City of Lompoc

Invitation to Bid No. 2847

ADDENDUM NO. 1

THE DATE TODAY IS: Thursday March 2, 2017

Please note the following changes, additions and/or deletions to this procurement named above.

There was an error on the bid closing date originally posted. The correction is as follows:

Bids must be received by 2:00 pm, Friday March 24, 2017

This Addendum must be acknowledged and returned on or before (bid closing date & time).

This addendum may be returned separately from Invitation to Bid No.2847, Two (2) Truck "Cab & Chassis dually".

Addendum may be faxed to (805) 735-7628.

Thank you,

Theresa Hernandez

Buyer/ Purchasing Assistant/ Warehouser

Bidder's Acknowledgment: I/We the undersigned bidder hereby acknowledge this Addendum to Invitation to Bid No. 2847

(Please type or print)

COMPANY NAME	SIGNATURE OF AUTHORIZED REPRESENTATIVE
ADDRESS	AUTHORIZED REPRESENTATIVE (PLEASE PRINT)
CITY, STATE AND ZIP	TITLE
PHONE NUMBER	E-MAIL ADDRESS
FAX NUMBER	WEB PAGE ADDRESS
DATE	

City of Lompoc

Invitation to Bid No. 2847

Two (2) Truck "Cab & Chassis dually"

Date: February 24, 2017

The City of Lompoc is currently soliciting bids for: **Two (2) Cab & Chassis dually".**

Bids must be received by **2:00 pm, Thursday March 23, 2017**

BIDS MUST BE DELIVERED TO:

City of Lompoc
Purchasing Division
1300 West Laurel Ave.
Lompoc, Ca 93436

In order to be sure that you are listed as an "Registered Bidder" and advised of any changes please complete and fax to this office the "Registered Bidder Information Sheet" today before you prepare and send your bid. Not returning the Registered Bidder Information Sheet may be a reason for disqualification.

It is the responsibility of the bidder/proposer to see that any bid/proposal submitted shall have sufficient time to be received by the Purchasing Office prior to bid/proposal opening time**. Late bid/proposal will be returned to the bidder/proposer unopened**.

The receiving time in the Purchasing Office will be the governing time for acceptability of bid/proposals.

Bid/proposals will not be accepted by telephone or facsimile machine. All bid/proposals must bear original signatures and figures. Bids will not be accepted by telephone or facsimile machine.

Theresa Hernandez

Buyer/Purchasing Assistant/Warehouser

City of Lompoc, Purchasing Division
1300 West Laurel Avenue, Lompoc CA 93436
Phone: (805)875-8020 • Fax: (805)735-7628
www.cityoflompoc.com

Two Trucks “Cab and Chassis”
2017 Specification

1.0 SCOPE AND INTRODUCTION:

The following minimum specifications are intended to describe two (2) “cab and chassis dually” to be used for various City end applications. A Ford F-450 4X2 Reg/ Super and chassis dually is an example of a vehicle that meets specification for vehicle one. A Ford F450 4X4 double Cab and chassis dually is an example of a vehicle that meets the specification for vehicle two. The cab and chassis shall be ready for integration to accept various used city bodies for installation with minimum disruption in the preparation process and to be made ready for service. The unit proposed shall be a new, unused, current production year, model and will have all standard equipment shown in the manufacturer’s printed literature unless a specific and installed option makes the standard equipment unnecessary.

The units as proposed and built will conform to all applicable state, federal and local regulations in effect at the time of delivery.

If any of the equipment proposed deviates from the specifications, such variation(s) must be listed in writing and attached as part of the proposal. If variation(s) list is not complete or if the information furnished does not substantiate that the proposal requirements are met, this will be cause for proposal rejection.

The unit shall be delivered to the City of Lompoc complete and ready for service.

The cab and chassis trucks offered shall comply with the California Air Resources Board (ARB) definition of the Best Available Control Technology (BACT) for reducing diesel toxic particulate matter (PM) by providing certified engine(s) 2017 model year standard using advanced EGR emissions technology for the new trucks.

We reserve the right to request detailed frame information before award.

Each bidder shall show all warranties and any cost associated with servicing said warranties. Coverage shall be shown for the complete unit, basic truck cab and chassis with associated assemblies, installed equipment, and accessories.

Delivery schedule is of paramount importance and may influence bid award.

