



# City of Lompoc

RFP No 2854 ADDENDUM NO. 2

## Digger Derrick

THE DATE TODAY IS: Friday, June 30, 2017

Please note the following information about this procurement named above.

**This email changes the opening date to July 13, 2017**

This Addendum must be acknowledged and returned on by the July 12, 2017. Addendum May be faxed to (805) 735-7628 or emailed to rambler@ci.lompoc.ca.us. Thank you.

Ray Ambler

Purchasing and Materials Manager

Bidder's Acknowledgment: I/We the undersigned bidder hereby acknowledge this Addendum to RFP/BID 2854 No. 2.

(Please type or print)

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE (PLEASE PRINT)

\_\_\_\_\_  
CITY, STATE AND ZIP

\_\_\_\_\_  
TITLE

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DATE



# City of Lompoc

RFP No 2854 ADDENDUM NO. 1

## Digger Derrick

THE DATE TODAY IS: Friday, June 30, 2017

Please note the following information about this procurement named above.

*Question: I do not see the body layout in these specifications. Can we get the specifications or drawing of the body.*

Response: We do not have final drawings. We do include images of the current body layout and expect to discuss the final body layout with the prevailing proposer. Our evaluation will be based on the proposed vehicle being at least as functional as the one pictured.



Figure 1 Left Side of Body



**Figure 2 Right Side of Unit**



**Figure 3 Right rear Corner**



**Figure 4 Right Side Closest to Cab**



**Figure 5 Right Side ahead of Dead Entry Step**

This Addendum may be acknowledged and returned on at your convenience. Addendum May be faxed to (805) 735-7628 or emailed to [rambler@ci.lompoc.ca.us](mailto:rambler@ci.lompoc.ca.us). Thank you,

*Ray Ambler*

Ray Ambler  
Purchasing and Materials Manager

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Bidder's Acknowledgment: I/We the undersigned bidder hereby acknowledge this Addendum to RFP/BID 2854 No. 1.

(Please type or print)

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE (PLEASE PRINT)

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CITY, STATE AND ZIP

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# City of Lompoc

## INVITATION TO BID NO. 2854

### Digger Derrick

Dated: 6/13/2017

The City of Lompoc is currently soliciting bids for a **Digger Derrick**. Bids must be received by **2:00 pm, July 7, 2017**.

**BIDS MUST BE DELIVERED** TO: City of Lompoc Purchasing Division Offices, 1300 West Laurel Ave. Building 4A Lompoc, CA 93436. Bids delivered to any other City location may not reach the Purchasing Office on time. All bidders must submit one (1) original and one (1) copy of their bid for consideration by the Purchasing Office and the ordering department.

**REGISTRATION** In order to be sure that you are listed as an "Registered Bidder" and advised of any addendums or changes please complete and fax to this office the "Registered Bidder Information Sheet" today **before you prepare and send your bid**. Not returning the Registered Bidder Information Sheet may be a reason for disqualification.

**DEMONSTRATION** Lompoc may invite two or more competitive, highly rated proposers to demonstrate a proposed Digger Derrick on site, OR we may award without demonstration. More information on page 2.

**QUESTIONS** must be submitted by Thursday, June 29, 2017 by email to [r\\_ambler@ci.lompoc.ca.us](mailto:r_ambler@ci.lompoc.ca.us) or by fax (805)735-7628 in order to respond by the bidding deadlines.

It is your responsibility to see that any bid submitted has sufficient time to be received by the Purchasing Office before the opening time. **Late bids will be** retained in file but not considered. The receiving time in the Purchasing Office will be the governing time for acceptability of bid.

