



**Invitation to Bid No. 2880
Purchase of One Police Motorcycle**

The City of Lompoc is currently seeking bids for furnish one (1) police motorcycle per the attached specifications.

Sealed bids will be received until 2:00 p.m. on **June 19, 2018**. Bids must be delivered to:

City of Lompoc
Purchasing Division, Bldg 4A
1300 West Laurel Avenue
Lompoc CA 93436-5163

It is the responsibility of the vendor to see that any bid submitted shall have sufficient time to be received by the Purchasing Office prior to bid opening time. Late bids will be returned unopened. The receiving time in the Purchasing Office will be the governing time for acceptability of a bid. All bids must bear original signatures and figures. Bids will be publicly read aloud.

The only authorized City contact will be the Purchasing Officer listed below or other contact through Purchasing Office Staff, from the original issue date until the contract is awarded. Only information communicated by the Procurement Officer or his/her designee shall be the official position of the City. Interested bidders or their representatives are not allowed to communicate with City staff regarding this solicitation. If any bidder is found to be in violation of this provision, the City reserves the right to reject their proposal.

Questions may be submitted, by written request, for an interpretation or correction thereof. Fax or email inquiries to: Adrienne Boyd, (805) 735-7628, a_boyd@ci.lompoc.ca.us. Questions must be submitted before 4:00 pm on June 9, 2018.

In order to be sure that you are listed as a "Registered Bidder" and advised of any changes please complete the "Registered Bidder Information Sheet" today before you prepare and send your proposal. Not returning the Registered Bidder Information Sheet may be a reason for disqualification.

PROPOSALS WILL NOT BE ACCEPTED BY TELEPHONE OR FACSIMILE MACHINE.

A handwritten signature in cursive script, appearing to read "A. Boyd", is written in black ink.

Adrienne Boyd
Buyer



"Registered Proposer Information Sheet"
Request for Proposal No. 2880
Purchase of One Police Motorcycle

***** Closing Date: June 19, 2018 at 2:00 P.M. *****

To stay informed of any changes or modifications to this proposal, please print your information and fax the completed sheet to (805) 735-7628 or email to a_boyd@ci.lompoc.ca.us

(Please type or print)

Company Name	Signature Of Authorized Representative
Address	Name And Title (Please Print)
City, State And Zip Code	Email Address
Phone Number	Web Page
Fax Number	Date
Will you be participating in a product demonstration?	<input type="checkbox"/> Yes <input type="checkbox"/> No

The City of Lompoc Fleet is currently soliciting proposals for one (1) BMW R1200-RT-P or similar Police Motorcycle. To allow for review prior to bid closing, alternate specifications should be done as soon as possible, but no later than June 9, 2018.

Vendors will have the opportunity to demonstrate and/or present their equipment on City premises. This on-site equipment demo is the ultimate opportunity for vendors to demonstrate the capabilities of their product(s) to the City. Please have an expert operator for the demo. Please plan for our operating staff to have hands on operating time. Please register by completing and returning the Registered Proposer Information Sheet (see page 2). We will contact you to schedule an appointment time.

If you are unable to demonstrate your equipment, we offer a period for presentation at our facility about features you may want to bring to our attention.

Vendors are to submit an original and one electronic copy of their bid.

Questions of References. References will be asked to rate vendor on a scale of 1-5, with 5 being the best, on the following areas:

- a. Did vendor have the knowledge, experience, expertise, etc. to perform work for your Agency?
- b. Did vendor strictly adhere to all Standards and/or Specifications of the job?
 - i. Were industry standards or requirements followed?
 - ii. Was the job completed on time and on budget?
 - iii. Would you rehire this vendor for additional work in the future?
 - iv. How would you rate this vendor overall?