2.0 GENERAL REQUIREMENTS:

2.1 The chassis engine shall power all components of the machine. The use of additional engine(s) shall not be acceptable and be considered non-responsive due to increased costs of maintenance and fuel.

2.2 Manufacturing, materials, and design practices. It is intended that the manufacturer in the selection of components will use material and design practices that are the best available in the industry for the type of operating

conditions to which the unit(s) will be subjected. Engine, suspension, wheels, tires and other component parts shall be selected to give maximum requirements of this specification. All parts, equipment and accessories shall conform in strength, quality of material and workmanship to recognized industry standards.

2.3 Manufacturer’s specification. Complete specifications, published literature and photos or illustrations of unit proposed shall be furnished with proposal. Only new models in current production which are catalogued by the manufacturer and for which printed literature and specifications are available will be accepted.

2.4 Manufacturer’s standard equipment. All equipment and components listed as standard by the manufacturer for model proposed. Shall be furnished whether or not such items are detailed herein, e.g., special wrenches, tool kits, jacks – adequate to safely lift the vehicle when loaded to rated capacity, etc. Optional equipment as necessary to meet the following requirements of this specification shall also be supplied.

Specifications on the following pages are written with intent to meet all applicable documents but the final certification to comply shall rest with the vendor and not the City of Lompoc. Should requirements as specified not comply, the manufacturer is required to refigure and revise the specifications to meet all laws, rules and regulations where it applies to items such as the ratings of axles, tires, wheels, brakes, batteries, cooling capacity, etc., and the City of Lompoc is to be notified thereof.

Purchaser will not accept any part, component or system, which is not an established standard product of the proposing manufacturer. By this is meant that any item or assembly which, relative to the supplying manufacturer’s standard line of products, could be described as “first of its kind”, “experimental”, “only one of its kind to be built”, “especially modified to comply with this specification”, “prototype”, or synonymous categoric descriptions, shall not be acceptable. All parts and components of the system offered and delivered must conform to the manufacturer’s standard production or be off-shelf available as a standard hardware production item.

2.5 Manuals and Software. Furnish two (2) complete sets of operation, parts, maintenance, and repair manuals including electrical schematics for cab and chassis. This shall include diagnostic manuals and software interface with the cab, chassis, and engine diagnostics and shall be compatible for use with the laptop computer.

2.6 Training. The successful contractor shall provide a qualified, factory-authorized service representative to give instructions to the operators and maintenance personnel to assure correct operation of the machines after the vehicle has been readied for service by City personnel. Duration of training shall be determined by City of Lompoc representative.

2.7 Hose and wiring routing. All hoses, wires and pipes shall be routed to be clear of all heat sources and shall be routed, secured otherwise protected from any

present or potential source of snags, abrasions or sharp edges.

2.8 Control labeling. All operator controls shall be clearly labeled as to function and operational position(s).

2.9 License. The original dealer’s Report of Sale along with a Certified Weight certificate and California DMV REG 397 shall be furnished to the consignee at time of delivery of the vehicle(s) before payment can be made.

2.10 Pre-delivery inspection. At the Vendor’s expense; shall provide travel, separate lodging, and meals for two (2) City Representatives for the purpose of pre-delivery inspection at the manufacturing site. The pre-delivery inspections shall be accomplished when the unit(s) are more than 80% (percent) complete.

2.11 Warranty. The unit shall have a minimum of one (1) year warranty against defects in materials and workmanship. The warranty shall cover both parts and labor and begin at the in-service date, not delivery date. Any extended warranty packages offered for the cab & chassis and body assembly shall be provided.

2.12 Rechargeable fire extinguisher with metal valves (not plastic) and bracket, 5 LB., ABC day chemical located readily accessible to driver. Note: Fire extinguisher must have current certification tag attached.

2.13 Backup indicator, an audible device, which can be, heard above 107 dba of background noise when transmission is placed in reverse gear. The truck will be equipped with one strobe beacon on the top rear of the packer body tailgate.

2.14 A triangle flare kit (Ref. Grote 71422) with mounting bracket located out of the way but readily accessible by driver.

2.15 Before delivery to the City of Lompoc and before acceptance by the City – all spring “U” bolts, etc., shall be re-torqued to factory specification by hand using torque wrench. (Impact wrench – not acceptable).