Ray Ambler  
Purchasing & Materials Manager



## “Registered Bidder Information Sheet”

**To stay informed of any changes or modifications to this bid you must:**

- 1. Complete this form.**
- 2. Fax the completed sheet to (805) 735-7628. Or email to [purchasing@ci.lompoc.ca.us](mailto:purchasing@ci.lompoc.ca.us)**

(Please type or print)

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE (PLEASE PRINT)

\_\_\_\_\_  
CITY, STATE AND ZIP

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PHONE NUMBER

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E-MAIL ADDRESS

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FAX NUMBER

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WEB PAGE

\_\_\_\_\_  
DATE

**DEMONSTRATION** Equipment bid will be evaluated based on the listed criteria. Lompoc may invite two or more, competitive, highly rated proposers to demonstrate their proposed Digger Derrick on site, OR we may award without demonstration.

All costs incurred by bidder as a result of demonstration will be at bidder’s expense. Demonstration for each digger Derrick will be limited to one line of equipment per bidder. Provide operators for your equipment at the demonstration site. After the demonstration make time for agency operators to perform the demonstration activities with your test equipment.

We will send a letter of invitation asking selected bidders to call a City contact for an appointment to demonstrate and directions to demonstration site.

Specifications  
Complete and return all pages.

The following minimum specifications are intended to describe **one (1), truck cab and chassis with an Electric Utility Truck Mounted Digger Derrick** and Utility Body such as the Altec DM47B which is what we currently use but we would like to consider similar equipment which may be equivalent.

The unit proposed shall be a new unused current production year model and will have all standard equipment shown in the manufacturer's printed literature unless a specific and installed option makes the standard equipment unnecessary. The unit as proposed and built will conform to all applicable state, federal and local regulations in effect at the time of delivery.

If any of the equipment proposed varies from the specifications, such variation(s) must be listed in writing and attached as part of the proposal. If variation(s) list is not complete or if the information furnished does not substantiate that the proposal requirements are met, this will be cause for proposal rejection.

Manufacturer's specification. Complete specifications, published literature and photos or illustrations of unit proposed shall be furnished with proposal. Only new models in current production which are catalogued by the manufacturer and for which printed literature and specifications are available will be accepted.

**General Cab & Chassis Specifications:**

<b>Minimum Specification</b>	Mark Comply or Alternate	List alternate
<p><b>1. Basic Information</b>                      2017 or most current production model year                      GVWR 56,000                      213" wheelbase,                      138" CA, 100" AF</p> <p>The wheel base and specifications you offer must meet the manufacturer's published requirements of the Derrick you offer.</p>		
<p><b>2. Engine:</b>                      Diesel- 300 HP, 860 lb.-ft. torque @ 1400 rpm                      Minimum 7.2 L                      Cruise Control                      Anti-freeze to be -40 degrees                      Electronic throttle control                      - Wiring to rear of truck by truck manufacturer for two speed Throttle                      Back-up alarm Activates when truck is in reverse</p>		
<p><b>3. Transmission:</b></p> <p>Shall be Allison #MD3500 RDS close ratio, 6 speed w/ overdrive                      Auto transmission oil cooler Push button shift control</p>		



Minimum Specification	Mark Comply or Alternate	List alternate
<p><b>4. Rear Axle</b>                      Single reduction 40,000 lb. rear axle                      Driver controlled locking differential in both rear axles                      To be geared to maximum speed for 75 mph</p>		
<p><b>5. Rear Suspension</b>                      Hendrickson RT-403 40,000 lb. capacity</p>		
<p><b>6. Front Axle</b>                      16,000 lb. front axle capacity</p>		
<p><b>7. Front Suspension</b>                      16,000 lb. capacity multi-leaf shackle type                      Front shock absorbers                      Front Auxiliary springs</p>		
<p><b>8. Frame:</b>                      Frame rails to be 120,000 psi                      Full "C" reinforcement                      3,500,000 RBM                      Two (2) front tow hooks</p>		
<p><b>9. Frame too:</b>                      Full width heavy duty type with opening for, and two                      frame                      mounted tow hooks Bumper ends angles back to the                      truck</p>		
<p><b>10. Brakes:</b>                      Full air system                      Automatic slack adjusters                      13.2 cubic ft. minimum displacement air compressor                      AD 9 Air Dryer                      Electric trailer brake control- a (*NAPA) model 89841                      shall be furnished and installed in the driver's area to                      match the wiring of existing fleet Female plug in type                      (*Midlands #AM23602) shall be recessed Mounted</p>		
<p><b>11. Tilt Wheel: Power Steering Dual                      Power Steering Gear</b></p>		
<p><b>12. Exhaust System:</b></p>		