Tentative Schedule:

Bid publish date	04/30/2018
Demonstration period start	04/30/2018
Demonstration period end	05/26/2018
Deadline for submitting alternate specifications	06/09/2018
Bid submittal closes	06/19/2018
Evaluate and check references	07/06/2018
Notice of intent to award	07/20/2018
Issue Purchase Order	07/25/2018

Bid Specification
Police Motorcycle – 04092018

1. Year: 2018
2. Make/Model: BMW R1200-RT-P or Similar
3. Color: Night Black & Alpine White
4. Quantity: One (1)
5. Ancillary Accessories per Motorcycle (Contractor will provide and install): Qty
Description
 - a. 1 Heated Seat
 - b. Heated Handlebar Grips
 - c. 1 Note Pad Holder
 - d. 1 Tire Pressure Monitoring
 - e. 1 Side Stand "Kicker" Peg
 - f. 1 Power Socket Plug
 - g. 1 Front & Rear 12v Power Outlet (Lighter Style)
 - h. 1 Vertical AR-15 Mount w/Locking & Unlocking Timer (Rear Right Side)
 - i. 1 Flashlight & Baton Holder (Rear Left Side)
 - j. 1 LTI Ultra Lyte Lidar Holder (Front Right Side)
 - k. 1 Adjustable Map Light
 - l. 4 Red LED-X Light
 - m. 4 Blue LED-X Light
 - n. 2 White LED-X Light
 - o. 1 Duplex LED-X Red/Blue
 - p. 6 White Torus LED TDL/Alley
 - q. 2 Auxiliary LED Turn Signals
 - r. 2 Auxiliary LED Brake/Tail Light
 - s. Saddlebag LED Lights w/ Sensor Switch
 - t. 1 Helmet Lock; Motion Pro (06-1005) or Department approved equal
6. Lighting Configuration Qty Description
 - a. 1 Forward Warning, Red (Left Color), Blue(Right Color)
 - b. 1 Forward Warning 10 degrees, Red (Left), Blue(Right)
 - c. 1 Forward Warning 90 degrees, White (Left), White (Right)
 - d. 2 Take Down, White (Left),White (Right)
 - e. 1 Alley, White (Left), White (Right)
 - f. 1 Rear Facing Warning, Red (Left), Blue (Right)
 - g. 1 Side Facing Warning, Red (Left), Blue (Right)
 - h. 2 Side Turn Signals, Amber (Left), Amber (Right)
 - i. 2 LED Brake/Tail Lights, Red (Left), Red (Right)
 - j. 1 Auxiliary Duplex, Blue (Left), Red (Right)
 - k. 1 Headlight High/Low Beam (Wig-Wag), 1Hz(60 FPM)
 - l. 1 Primary Emergency Light Flash Rate, 90 FPM
 - m. 1 Emergency Light Flash Sequence, F&R, R, F
 - n. 1 Alley Light Sequence (Wig-Wag), Activation w/Emergency Lights

o. 1 California Left Front Steady-Burn

7. Radio.

- a. Contractor will provide and install: One (1) PVP PVXTL-RT12-15/XM
- b. The following equipment will be provided by the City, and must be installed by the Contractor:
 - i. One (1) Radio Antenna
 - ii. One (1) Radio Control Head Unit
 - iii. One (1) Radio Transceiver
 - iv. One (1) Control Cable
 - v. One (1) Microphone

8. Any Additional Required Radio Equipment

9. Keys: Four (4) sets of factory keys, (aluminum keys are not acceptable)

10. Manuals: One (1), One (1) Panasonic Toughpad FZ-A2 with approved matching docking station. Unit will include any diagnostic and/or troubleshooting software pre-installed.

11. Build-out, Completion, and Pick Up:

- a. Deadline: The one (1) motorcycle must be completely outfitted with specified ancillary accessories and equipment, and ready for pick up on or before August 1, 2018.
- b. The City reserves the right to conduct inspections of each unit throughout the build-out process.
- c. Contractor must provide comprehensive and regular status reports on the progress of each build-out. Reports must include, but not limited to:
 - i. Manufacture's ship date and expected lead-time for delivery to the Contractor's location;
 - ii. Actual date Contractor received each motorcycle from the manufacture;
 - iii. Lead-time for installation of specified ancillary accessories and equipment (Lead-time for each build-out must be able to meet the deadline for pick up);
 - iv. Expected and actual dates of completion.

v. The City will pick up each motorcycle upon completion, and must be done prior to the deadline. The Contractor must notify the City's contact and arrange a pick up date. On the date of pick up, the City will inspect each motorcycle for acceptance. Upon acceptance of each motorcycle, the Contractor will: 1) conduct an orientation with each rider; and 2) provide a full tank of fuel.