2.16 Applicable documents and certifications:

2.17 Federal Motor Vehicle Safety Standard, Department of Transportation.
State of California Motor Vehicle Code.
State of California General Industrial Safety Orders
State of California Health and Safety Code, Motor Vehicle Pollution Control.
California Occupational Safety and Health Act (O.S.H.A.) and the E.P.A.
Society of Automotive Engineering Standards.
American Society of Mechanical Engineers (A.S.M.E.).
American National Standards Institute (A.N.S.I.)
California Air Resources Board (ARB) engine particulate matter compliance

2.18 Quantities (additional): The quantity is based upon current known requirements and is subject to increase at the same terms and conditions if mutually agreeable to both parties.

3.0 TECHNICAL REQUIREMENTS:

3.1 The City has in inventory 2 Trucks with different service bodies. The cab and chassis of these two trucks are scheduled for replacement. The bodies on these trucks will be refurbished / repainted and placed on new unused Cab and Chassis.

3.2 **Water Tank Truck**, GVWR: 16500+ lbs

- Cab to axle- 84”
- Rear axle ratio 4.10, with dual rear wheels
- 4x2
- Air bags (manufacturer's standard offering)
- Antilock brakes
- Automatic transmission
- Cup holders
- Engine – Diesel
- Four (4) door, Extended Cab
- Front air conditioning
- Mounting license plate bracket front and rear (manufacturer's standard offering)
- Floor mats (manufacturer's standard offering)
- Power brakes
- Power doors locks
- Power steering
- Power windows
- Power mirrors
- Radio (manufacturer’s standard offering)
- Seats vinyl
- Floor Rubber mats
- Spare Tire (Manufacturer’s Standard Offering)
- Tires – (Manufacturer’s Standard size Steel Belted Radial All Season)
- Integrated trailer brake controller

3.3 **Fleet Service Truck**, GVWR: 16500+

- Cab to axle- 84”
- Rear axle ratio 4.10, with dual rear wheels
- 4x4
- Air bags (Manufacturer's Standard Offering)
- Antilock brakes
- Automatic transmission
- Cup holders
- Engine – diesel
- Four (4) door, extended cab
- Front air conditioning
- Mounting license plate bracket front and rear (Manufacturer's Standard Offering)
- Floor mats (Manufacturer's Standard Offering)
- Power brakes
- Power doors locks

- Power steering
- Power windows
- Radio (Manufacturer’s Standard Offering)
- Seats vinyl
- Floor Rubber mats
- Spare tire (Manufacturer’s Standard Offering)
- Tires – (Manufacturer's Standard size Steel Belted Radial All Season)
- Integrated trailer brake controller

3.4 Safety: The vehicle shall meet or exceed all applicable State and Federal OSHA requirements

3.5 Fluid Level – Metal Plate: Provide metal stamped plate attached by rivets in the engine compartment that shows operating capacity on all oils, lubricates, and fluids used in the normal operation of the vehicle. City representative shall provide sample upon request.

3.6 Award: The City of Lompoc reserves the right to make an award on any item, group of items or in the aggregate to that/lowest responsible bidder(s) whose bid(s) is/are most responsive to the needs of the City. The City reserves the right to reject any and all bids or alternate bids as the best interest of the City may require. Consideration will be given in comparing bid(s) and in awarding a contract, not only to the amount of the bid but also the kind and quality of the equipment offered, its suitability for use in the service intended, as well as the lowest ultimate cost to the City. Time required for delivery is very important and may influence the award.

3.7 Warranty: CAB and CHASSIS: All components shall be guaranteed against structural defects and defects in material and workmanship for a period of one year from the date units are put in-service, NOT DATE OF DELIVERY. Parts, labor and travel cost shall be included.

Bidder to specify warranty:

Cab & Chassis: _____

Engine: _____

Transmission: _____

Drive Axles: _____

3.8 During the warranty period all parts needed to replace broken or failed parts other than those caused by normal wear, accidents or acts of others, for the cab and chassis body will be furnished by the vendor, including freight at no cost. The city will be reimbursed at a rate no less than $68.54 per hour for any warranty work performed by the city forces.

