Karate, Little Warriors – 58, Kendo – 4, Tennis lessons – 15, Men's Softball – 9 teams, COED Softball – 10 teams, Youth Volleyball – 10, Drop-in Volleyball – 20, Youth Evolution Soccer - 8
- Youth Basketball Registration is currently being accepted for boys and girls from 4-year-olds through 8th grade at the Anderson Recreation Center. 359 have registered.
- Applications are being accepted for Youth Scholarships, made available by Lompoc CDBG. To date, 191 applications have been approved. The program will remain available through the end of the year, or until funds are exhausted.
- Applications for this year's Lompoc Valley Children's Christmas Season Parade are now online.
- Passports are available at the Anderson Recreation Center by appointment only. From October 29 to November 5, 31 Passports and 29 Photos were collected, for a total of \$1,578.00 in fees.
- Lompoc Outdoor Community Market had four vendors and four spots on November 2.
- The 2024 fall brochure for programs, beginning September through December, was released on August 19.

Parks:

Ryon Park

- Install a windscreen on the North side of the Pickleball courts.

Westvale Park

- Chemical weed control.

Briar Creek Park

- Remove graffiti from restrooms.
- Chemical weed control.

Beattie Park

- Remove graffiti from restrooms.

River Bend Park

- Chemical weed control.
Pioneer Park
- Repair restroom deadbolt lock.

Active Parks & Recreation Projects

River Park- Campsites

JM Park-Concession/Restroom

College Park Project

Pioneer Park-Playground, Fitness (Completed) and Ballfield Project

Lompoc Library Landscape, Patio, and Parking Lot Improvements

Lompoc Aquatic Center Dehumidification Project

Anderson Recreation Center HVAC Grant Project

Fire

Total Calls for Service – 112

- Fires: 7; 1 Building Fire, 3 Vehicle Fire, 1 Off-Road Vehicle or Heavy Equipment Fire, 1 Outside Rubbish Fire; 1 Vegetation Fire
- EMS: 77
- Vehicle Accidents: 2
- Service Calls 9, Good Intent 12, False Alarms 4
- Hazardous Condition: 1
- Concurrent Calls for Service: 26

Prevention

- Completed 3 plan reviews
- Spoke with several new business owners regarding new business inspections
- Conducted 2 new business certificates
- Worked with building department regarding 99 cent store alarm system

Training

Engine companies and staff conducted **135** hours of total training.

Items of Interest

- Five Firefighter applicants had their Chief interview assessment this week. The department will hire two individuals to begin in January 2025.
- Multi-Company Training at Allan Hancock College: The Lompoc City Fire Department, in conjunction with the Santa Barbara County Fire Department, conducted multi-company structure fire drills in preparation for regional dispatch at the end of the year.
- Crews gave a tour to two groups from Fillmore Elementary School for 44 2nd grade students.
- Crews gave a fire safety talk to approximately 100 TK & Kindergarten students of Fillmore Elementary School.
- Santa Lucia Incident: Lompoc City fire crews provided mutual aid support to the County on Thursday afternoon. Crews assembled and made a significant stop to prevent the fire from spreading into Vandenberg Village.
- Mountain Incident: Lompoc City Fire has committed our brush engine and three personnel to the mountain incident located in Ventura county.

Library

- Meetings attended by staff: 6
- Reference: 438
- Library Cards: 32
- 2024 Reading Challenge – Stack ‘Em Up
 - Registrations: 190
 - Books Read: 5,664
- 1000 Books Before Kindergarten Challenge
 - Registrations: 192
 - Books Read: 12,800
- November: Hallow Read
 - Registration: 20
 - Minutes: 9,274
- Library Programs: 6
 - Attendance: 195
- Privacy Pod Rentals: 1
- Compost Pails: 7
- Seed Library Checkouts: 1
- Bookmobile Stops: 4
 - Attendance: 125

The Library Commission is meeting in the Grossman Gallery on Tuesday, November 12 at 10:00 a.m.

Children ages 8-12 are invited on Wednesday, November 13 at 2:00 p.m. to join our special guests from UC Master Gardeners, UC Master Food Preservers, and CalFresh Healthy Living Cooperative Extension to learn about the spice of life - herbs! Registration for this event is recommended, information can be found on the library’s calendar of events.

Bad Art Night is returning Tuesday, November 19 at 5:00 p.m. in the Grossman Gallery. All supplies will be provided for this freeform art event, and all ages are welcome.