12. Warranty: Manufacture's standard warranties shall apply to all motorcycles, ancillary accessories and equipment.

City of Lompoc, Bidder References

List and describe fully the last three contracts performed by your firm that demonstrate your ability to provide the supplies, equipment, or services included with the scope of the Proposal specifications. Attach additional pages if required. The City reserves the right to contact each of the references listed for additional information regarding your firm's qualifications.

Reference No. 1	
Customer Name:	
Address:	
Contact Individual:	Phone No:
Contract Amount	Year:
Description of Supplies, Equipment, or Services Provided:	
Reference No. 2	
Customer Name:	
Address:	
Contact Individual:	Phone No:
Contract Amount	Year:
Description of Supplies, Equipment, or Services Provided:	
Reference No. 3	
Customer Name:	
Address:	
Contact Individual:	Phone No:
Contract Amount	Year:
Description of Supplies, Equipment, or Services Provided:	

GENERAL TERMS AND CONDITIONS

1. **ISSUANCE OF BID:** This bid request creates no obligation on the part of the City and the City reserves the unconditional right, at its option, to either reject all proposals or waive any irregularities or informalities therein.
2. **BID SUBMISSION:** Proposals must be mailed or delivered in sealed envelope and must be labeled with the *Name of Bidder, Bid Title, and Date and Time of Opening*. Prices shall be printed or typewritten. Mistakes may be crossed out and corrections printed adjacent and initialed by person signing the bid. Bidders must complete and return the Exceptions to Specifications page of the specification page(s) in order to be considered.
3. **MORE THAN ONE BID:** More than one bid is allowed.
4. **BID VALIDITY/WITHDRAWAL:** Prices shall remain valid for ninety (90) days from date of opening and be inclusive. Proposals submitted may be withdrawn by written request received BEFORE the hour set for opening. No bidder may withdraw their bid after the time set for opening.
5. **QUESTIONS:** Questions may be submitted, by written request, for an interpretation or correction thereof. Fax or email inquiries to: Adrienne Boyd, (805) 735-7628, a_boyd@ci.lompoc.ca.us.
6. **MATERIAL SAFETY DATA SHEETS:** When applicable, bidders shall conform to California Labor Code, Section 6360 and Title 8 CAC, Section 339 and 5194 and submit MSDS on hazardous substances with bid.
7. **LOWEST APPARENT BIDDER SUBMITTAL REQUIREMENTS:** The lowest apparent bidder may be required to submit the following:
 - a. Proof of authorized distributorship
 - b. A sample or demonstration of any product/unit offered. Samples and/or demonstration must be free of expense to the City.
 - c. City Business Tax number
 - d. PUC permit
 - e. Insurance requirements
 - f. Proof of driver training on hazardous substances
 - g. References
8. **QUANTITY ADJUSTMENT:** When applicable, it is mutually accepted that the quantities defined in this document reflect the approximate City requirements and may be adjusted. City may require and order or reorder more than the quantity listed here by mutual agreement with the prevailing vendor.
9. **COMPLIANCE WITH LAWS:** All proposals shall comply with current federal, state and local laws relative thereto, including applicable Federal and State Occupation Safety and Health laws and that Seller will indemnify and hold the Buyer harmless for any failure to so conform.
10. **CONTRACT LIMITATIONS:** Any resulting contract shall be limited to all terms and conditions herein, including any general and special conditions and instructions, purchase order or other documents issued by the City.
11. **NEW/UNUSED AND LATEST MODEL:** Bidders shall provide pricing on new and unused items, material and/or units specified unless otherwise stated in specifications.
12. **WARRANTIES:** Bidder will fully warrant all materials and equipment for a period of not less than one (1) year from date of final acceptance by the City unless otherwise noted. All warranties, standard and extended, shall be shown on any units offered, and all costs related to the servicing of said warranties shall be clearly stated on bid form.
13. **F.O.B. POINT AND SHIPPING CHARGES:** All prices shall be quoted F.O.B. destination Lompoc, California. Any and all shipping, handling and freight charges shall be shown separately and included in the bid unless otherwise noted on bid form. If there are no shipping or handling charges itemized they are assumed to be included in the base price offer and no charges will be paid separately.
14. **CANCELLATION:** Any agreement resulting from an award may be canceled by either party at any time upon thirty (30) days written notice. The City may cancel any agreement WITH CAUSE within ten (10) days written notice to supplier.
15. **LAWS GOVERNING CONTRACT:** The contract shall be in accordance with the laws of the State of California and the County of Santa Barbara is the only appropriate forum for any litigation. In the event a suit or action is instituted arising out of any contract, the prevailing party shall be entitled to receive, in addition to its cost, such sum as the court may adjudge reasonable as to attorney's fees and costs.
16. **TAXES (FEDERAL EXCISE/SALES OR USE/LOCAL PREFERENCE:** The City is exempt from Federal Excise Tax. All taxes, if applicable, shall be shown on bid form page. ALL TAXES; Sales, Use and