3.9 Specifications for the two trucks are the same with the exception of, one truck

being a 4X2 and the other being a 4x4

Water Truck – 4X2 Compliance Sheet

Feature	Comply (Check)	Does not comply
Reg/Super Cab		
Dually		
4X2		
GVWR, 16500 + LBS		
Cab to Axle- 84”		
Rear axle ratio 4.10, with dual rear wheels		
Standard white available from the manufacturer		
AIR BAGS (Manufacturer's Standard Offering)		
ANTILOCK BRAKES		
AUTOMATIC TRANSMISSION		
CUP HOLDERS		
ENGINE – Diesel		
Four (4) DOOR, Extended Cab		
FRONT AIR CONDITIONING		
MOUNTING LICENSE PLATE BRACKET FRONT AND REAR (Manufacturer's Standard Offering)		
FLOOR MATS (Manufacturer's Standard Offering)		
POWER BRAKES		
POWER DOORS LOCKS		
POWER STEERING		
POWER MIRRORS		
POWER WINDOWS		
RADIO (Manufacturer’s Standard Offering)		
SEATS Vinyl		
FLOOR Rubber mats		
SPARE TIRE (Manufacturer’s Standard Offering)		
TIRES – (Manufacturer's Standard Size Steel Belted Radial All Season)		
Integrated Trailer Brake Controller		

Fleet Service Truck – 4X4 Compliance Sheet

Feature	Comply (Check)	Does not comply
Double Cab		
Dually		
4X4		
GVWR, 16500 + LBS		
Cab to Axle- 84”		
Rear axle ratio 4.10, with dual rear wheels		
BODY COLOR (Standard white available from the manufacturer)		
AIR BAGS (Manufacturer's Standard Offering)		
ANTILOCK BRAKES		
AUTOMATIC TRANSMISSION		
CUP HOLDERS		
ENGINE – Diesel		
Four (4) DOOR, Extended Cab		
FRONT AIR CONDITIONING		
MOUNTING LICENSE PLATE BRACKET FRONT AND REAR (Manufacturer's Standard Offering)		
FLOOR MATS (Manufacturer's Standard Offering)		
POWER BRAKES		
POWER DOORS LOCKS		
POWER STEERING		
POWER WINDOWS		
RADIO (Manufacturer’s Standard Offering)		
SEATS Vinyl		
FLOOR Rubber mats		
SPARE TIRE (Manufacturer’s Standard Offering)		
TIRES – (Manufacturer's Standard Size Steel Belted Radial All Season)		
Integrated Trailer Brake Controller		

LIST ANY DEVIATIONS

(Complete and return or itemize on a separate sheet and include with your bid)

Bidder Name: _____

You must check
(___) Deviations itemized below ( ) Yes or ( ) No Deviations

Page Line No. : Description

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

1.1 Have you included complete specifications, published literature and photos or illustrations of the unit proposed shall be furnished with proposal? ( ) Yes ( ) NO

BID PRICE PAGE

Complete and return

QTY	DESCRIPTION	PRICE
1	Truck Cab & Chassis for use as **Water Truck (4X2)** Manufacturer _____ Model _____ Wheel Base _____Cab to Axle _____ Delivery days ARO:	
1	Truck Cab & Chassis for use as **Fleet Service Truck (4X4)** Manufacturer _____ Model _____ Wheel Base _____Cab to Axle _____ Delivery days ARO:	
	Shipping/Delivery	
	Sub-total	
	Sales Tax @ 7.75%	
	Total of all Charges	

WARRANTY PERIOD

Warranty Period: _____. Delivery time after receipt of order ____/days.

Do you wish your bid to be considered on an "all or none" basis: _____ yes/no

Non-California Bidders:
Are you registered with the State of California as authorized to collect California Sales Tax? ( )YES ( ) NO. California Sellers Permit Registration No._____ (if applicable)

Do you agree_____/disagree_____ to extend this agreement to other government agencies.

When appropriate the following discounts will be considered in award of bid:

Discount for award of all items to your firm_____%.

Discount for payment of invoice within 20 days of receipt of invoice _____%.

Local vendor preference. Under the Lompoc City code, in determining a lowest price, the ultimate receipt of local sales tax (1%) by the City shall be considered. However, all vendors who work within city limits of the City of Lompoc are required to have a Business Tax License. If you do not have a Business Tax License please contact the Lompoc City Clerk’s department at (805) 875-8242.

Do you conduct business in an office with a physical location within the City of Lompoc and therefore claim local vendor preference? _____ yes or no.

City of Lompoc Business Tax License Number:_____

Business Name, within the City of Lompoc:_____

Business Address within the City of Lompoc: _____

SIGNATURE PAGE

The undersigned agrees to sell, F.O.B. Destination, to the City of Lompoc the goods/services specified in accordance with this bid. I/We have stated hereon the price(s) at which we will accept as full payment the amount shown below.