Management Services

No report this week

Police

Call Volumes Tracked by Emergency Call Tracking System (ECATS)

911 calls: 355

Administrative/Non-Emergency calls: 1179

Total calls received to dispatch: 1534

Calls resulting in service for officers: 729

Notable Information

- Chief Martin participated in the California Police Chief’s Region 12 meeting.
- Chief Martin gave a presentation to the Allan Hancock College AJ 101 Class.
- Captain Arias attended the weekly radio project update meeting.
- Lieutenant Dillard participated in the Genasys Meeting.
- Lieutenant Chisholm participated in the monthly CIBRS team town hall meeting.
- Lieutenant Dillard attended a short-notice area threat assessment meeting with Air Force OSI and SBSO.
- Lieutenant Dillard provided launch support detail with the SBSO at the base command post for the Minuteman III ICBM launch.
- LPD personnel assisted SBSO and County Fire with emergency evacuations in Vandenberg Village during the Santa Lucia Fire.

Upcoming Events

Law Enforcement Records and Support Personnel Appreciation Week, November 11-15, 2024.

Public Works

Engineering

Engineering staff continued to manage construction of the 2024 Cape Seal Project during which polymer modified slurry seal was placed on some of the project streets to protect and hold the chip seal in place and to provide a smooth finished surface. The remaining project streets will receive slurry seal next week. The project will resurface about nine centerline miles of City streets which amounts to approximately seven percent of the City’s roadway network. Because funding needs far exceed available

revenues to repair and maintain City street and alley pavement, Staff continue to carefully select project streets and alleys and to apply appropriate treatments in order to maximize the benefit of the City's limited road repair funds. The City's typical approach of performing deep pavement repairs only within limited failed areas where needed followed by an asphalt-rubber cape seal over the entire roadway surface has allowed the City to rehabilitate and extend the useful life of many more streets than the more expensive conventional pavement replacement and overlay methods. Construction of the 2024 Cape Seal Project is scheduled for completion during November of this year. The construction contract was awarded at the August 6, 2024, City Council Meeting.

Fleet and Facilities Maintenance

Manager's Report:

- Participated in weekly update meeting with EF Johnson regarding radio upgrade project.
- Triton Technology Solutions continued with the upgrades in the Council Chamber.
- Tyler Munis Invoice Approvals: Eighty-one (81) invoices with three (3) rejection. The Division's OSA addressed one (1) citizens' complaints and concerns and nine (9) City Hall overflow calls during this period.

Fleet Report:

- January 2024 - Fleet maintains (280) Active vehicles, (43) are carryover vehicles, (323) are the total assets.
- 20 Work orders written
- 13 Scheduled Services completed
- 12 Non-scheduled repairs completed
- 3 Work Orders outsourced
- 1 Work Orders for parts charge out
- 7 Work Orders remain open

Radio Report:

- Checked the battery backup system at the major repeater sites following the small earthquake on 10/27/2024.
- Attended AVI training.
- 44 Total number of work orders (including daily tasks and monitoring City radio traffic)

Facilities Report:

- Reset circuits in City Hall due to heaters.
- Repaired HVAC unit in City Hall.
- Repaired leaking downstairs bathroom sink at PD.
- Adjusted back door at the Transit building.
- Repaired east door at City Hall, it was not latching correctly.
- 7 Total number of work orders

Urban Forestry

- Performed 4 routine tree trims.
- Trimmed 3 trees due to electrical conflict.
- Responded to 3 broken branches.
- Removed 2 trees due to stability concerns.
- Performed weed abatement at the Bus Transfer Station, along N. A St, as well as the N. D St & North Ave intersection.

Streets

- Cleared vegetation on Santa Lucia Canyon Rd for resurfacing.
- Cleared weeds and vegetation from the Fir Drain Alley and 500 blk South "R" Street.
- Unloaded closure equipment from the Old Town Trick or Treat event and the church Halloween events.
- Patched off the call-in list.
- Painted red curb City wide.

- Painted stencils City wide.
- Delivered closure equipment to two churches for their Halloween events.
- Replaced sign off call-in list.
- Responded to a report of a Keep Right sign down at “D” St. and Countrywood.
- Made signs for stock.
- Monthly vehicle and equipment checkouts.

Utilities

Administration

The Utility Director (UD) attended several internal and external meetings this week. The UD attended Northern California Power Agency (NCPA) meetings on Monday and Wednesday. The UD met with Finance Division Staff and a consultant regarding ongoing studies in process on Thursday. The UD and Divisional Managers met on Monday for the bi-weekly staff meeting.

The Utility Administration’s Office Staff Assistant held two meetings with divisional office and development staff regarding opportunities for enhanced coordination within the Community Development, Management Services, Public Works, and Utilities Departments.