Local Preference will be a consideration in bid evaluation.

17. **MINORITY BUSINESS ENTERPRISES:** It is **the policy of** the City that minority business enterprises shall have the maximum opportunity to participate in the City's bidding requirements.

18. **EQUAL EMPLOYMENT OPPORTUNITY:** It is the policy of the City **to promote the full realization of** equal employment opportunity.

19. **BID PROTEST:** Interested parties wishing to protest City solicitation documents may obtain a copy of Lompoc Code, Title 3, Chapter 3.36.170 by calling the Purchasing Office at (805) 875-8000 or on the City's web site at:
<http://www.cityoflompoc.com/ManagementServices/purchasing/protest.pdf>.

20. **SELL OR ASSIGN:** Contractor shall not have the right to sell, assign or transfer any obligations resulting from the award without the specific written consent of the Purchasing and Materials Manager.

21. REASONS FOR AUTOMATIC DISQUALIFICATION OF PROPOSALS:

Failure of bidder to fulfill all basic requirements will result in automatic bid rejection. A Letter of Bid Disqualification is sent to bidder failing to meet any of the requirements. The checklist of reasons for rejection as follows:

- Failure to sign bid document.
- Failure to ensure bid was received by City of Lompoc Purchasing Offices on or before bid opening date and time and the address specified in the bid.
- Failure to provide bid security (if required and in the form and amount specified).
- Failure to attend mandatory bidders' conference or mandatory site inspection.

- Failure to initial price alterations for one or more items.
- Failure to provide information or other supplemental materials as specified in the RFP or bid.
- Failure to bid on all items when specifically required.

These items are self-explanatory and are applied equally and irrevocably to all vendors and their proposals. Therefore, bidders must be conscientious in fulfilling all requirements in order to have their proposals considered for award.

22. **ENTIRE AGREEMENT** Any Agreement resulting from this Bid will consist of the following documents, in order of precedence, and shall be the entire agreement between parties:

- a. Purchase Order
- b. CITY's Invitation to Bid
- c. Attachments
- d. CONTRACTOR's Bid

23. **TIME OF BID SUBMISSION:** Bids or Proposals shall be submitted so as to be received in the office designated in the request for proposals not later than the exact time set for opening of proposals. Lompoc City Code Section 2603.E. reads "Bid Opening. No bid shall be considered which has not been received at the place, and at or prior to the time, stated in the invitation for proposals." The official time clock for this bid will be the U. S. Naval Observatory (USNO):
<http://www.time.gov/index.html>

Solicitations opening at 2:00 p.m. PT will be considered late at 02:00:01 p.m. PT and will not be accepted or considered. The Purchasing and Materials Manager Agent or his representative designated as the bid opening official shall decide when the time set for bid opening has arrived, and so shall declare to those present. Proposals will be publicly opened and announced.