F.O.B. destination indicates that the seller is responsible for the shipment until it reaches its destination, even if freight is allowed and paid by the buyer. All bidders MUST calculate California Sales/Use Tax at the current rate in effect in Santa Barbara County as noted below.

We hereby certify that:

-This bid was not made in the interest of or on behalf of any undisclosed person, partnership, association or corporation.

-This bid is genuine and not collusion or sham; and that we did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid.

-We have not, directly or indirectly, by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the City of Lompoc, or any other bidder or anyone else interested in the proposed contract; and further,

-Did not, in any manner, directly or indirectly, seek by agreements, communications, or conference with anyone to raise or fix any overhead, profit, or cost element of this bid price, or that of anyone else.

ORIGINAL SIGNATURES (COPIES WILL NOT BE ACCEPTED).
UNSIGNED BIDS WILL NOT BE CONSIDERED.
Submission of a signed bid will be interpreted to mean that bidder has read the entire document and agrees to all of the terms and conditions set forth in all the sheets which make up this invitation.

(Please type or print)

COMPANY NAME	SIGNATURE OF AUTHORIZED REPRESENTATIVE
ADDRESS	NAME AND TITLE (PLEASE PRINT)
CITY, STATE AND ZIP CODE	E-MAIL ADDRESS
PHONE NUMBER	PAGE
FAX NUMBER	DATE

GENERAL TERMS AND CONDITIONS

BID ISSUANCE: This bid request creates no obligation on the part of the City and the City reserves the unconditional right, at its option, to either reject all bids or waive any irregularities or informalities therein.

BID SUBMISSION: Bids must be submitted on bid forms provided herein, completed and signed, in a sealed envelope showing on the outside of the envelope the name of bidder, bid title, and date and time of opening. Prices shall be printed in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrections printed adjacent and initialed in ink by person signing the bid. Bidders must complete and return the Compliance/Deviation column of the specification page(s) in order to be considered. All bidders must submit one (1) original and one (1) copy of their bid for consideration by the Purchasing Office and the ordering department.

MORE THAN ONE BID: More than one bid is allowed. Each bid must be in a separate sealed envelope with proper identification showing on outside of envelope.

BID VALIDITY/WITHDRAWAL: Prices shall remain valid for ninety (90) days from date of opening and be inclusive. Bids submitted may be withdrawn by written request received BEFORE the hour set for opening. No bidder may withdraw their bid after the time set for opening.

QUESTIONS: Questions may be submitted in writing written request, for an interpretation or correction thereof.
Fax inquires to:

Ray Ambler, Purchasing & Materials Manager
(805) 735-7628

SAFETY DATA SHEETS (SDS): When applicable, bidders shall conform to California Labor Code, Section 6360 and Title 8 CAC, Section 339 and 5194 and submit MSDS on hazardous substances with bid.

LOWEST APPARENT BIDDER SUBMITTAL REQUIREMENTS: The lowest apparent bidder may be required to submit the following:

a) Proof of authorized distributorship
b) A sample or demonstration of any product/unit offered. Samples and/or demonstration must be free of expense to the City.
c) City Business Tax number
d) PUC permit
e) Insurance requirements
f) Proof of driver training on hazardous substances
g) References

QUANTITY ADJUSTMENT: When applicable, it is mutually accepted that the quantities defined in this document reflect the approximate City requirements and may be adjusted. City may require and order or reorder more than the quantity listed here by mutual agreement with the prevailing vendor.

COMPLIANCE WITH LAWS: All bids shall comply with current federal, state and local laws relative thereto, including applicable Federal and State Occupation Safety and Health laws and that Seller will indemnify and hold the Buyer harmless for any failure to so conform.

CONTRACT LIMITATIONS: Any resulting contract shall be limited to all terms and conditions herein, including any general and special conditions and instructions, purchase order or other documents issued by the City.

NEW/UNUSED AND LATEST MODEL: Bidders shall provide pricing on new and

unused items, material and/or units specified unless otherwise stated in specifications.

BRAND NAMES: Brand names are used to establish a level of quality only. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item. Bids that deviate from the specifications must be clearly defined. The City will have the sole right to determine whether an alternate is acceptable.

WARRANTIES: Bidder will fully warrant all materials and equipment for a period of not less than one (1) year from date of final acceptance by the City unless otherwise noted. All warranties, standard and extended, shall be shown on any units offered, and all costs related to the servicing of said warranties shall be clearly stated on bid form.