Conservation

The Conservation Team (Team) completed work on the Leak Report for Group 1 Accounts. The Conservation Coordinator (CC) also gave a presentation at the Water Treatment Plant on the effectiveness of that Leak Detection and Repair program to representatives of the CA Department of Water Resources, Santa Barbara County, along with associated engineering consultants while they were conducting an area site visit related to grant funding verification. Feedback was positive and the CC was invited to give the same presentation at next week’s virtual Santa Barbara County Integrated Regional Water Management Cooperating Partners Meeting.

The highly anticipated Free Holiday Lights Exchange program kicked off this week with 88 sets of high-quality LED equipped strands being given out within the first three hours. The old, and potentially dangerous, incandescent bulb light strands were disposed of properly with the assistance of Solid Waste staff at the Lompoc Landfill. Today is the first “Friday Night Lights” exchange event from 5 p.m. to 7 p.m. The event is in front of City Hall and will continue most Fridays as long as supplies last.

Voting for the 2025 Conservation Calendar Student Artwork Contest concluded last week, and the finalists’ artwork is being worked into a bilingual format for the benefit of the entire community. Calendars are expected to be ready by mid-December for distribution with an awards presentation for the finalists anticipated around the same time.

Progress was made on electrical efficiency retrofit projects at City Hall and the Dewees Center. At City Hall, the pergola walkway lighting was upgraded along with the exterior wall packs and sidewalk bollards being replaced as well. For the Dewees Center, building site plans and electrical schematics were provided for the vendor to prepare an accurate quote for work to be completed at the facility.

Electric

Receiving Station:

- Performed Line Clearances, switching requests, hot line tags and no test permits
- Inspection on approx. 20 SF6 gas pad mount switches, vehicle, and equipment maintenance cards, start and inspect all city generators, and verify time clocks for lighting.
- Refurbishing a 25 and 37.5 kva pad mount transformer at Chestnut yard.
- Working on request list from Billing Installing Tantalus meters.
- Finished an 8-hour Hazwoper refresher online course.
- Commercial notices and disconnects/reconnects for group 4.
- All metering requests.
- Weekly inspection for Receiving and Est Substations, Log reads from all Station equipment and Relays.

Line Shop:

- City Wide – Insulator and bushing mount cutout Replacement.
- North Z – Re-insulate double dead ends poles & cut out secondary connections.
- W & X – Reinsulate, remove riser bracket & install cut out arm, change out bad service, lowered transformers & install wire.

Service Crew:

- All service calls.
- City Wide – USA Dig Alerts
- City Wide – Street Lights.
- Disconnect & reconnect for Panel upgrades.
- Circuit Inspections.

Electric Estimator:

- Reviewed and approved building plans for construction of ADUs in 200 Block of North Sixth, 300 Block of South H, and 500 Block of North First. Also reviewed and approved encroachment permits for various work performed in city ROW
- Attended multi-day training seminar for high voltage cable at the Okonite factory in Santa Maria.

GIS Technician:

- Daily Itron/Tantalus Fixed Network Maintenance – Daily processing of Itron/Tantalus Daily, Interval, and Outage Report files from SFTP staff. Process and store data on city servers for future reference.
- GIS Updates – Ongoing GIS updates for citywide electric projects. This week's updates were primarily for meter replacements, transformer replacements, EV Chargers, small mapping updates/data cleanup, and 4/12 kV conversion.
- Inspection Plan Development – Began reorganization of division inspection program utilizing ESRI's Survey123.

Electric Regulatory Compliance Coordinator:

- Attended the Northern California Power Agency Monthly Pooling Meeting call.
- Attended the Wildfire Safety Advisory Board Vegetation Management Workshop webinar.
- Submitted the Quarterly California Energy Commission -1306A – UDC Electricity Sales/Deliveries Quarterly Report. This form provides the quantity of electricity delivered monthly by utility distribution companies to end-use customers. This information is used in analyzing electricity demand for local planning and state energy forecasts.

Solid Waste

Staff submitted an application for \$11,203 to receive funding from CalRecycle's Beverage Container Recycling City/County Payment Program. Funds will primarily be utilized to support the Division's curbside recycling infrastructure and efforts, and to provide educational classroom presentations on waste reduction and recycling.

In October 2024, the Lompoc Landfill received a total of 4,539 tons – 3,458 tons of trash, and 1,081 tons of recyclables and organics (e.g., wood/green waste and food scraps). Disposed tons increased by over 7% compared to October 2023.

Due to the Veterans Day holiday on Monday, November 11th, Solid Waste's operations will be impacted. Collection (trash, recycling, and organics) will be delayed by one day all week. Collections normally scheduled on Monday will occur on Tuesday continuing until Saturday when the scheduled Friday service will occur. The Lompoc Landfill, the Household Hazardous Waste Facility, and the Solid Waste office will all be closed on Monday. The Lompoc Landfill will open again on Tuesday for its regular operating hours. The Division's 2024 holiday schedule can be found at: www.cityoflompoc.com/sw.