<b>Minimum Specification</b>	Mark Comply or Alternate	List alternate
Horizontal mounted muffler and tail pipe to be mounted for clearance of mounting PTO hydraulic		
<b>13. Hood:</b> Tilting, fiberglass hood Chrome Grille		
<b>14. Electrical System:</b> 12 volt Alternator 160 amp. Battery system -Three (3) maintenance free batteries 2775 CCA Provisions for exterior jump start Circuit Breakers Back-up Alarm		

<b>15. Radio:</b> AM/FM with weather band and clock  Minimum of two speakers  <b>Two-way Radio prewire</b>		
<b>16. Air Horns</b>		
<b>17. Self-canceling turn signals</b>		
<b>18. Gauges and Controls:</b>  Ignition switch controlled engine Multiplex wired Switches installed as needed  <i>Dash/Console Mounted direct reading gauges:</i> Low oil pressure High water temperature- light and buzzer Engine tachometer Transmission temperature Air filter gauge 2" (diameter) primary and secondary air psi Engine hour meter PTO hour meter		
<b>19. Air Conditioning</b>		
<b>20. Heat and Defrost</b>		
<b>21. Windshield Wipers</b>		
<b>22. Exterior West Coast Mirrors:</b>  With 2" mirror below being convex- break-away style\		

<p><b>23. Interior Lights:</b>                  Center mounted dome light (controlled by door and light switch)                  Two (2) independently controlled large map lights                  Courtesy floor lights (controlled by door and light switch)</p>		
<p><b>24. Tinted Windows</b></p>		
<p><b>25. Wing windows in doors or rear window</b></p>		
<p><b>26. Two {2} exterior grab handles</b></p>		
<p><b>27. 50 gallon fuel tank</b></p>		
<p><b>28. Colors</b>                  Interior - Factory gray                  Exterior - Standard red with base coat                  Clear coat finish</p>		
<p><b>29. Undercoating</b>                  Complete unit to be undercoated to military specs</p>		
<p><b>30. Wheel Seals:</b>                  All wheels to be oil lubricated type                  Front wheels to have filler plug in cap</p>		
<p><b>31. Wheels:</b>                  Budd type                  Hub piloted                  Polished aluminum front and rear</p>		
<p><b>32. Mud Flaps:</b>                  Heavy duty anti-sail behind front wheels and back and front of rear wheels</p>		
<p><b>33. Tires:</b>                  Front tires- 315/80R22.5 18 ply                  Rear tires- 11 R22.5 mud and snow 16 ply <i>Tread: Off road traction</i>                  Extra custom grip mud and snow                  Self-cleaning lugs                  Non-directional                  One matching spare front wheel and tire mounted and balanced                  (shipped loose)</p>		
<p><b>34. Spare wheel and tire:</b> To match the front wheel and tire</p>		
<p><b>35. Chassis Manuals</b></p>		

<p>Manuals and Software. Furnish two (2) complete sets of operation, parts, maintenance, and repair manuals including electrical schematics for cab and chassis as well as the aerial device system. This shall include diagnostic software for interface with cab, chassis, and engine and is to be compatible for use with a 9-pin RS232 serial port laptop computer, if applicable.</p>		
<p>36. Warranty</p> <p>Warranty. The unit shall have a minimum of one (1) year warranty against defects in materials and workmanship. The warranty shall cover both parts and labor and begin at the in-service date. Any extended warranty packages for the cab &amp; chassis, aerial device, and body assembly shall be provided for City consideration.</p>		
<p>37. <b>Hydraulic jack:</b> Minimum of 20 ton-complete with handle and heavy duty budd wheel nut lug wrench</p>		
<p>38. Sound reduction package</p> <p>39. Standardized storage areas; in door panels, overhead in the visor area, in/on dash</p> <p>Two (2) 12 volt auxiliary power ports in cab area</p> <p>Two (2) cup holders RH and LH</p> <p>Two (2) air adjustable vinyl seats Vinyl floor matting and insulation</p> <p>Custom, removable floor mats- made for particular cab.</p>		
<p>40. Rechargeable fire extinguisher with metal valves (not plastic) and bracket, 5 LB., day chemical shall be provided. Ship loose. <b>Note: Fire extinguisher must have current certification tag attached.</b></p>		
<p>41. Backup indicator, an audible device, which can be, heard above 107 dba of noise when transmission is placed in reverse gear.</p>		