F.O.B. POINT AND SHIPPING CHARGES: All prices shall be quoted F.O.B. destination Lompoc, California. Any and all shipping, handling and freight charges shall be shown separately unless otherwise noted on bid form.

CANCELLATION: Any agreement resulting from an award may be canceled by either party at any time upon thirty (30) days written notice. The City may cancel any agreement WITH CAUSE within ten (10) days written notice to supplier.

LAWS GOVERNING CONTRACT: The contract shall be in accordance with the laws of the State of California and the County of Santa Barbara is the only appropriate forum for any litigation.
In the event a suit or action is instituted arising out of any contract, the prevailing party shall be entitled to receive, in addition to its cost, such sum as the court may adjudge reasonable as to attorney's fees and costs.

TAXES (FEDERAL EXCISE/SALES OR USE/LOCAL PREFERENCE: The City is exempt from Federal Excise Tax. All taxes, if applicable, shall be shown on bid form page. ALL TAXES; Sales, Use and Local Preference will be a consideration in bid evaluation.

MINORITY BUSINESS ENTERPRISES: It is the policy of the City that minority business enterprises shall have the maximum opportunity to participate in the City's bidding requirements.

EQUAL EMPLOYMENT OPPORTUNITY: It is the policy of the City to promote the full realization of equal employment opportunity.

COOPERATIVE PURCHASING: The successful bidder may agree to extend all terms and conditions to other tax-supporting agencies upon their request. These agencies will issue their own purchase order and be billed directly by supplier. Bidder's agreement or disagreement must be stated on bid form and will not effect bid evaluation.

BID PROTEST: Interested parties wishing to protest City solicitation documents may obtain a copy of Lompoc Code 3.36.170 Procurement Protest Procedures or by calling the Purchasing Office at (805) 875-8000 or on the City's web site at: http://bit.ly/m3jGNC

AWARD: Contracts shall be awarded to the bidder whose offer is determined to be the most advantageous to the City from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or for any other reason deemed by the Purchasing Manager to be in the best interests of the City and, as such, will not be determined by price alone and may not be the lowest bid especially where services are of utmost importance.

When there is more than one (1) item, the

City reserves the right to award separately or as a whole. Bidders must state "all or none" on bid form. If optional items or trade-ins are requested, the City may accept or decline such items.

SELL OR ASSIGN: Contractor shall not have the right to sell, assign or transfer any obligations resulting from the award without the specific written consent of the Purchasing and Materials Manager.

REASONS FOR AUTOMATIC DISQUALIFICATION OF BIDS

Failure of bidder to fulfill all basic requirements will result in automatic bid rejection. A Letter of Bid Disqualification is sent to bidder failing to meet any of the requirements. The checklist of reasons for rejection as follows:

- Failure to sign bid document (in ink).
- Failure to ensure bid was received by City of Lompoc Purchasing Offices on or before bid opening date and time and the address specified in the bid.
- Failure to submit bid in ink (pencil is unacceptable).
- Failure to provide bid security (if required and in the form and amount specified).
- Failure to attend mandatory bidders' conference or mandatory site inspection.
- Failure to initial price alterations (in ink) for one or more items.
- Failure to provide information or other supplemental materials as specified in the RFP or bid.
- Failure to bid on all items when specifically required.

These items are self-explanatory and are applied equally and irrevocably to all vendors and their bids. Therefore, bidders must be conscientious in fulfilling all requirements in order to have their bids considered for award.

NOTE that telephone, fax, or emailed bids will not be accepted for publicly advertised bid requirements which specify sealed bid submissions.

ENTIRE AGREEMENT Any Agreement resulting from this Bid will consist of the following documents, in order of precedence, and shall be the entire agreement between parties:

A. Purchase Order
B. CITY’s Invitation to Bid
C. Attachments
D. CONTRACTOR’s Bid

Bidder Registration

To stay informed of any changes or modifications to this bid you must:

1. **Complete this form (print or type your information).**
2. **Fax the completed sheet to (805) 735-7628.**

(Please type or print)

COMPANY NAME	SIGNATURE OF AUTHORIZED REPRESENTATIVE
ADDRESS	AUTHORIZED REPRESENTATIVE (PLEASE PRINT)
CITY, STATE AND ZIP	TITLE
TELEPHONE NUMBER	FAX NUMBER
E-MAIL ADDRESS	WEB PAGE
DATE	