Wastewater

In order for the Lompoc Regional Wastewater Reclamation Plant's (LRWRP) laboratory to receive accreditation through the Environmental Laboratory Accreditation Program (ELAP), it must pass Laboratory Proficiency Testing (PT) annually. PT is a process that evaluates a laboratory's accuracy and performance by comparing its results to those of other laboratories. A PT involves sending unknown specimens to the laboratory from an external source. The laboratory then treats the specimens like any other client samples, handling them in the same way as it would other samples. The laboratory analyzes the specimens and reports the results to be certified.

The LRWRP and its laboratory passed the testing. The LRWRP's laboratory is certified to test for Ammonia, BOD, Settleable Solids, Total Dissolved Solids, Total Suspended Solids, pH, Color, and Turbidity. The LRWRP laboratory also ran a sample for bacteriological testing, as Wastewater plans to add E. coli sample testing (Colilert 18) as a local process next year.

Water Rights and Regulatory Services

Sustainable Groundwater Management Act (SGMA) and Lake Cachuma:

- Staff met with the Western Management Area's (WMA) Interim Program Manager and agency staff represented on the WMA to discuss project status.
- Staff is working with the WMA's Proposition 68 consultant to implement projects and management actions, specifically feasibility studies on recycled water, recharge basin, and water efficiency report.
- Staff is working to ensure documentation for the advancement of funds to the WMA as requested informally by the WMA Interim Program Manager.
- Staff is evaluating an amendment of the WMA JPA's formation document put forward by the WMA's board. The amendment would add additional board representation beyond the current five members identified in the approved formation agreement.
- Staff will attend the next joint meeting of the WMA/CMA/EMA on Dec. 6 in Buellton.

Stormwater:

- Staff reached out the CalTrans about potential stormwater grants available from the agency.
- Staff continues regular meetings discussing mandated stormwater program task items.

Urban Water:

- Staff is working with the consultant on the mandated Urban Water Management Plan (UWMP) update.
- Staff is working on The Urban Water Use Objective (UWUO) requirement.

CMUA Legislative Committee:

Staff continue to attend California Municipal Utility Association meetings.

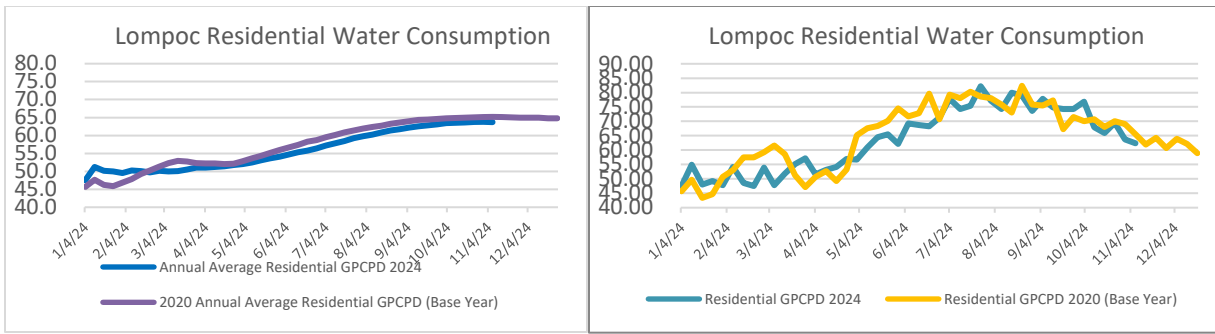
Frick Springs:

Staff continue to work on water rights and customer options.

Water

In the last week, the Water Division produced 24.6 million gallons of treated drinking water or 3.5 million gallons per day (MGD) and released to the 40,545 residents of the City of Lompoc at 86.7 gallons per capita per day (GPCPD). Residential water usage is approximately 72% of the total metered production. Therefore, the residential GPCPD (RGPCPD) is 62.4, which is 5% below the RGPCPD compared to the week of November 7th, 2020.

Below are graphs of the weekly RGPCPD for 2024, and for 2020 (base year): and RGPCPD annual average for 2024 and 2020 (base year).




The 2024 year-to-date annual average usage of 63.7 RGPCPD is approximately 2% below the annual average RGPCPD from 2020.

In addition to water production and consumption information, the following significant activities occurred in the Water Division this week:

- 24 water bacteriological samples were taken to ensure the absence of E. coli bacteria and that proper chlorine residuals were present throughout the distribution system.
- O street Reservoir emergency main replacement project is underway and is approximately 75% complete.
- Distribution callout to replace a valve that had broken closed during the isolation of the Mainline CIP.

Respectfully submitted,


 Dean Albro
 City Manager