<p>42. A triangle flare kit (Ref. Grote 71422) or equal, with mounting bracket shall be provided. Ship loose.</p>		
<p>43. Before delivery to the City of Lompoc and before acceptance by the City – <u>all</u> spring “U” bolts, etc., shall be <u>re-torqued</u> to factory specification by hand using torque wrench. (Impact wrench – not acceptable).</p>		

**General Derrick Specifications:**

<p><b>Minimum Specification</b></p>	<p>Comply or Alternate</p>	<p>List alternate</p>
<p>44. Maximum Lift Capacity: 30,000 lb (13607.8 kg)</p>		
<p>45. Maximum Sheave Height: 46.4 ft (14.1 m)</p>		
<p>46. Maximum Horizontal Reach from Centerline of Rotation: 37 ft (11.3 m)</p>		
<p>47. Boom Articulation: -20 to 80°</p>		
<p>48. Digging Radius Minimum: 17.9 ft (5.5 m)</p>		
<p>49. Digging Radius Maximum: 26.7 ft (8.1 m)</p>		
<p><b>Standard Features:</b></p>		
<p>50. Hydraulically Extending Full Capacity Fiberglass Upper Boom</p>		
<p>51. Continuous Rotation with High Capacity Worm Drive Gearbox</p>		
<p>52. Outrigger Controls with Motion Alarms and Tool Circuit at Tailshelf</p>		
<p>53. Operator Main Control Panel with Multi-Lever Controls</p>		

Minimum Specification	Comply or Alternate	List alternate
54. Emergency Stop Switch on Main Control Panel(s)		
55. Five Function Hydraulic Overload Protection System		
56. Hydraulic Side Load and Boom Storage Protection Systems		
57. 15,000 lbs. Capacity Turntable Winch with Rope/Cable Guides		
58. Fiberglass Boom Tip and Transferable Steel Flares for Pole Setting		
59. Hydraulically Tilting Pole Guides with Pole Guide Interlock		
60. Insulating per ANSI "46 kV and below" Dielectric Rating		
\ 61. Altec Proportional Control System		
\ 62. Painted White with the Altec Powder Coat Paint Process		
63. Designed and Manufactured in Facilities Certified to ISO 9001		
64. Outrigger Boom Interlock System		
65. Back Up Alarm		
<b>Options:</b>		
66. Boom Tip Winch		
67. High Speed (12,000 lbs) Winch		
68. Traditional Control Seat		
69. Altec Opti-View® Control Seat		
70. Engine Foot Throttle		
71. Control and Platform Covers		

Minimum Specification	Comply or Alternate	List alternate
72. Radio Remote Main Control Panel		
73. Radio Remote Upper Controls		
74. Platform		
75. Hydraulic Upper Controls		
76. Altec Electronic Side Load Protection		
77. Fall Protection System		
78. Platform Liner		
79. Wheel Chocks		
80. Outrigger Pads		
81. Control <b>labeling</b> . All operator controls shall be clearly labeled as to function and operational position(s).		
82. <b>Training</b> . The successful contractor shall provide a qualified, factory-authorized service representative to give instructions to the operators and maintenance personnel to assure correct operation of the machines after the vehicle has been readied for service by City personnel. Duration of training shall be determined by City of Lompoc representative,		
83. <b>License Plates</b> . Exempt license plates and certified weight certificate, shall be furnished to the City at the time of vehicle delivery before payment can be made.  Vehicle shall be registered to: City of Lompoc, 1300 W. Laurel Ave., Lompoc, CA 93436. Vendor shall obtain unit number and Lien Holder (if applicable) information from city representative before registering vehicle.		

