



RFP No. 2853 – ADDENDUM NO. 1
Redesign, Development and Hosting of the City of Lompoc Website
THE DATE TODAY IS: Monday, April 3, 2017

Please note the following changes, additions and/or deletions to this procurement named above.

The following are responses prepared for questions submitted with regard to RFP #2853. We are releasing this Addendum to address these questions and for all registered bidders to have access to the same information.

- Page 6, Section 1.3 Project Timeline - The launch date for the website is hereby changed from September 1, 2017 to October 1, 2017.
- Companies from outside of the United States are permitted to submit proposals
- It is not necessary for the successful vendor to physically be present in the City of Lompoc for meetings. Meetings may be held over the phone or online.
- Tasks related to the RFP may be performed outside of the USA
- Proposals may NOT be submitted via email. All proposals must be received by US Mail, Courier, or by hand-delivery from an authorized representative of the proposer.
- The proposed budget for the project is \$40,000 for the initial redesign and development of the website. The annual hosting costs are not factored into this figure.
- Page 17, Section 3.7.3 – Reference to a 4-year contract is hereby deleted. This solicitation is for the redesign and development of the website plus the first year hosting. Additional years hosting costs will be renegotiated upon the expiration of the first year contract.
- The following are the point of contact departments/divisions for management of additional modules:
 - Facility Reservations – currently administered by the department controlling the facility
 - Event Signups – depends on type of event – department holding event
 - Permit application and tracking – Building Division
 - Job Posting and Management – Human Resources Division
 - Online Payments – Treasury Division
- The following are the systems currently used for the above tasks:
 - Facility Reservations – Microsoft Outlook Calendar
 - Event Signups – Nothing
 - Permit application and tracking – TRAKIT
 - Job posting and Management – Neogov
 - Online payments – Active Networks POSWeb



- With regard to the Integration with the City's GIS mapping system, the current platform this solution integrates with is Bentley; however, it will be changing over to ArcGIS
- The City of Lompoc's website was originally developed and maintained internally by staff. The only costs expended thus far was a software package costing less than \$500 and salary for the staff members who worked on the project.

This Addendum must be acknowledged and returned on or before Tuesday, May 30, 2017.

This addendum may be returned separately from **RFP No. 2853 – Redesign, Development & Hosting of City of Lompoc Website.** **This signed** Addendum may be emailed to Maria Salazar at m_salazar@ci.lompoc.ca.us.

Thank you,

Maria Salazar
Buyer

Bidder's Acknowledgment: I/We the undersigned bidder hereby acknowledge this Addendum to RFP #2853.
(Please type or print)

COMPANY NAME

SIGNATURE OF AUTHORIZED REPRESENTATIVE

ADDRESS

AUTHORIZED REPRESENTATIVE (PLEASE PRINT)

CITY, STATE AND ZIP

TITLE

PHONE NUMBER

E-MAIL ADDRESS

FAX NUMBER

WEB PAGE ADDRESS

DATE