**Bid Signature Page  
Complete and Return**

The undersigned agrees to sell, F.O. B. Destination, to the City of Lompoc the goods/services specified in accordance with this solicitation. I/We have stated hereon the price(s) at which we will accept as full payment the amount shown below.

F.O.B. destination indicates that the seller is responsible for the shipment until it reaches its destination, even if freight is allowed and paid by the buyer.

ITEM(S)	DESCRIPTION	Unit Price
	<p align="center">1</p> <p>Digger Derrick per the terms and conditions of this solicitation.</p> <p><b>Cab &amp; Chassis</b></p> <p><b>Manufacturer</b> _____</p> <p>Brand _____</p> <p>Model Designation _____</p> <p>Year of Manufacture _____</p> <p><b>Derrick &amp; Utility Body</b></p> <p><b>Manufacturer</b> _____</p> <p>Brand _____</p> <p>Model Designation _____</p> <p>Year of Manufacture _____</p>	
	<p align="center">1</p> <p>City vehicle# 9271, 2003, Freightliner FL80 Cab &amp; Chassis with Altec. Digger Derrick with Service Utility Body VIN: 1FVHBXAK73HK64090, Engine: Cat 31268, Transmission: Allison MD-3560.</p>	<p align="center">(      )</p>
	<b>Delivery Shipping</b>	
	<b>Sub-total</b>	
	<b>Sales Tax @ 7.75%</b>	
	<b>Total of all Charges</b>	



**List any Variations**  
(Complete and return)

Bidder Name: \_\_\_\_\_

You must check ( ) Deviations itemized below ( ) No Deviations

Page Line No.	Description

Non-California Bidders:

Are you registered with the State of California as authorized to collect California State Sales Tax? YES  
NO.

California Sellers Permit Registration No. \_\_\_\_\_ (if applicable)

**COOPERATIVE PURCHASING:** The successful bidder may agree to extend all terms and conditions to other tax-supporting agencies upon their request. These agencies will issue their own purchase order and be billed directly by supplier. Bidder's agreement or disagreement must be stated on bid form and will not affect bid evaluation.

Do you agree \_\_\_\_\_/disagree \_\_\_\_\_ to extend this agreement to other government agencies.

The following discounts will be considered in award of bid:  
Discount for payment of invoice within 20 days of receipt of invoice \_\_\_\_\_%.

Delivery days after receipt of order \_\_\_\_\_

**Evaluation Criteria.**

Proposals will be evaluated on the basis of the following evaluation criteria:

- a. Suitability of the DIGGER DERRICK/CAB & CHASSIS (30%).
  - a. Standard Vehicle Proposed meeting requirements
  - b. Features additional
- b. PROPOSED Cost (30%)
  - i. Actual Equipment net costs
  - ii. Maintenance Costs
  - iii. Trade in Discount
- c. Vendor References (20%)
  - a. References for current clients
- d. Demonstration - Lompoc Fleet will invite the two highest rated proposers to demonstrate the equipment they propose by appointment only. (20%)

Do you conduct business in an office with a physical location within the City of Lompoc and therefore claim local vendor preference? \_\_\_\_\_ yes or no.

City of Lompoc Business Tax License Number: \_\_\_\_\_

Business Name, within the City of Lompoc: \_\_\_\_\_

Business Address within the City of Lompoc: \_\_\_\_\_

e.

**Bidder References**

List and describe fully the three references for your DIGGER DERRICK. Attach additional pages if required. The City reserves the right to contact each of the references listed for additional information regarding your firm's qualifications.

Reference No. 1	
Customer Name	
Address:	
Contact Individual:	Phone No:
	Year:
Description of Supplies, Equipment, or Services Provided:	
Reference No. 2	
Customer Name	
Address:	
Contact Individual:	Phone No:
	Year:
Description of Supplies, Equipment, or Services Provided:	
Reference No. 3	
Customer Name	
Address:	
Contact Individual:	Phone No:
	Year:
Description of Supplies, Equipment, or Services Provided:	
Reference No. 4	
Customer Name	
Address:	
Contact Individual:	Phone No:
	Year:
Description of Supplies, Equipment, or Services Provided:	

6.6 BIDDER TO SPECIFY CAB & CHASSIS WARRANTY:

Cab & Chassis: \_\_\_\_\_

*Engine:* \_\_\_\_\_

*Transmission:* \_\_\_\_\_

*Drive Axles:* \_\_\_\_\_

6.7 BIDDER TO SPECIFY AERIAL DEVICE and SERVICE UTILITY BODY WARRANTY.

Vendor shall be guaranteed against structural defects and defects in material and workmanship for a period of one (1) year from the date of acceptance. Parts, labor and travel costs shall be included.

*Aerial Device Warranty:* \_\_\_\_\_

*Aerial Device Make & Type:* \_\_\_\_\_

*Service Utility Body Warranty:* \_\_\_\_\_

*Service Utility Body Make & Type:* \_\_\_\_\_

6.8 During the warranty period all parts needed to replace broken, or failed parts other than those caused by normal wear, accidents or acts of others, for the aerial device and service utility body will be furnished by the vendor, including freight at no cost. The city will be reimbursed at a rate no less than \$68.54 per hour for any warranty work performed by the city forces.

6.9 Extended Warranty. Provide extended warranties available to include duration of extended warranties and corresponding pricing. Include with bid proposal for cab & chassis, body, and aerial device.

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Non-California Bidders:

Are you registered with the State of California as authorized to collect California State Sales Tax? YES  
NO.

California Sellers Permit Registration No. \_\_\_\_\_ (if applicable)

**COOPERATIVE PURCHASING:** The successful bidder may agree to extend all terms and conditions to other tax-supporting agencies upon their request. These agencies will issue their own purchase order and be billed directly by supplier. Bidder's agreement or disagreement must be stated on bid form and will not affect bid evaluation.

Do you agree \_\_\_\_\_/disagree \_\_\_\_\_ to extend this agreement to other government agencies.

**Bid Signature Page  
Complete and Return**

The undersigned agrees to sell, F.O. B. Destination, to the City of Lompoc the Digger Derrick specified in accordance with this solicitation. I/We have stated hereon the price(s) at which we will accept as full payment the amount shown below. F.O.B. destination indicates that the seller is responsible for the shipment until it reaches its destination, even if freight is allowed and paid by the buyer.

ITEM(S)	DESCRIPTION	Unit Price
	Digger Derrick per the terms and conditions of this solicitation.  <b>Cab &amp; Chassis</b> <b>Manufacturer</b> _____ Brand _____ Model Designation _____ Year of Manufacture _____  <b>Derrick &amp; Utility Body</b> <b>Manufacturer</b> _____ Brand _____ Model Designation _____ Year of Manufacture _____	
	<p align="center">1</p> <p><b>Trade in</b> <u>one (1) used Digger Derrick Truck</u></p> <p>City vehicle# 9271,                      2003, Freightliner FL80 Cab &amp; Chassis with                      Altec. Digger Derrick with                      Service Utility Body                      VIN: 1FVHBXAK73HK64090,                      Engine: Cat 31268,                      Transmission: Allison MD-3560.</p>	
		<b>Shipping</b>
		<b>Sub-total</b>
		<b>Sales Tax @ 7.75%</b>
		<b>Total of all Charges</b>

Warranty Period: \_\_\_\_\_. Delivery time after receipt of order \_\_\_\_/days.

Signature Page  
Complete and return

We hereby certify that:

- This bid was not made in the interest of or on behalf of any undisclosed person, partnership, association or corporation.
- This bid is genuine and not collusion or sham; and that we did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid.
- We have not, directly or indirectly, by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the City of Lompoc, or any other bidder or anyone else interested in the proposed contract; and further,
- Did not, in any manner, directly or indirectly, seek by agreements, communications, or conference with anyone to raise or fix any overhead, profit, or cost element of this bid price, or that of anyone else.

**ORIGINAL SIGNATURES (COPIES WILL NOT BE ACCEPTED).  
UNSIGNED BIDS WILL NOT BE CONSIDERED.**

Submission of a signed bid will be interpreted to mean that bidder has read the entire document and agrees to all of the terms and conditions set forth in all the sheets which make up this invitation.

(Please type or print)

COMPANY NAME REPRESENTATIVE	SIGNATURE                      OF                      AUTHORIZED
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ADDRESS	NAME AND TITLE (PLEASE PRINT)
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CITY, STATE AND ZIP CODE	E - MAIL ADDRESS
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PHONE NUMBER	WEB PAGE
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FAX NUMBER	DATE
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## **GENERAL TERMS AND CONDITIONS**

**CITY POINT OF CONTACT** Questions may be submitted, in writing and by fax to: Ray Ambler Purchasing Officer TO [rambler@ci.lompoc.ca.us](mailto:rambler@ci.lompoc.ca.us) (805) 735-7628

**ISSUANCE OF BID:** This bid request creates no obligation on the part of the City and the City reserves the unconditional right, at its option, to either reject all bids or waive any irregularities or informalities therein.

**BID SUBMISSION:** Bids must be submitted on bid forms provided herein, completed and signed, in a sealed envelope showing on the outside of the envelope the name of bidder, bid title, and date and time of opening. Prices shall be printed in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrections printed adjacent and initialed in ink by person signing the bid.

All bidders must submit one (1) original and one (1) copy of their bid for consideration by the Purchasing Office and the ordering department.

**BID VALIDITY/WITHDRAWAL:** Prices shall remain valid for ninety (90) days from date of opening and be inclusive. Bids submitted may be withdrawn by written request received BEFORE the hour set for opening. No bidder may withdraw their bid after the time set for opening.

**LOWEST APPARENT BIDDER SUBMITTAL REQUIREMENTS:** The lowest apparent bidder may be required to submit the following:

- a) Proof of authorized distributorship
- b) Samples and/or demonstration must be free of expense to the City.
- c) City Business Tax number
- d) PUC permit

**NEW/UNUSED AND LATEST MODEL:** Bidders shall provide pricing on new and unused items, material and/or units specified unless otherwise stated in specifications.

**BRAND NAMES:** Brand names are used to establish a level of quality only. Bids will be considered for any

brand which meets or exceeds the quality of the specifications listed for any item. Bids that deviate from the specifications must be clearly defined. The City will have the sole right to determine whether an alternate is acceptable.

**WARRANTIES:** Bidder will fully warrant all materials and equipment for a period of not less than one (1) year from date of final acceptance by the City unless otherwise noted.

**F.O.B. POINT AND SHIPPING CHARGES:** All prices shall be quoted F.O.B. destination Lompoc, California. Any and all shipping, handling and freight charges shall be shown separately unless otherwise noted on bid form.

**LAWS GOVERNING CONTRACT:** The contract shall be in accordance with the laws of the State of California and the County of Santa Barbara is the only appropriate forum for any litigation.

**BID PROTEST:** Interested parties wishing to protest City solicitation documents may obtain a copy of Lompoc Code section 3.36.170 Procurement Protest Procedures by calling the Purchasing Office at 805-875-8000 or on the City's web site: <http://bit.ly/ftypVE>

**SELL OR ASSIGN:** Contractor shall not have the right to sell, assign or transfer any obligations resulting from the award without the specific written consent of the Purchasing and Materials Manager.

**ENTIRE AGREEMENT** Any Agreement resulting from this Bid will consist of the following documents, in order of precedence, and shall be the entire agreement between parties:

- A. Purchase Order
- B. CITY 's Invitation to Bid
- C. Attachments
- D. CONTRACTOR 's Bid